



Fair Haven Public Schools
Emergency Virtual Learning Plan
2023-2024

The decision to implement the Fair Haven Schools' Emergency Virtual Learning Plan may be made by the local Fair Haven Board of Education in response to an emergency situation or at the direction of the Governor's Office or other appropriate authority as per P.L. 2020, c. 27

Digital Access

Students:

- All families have confirmed that all students have access to broadband internet
- The district has provided devices loaned to all families who have indicated they need them to date, and will avail additional devices to students should they be needed

Staff:

- Staff has confirmed that all have access to broadband internet
- Staff is permitted to bring their school issued devices home at all times

Attendance

- Students must attend 4 hours of school each day to be considered present for school
- Staff members will take student attendance at each period
- Students may be considered present if the teacher provides asynchronous assignments and approves a student to participate in this asynchronous assignment on a given day or period, provided that the asynchronous assignment is participated in to the teacher's satisfaction
 - Staff will follow all normal procedures for communicating lack of attendance, lack of participation, and lack of assignment completion to families
- Beyond the above stated, all typical district policies regarding student attendance as it relates to reporting truancy, promotion, retention, graduation, and discipline shall apply

Virtual Instruction & Schedule

Students:

- Students will follow their typical in-person Single Session daily schedules virtually
 - This includes all small group and individual FHTSS, G&T, etc. lessons
- Single Session Days are 4 hour instructional days exclusive of lunch and recess
 - The Sickles School Schedule will be 8:30am-1:00pm on these days
 - The Knollwood School Schedule will be 8:10am-12:40pm on these days
- Students will have asynchronous recess at the end of their academic day during the time that this Emergency Virtual Learning Plan is in place
- All district assessments and progress monitoring and reporting will take place as scheduled during a long term closure or will be postponed to take place in-person if the closure is expected to be short term

Staff:

- Staff will follow their typical in-person Single Session daily schedules virtually
- Middle School Staff will take attendance at each period

Special Services

- Special Education related services will be provided virtually to the extent practicable as determined by the IEP team- Any related services not able to be rendered virtually will be tracked and made up in-person once in-person schooling resumes
- Case managers will contact their families to ensure any additional materials or resources needed to meet their child's IEP are available and provided during implementation of this Emergency Virtual learning Plan and will remain in contact via email, video conferencing, or phone as necessary throughout the closure to monitor the success of the virtual plan for students with IEPs
- IEP meetings will be held virtually in accordance with statutory timelines
 - Evaluations will be conducted virtually to the extent practicable - any evaluations deemed not appropriate or effective via virtual means will be postponed with parental consent to occur immediately upon a resumption of in-person schooling
- English Language Learner services will be provided virtually to the extent practicable as determined by the Department of Special Services- Any ELL services not able to be rendered virtually will be tracked and made up in-person once in-person schooling resumes
- Case managers will contact their families to ensure any additional materials or resources needed to meet their child's ELL plan are available and provided during implementation of this Emergency Virtual learning Plan and will remain in contact via email, video conferencing, or phone as necessary throughout the closure to monitor the success of the virtual plan for ELL students
- Necessary training for staff members in culturally responsive teaching & learning. Socio-emotional learning, and trauma informed teaching will be provided via partnerships with local entities such as the Traumatic Loss coalition, the Mental Health Association, and additional experts in these fields

Delivery of Meals

Arrangements will be made for all students eligible for free and reduced meals to have their meals picked up at the vendor or school each school day that the Emergency Virtual Learning Plan is in place

Facilities Plan

- The district will utilize remote access to our facilities management system to monitor and maintain HVAC and electrical systems on a daily basis
- The district will utilize remote access to camera systems to monitor the interior and exterior of the school facilities
- Essential staff will be named to physically monitor the facilities on a rotating basis during the implementation of the Emergency Virtual Learning Plan:
 - All custodians and maintenance personnel will be deemed essential personnel
 - Custodians will either all be on duty on premises on daily basis, or on a rotating basis based on the nature of the emergency and individual situations
 - The physical monitoring of the facilities will consist of daily walkthroughs by our essential custodial and maintenance staff
 - Any needs revealed via these walkthroughs and monitoring will either be directly addressed by the maintenance and custodial staff onsite, or reported to our Supervisor of Buildings and Grounds in order to secure 3rd party support depending on the nature of the issue
- Administration and Network Administrator will also monitor the facilities according to a rotating scheduled basis for additional supervision and support for the duration that this plan is implemented

After School Extracurriculars & Athletics

No in-Person Extracurriculars or Athletics will operate while the Emergency Virtual Learning Plan is in place

Essential Personnel

The district shall provide a list of all personnel deemed to be essential upon the implementation of this Emergency Virtual Learning Plan