

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2017-2018 BOARD OF EDUCATION GOALS

Goal 1: Continue with professional development to become a certified board.

Goal 2: Improve communication and partnerships between the community, families, students and board of education.

Goal 3: Investigate and analyze the viability of moving forward with a facility referendum as outlined in the Strategic Plan.

2017-18 DISTRICT GOALS

Goal 1: Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.

Goal 2: Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.

Goal 3: Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.

Goal 4: Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.

Goal 5: Improve communication with our school community by completing our district website conversion and transition to the School Messenger Communicate platform.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, July 25, 2018 at 6:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

[x] Mrs. Buckley

[x] Mrs. Coar

[x] Mrs. Coleman

[x] Mrs. D'Angelo

[x] Mrs. Jakub

[x] Mr. Padula

[x] Mrs. Saad

Absent:

[x] Mr. Menzer

[x] Mrs. Lang

Others Present:

[x] Sean McNeil, Superintendent

[x] Val Petrone, Business Admin/BOE Secretary

[x] Marilyn Schwartz, Principal

V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION by Mrs. Coleman, seconded by Mrs. Coar and carried on voice vote to accept the minutes of the June 27, 2018 Regular Meeting, Mr. Padula abstaining.

VIII. Superintendent's Report

A. Fire Drills

Sickles	7/11, 9:15 AM
Knollwood	7/9, 8:15 AM

B. Security Drills

Sickles	7/25, 9:00 AM Lockdown
Knollwood	7/16, 8:00 AM Lockdown

C. Harassment Intimidation and Bullying Report – July

There were no investigations to report

D. School Community Update –
RTU 13

New Floor in APR

Ms. Romano & Mrs. Schwartz working well

Placement letters being sent out

E. Update on Schools – Principals Schwartz & Romano

Mrs. Schwartz-

*3 SA, 4 ESY

*Custodians rock

*Leveled Literacy Intervention Training nextweek

Mrs. Romano-

*New admin coming on board

F. Community Organization Reports

1. Regional High School Board of Education Meeting(s) – no report
2. PTA – working on fundraising calendar
3. Education Foundation – no report
4. Booster Club – Ms. Lucci,
will be heading Booster Club raising money for scoreboard in Charter Gym.
Fundraising calendar will be submitted by August
5. Footlights – no report
6. Borough Council Meeting – no report

IX. Committee Reports

A. Finance/Operations – *Chairperson, Mrs. Saad*

- **Committee held their monthly meeting on July 23, 2018 – State Aid increase**

Items 1 through 6 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Saad seconded by Mrs. Coar and carried on roll call vote to approve Items 1 through 6 with Mr. Padula abstaining on #4, June's 2019, 2016

1. Bill Payment

A. RESOLUTION to approve payment of bills and claims for the month of June in the amount of \$ 325,079.82

B. RESOLUTION to approve payment of bills and claims for the month of July in the amount of \$ 304,625.56

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$ 235	11-000-216-100-060-00-0 sly related srv	11-000-213-100-060-02-0 Sub nurse
\$ 750	11-000-221-102-000-00-0 prof semnr fees	11-000-213-300-060-02-0 othr med srvc
\$2,750	11-000-217-100-050-00-0 sly sp ed aides	11-000-217-100-060-00-0 sly aides
\$ 465	11-000-219-105-050-00-0 sly CST scrty	11-000-219-104-050-00-0 Sly CST Team
\$ 5	11-000-219-390-000-02-B sp ed exams	11-000-219-600-000-00-0B supplies CST
\$ 5,745	11-000-223-500-000-01-D prf semnr fee	11-000-221-102-000-00-0 sly curr sup
\$ 9,025	11-000-251-330-000-00-0 purch srvcs	11-000-221-104-000-02-02-0 innov sly
\$ 2,200	11-000-222-105-050-00-0 sly clrks	11-000-221-102-000-00-0 sly curr sup
\$ 5,015	11-000-240-105-060-01-0 sly scrty	11-000-221-104-050-01-0 cur dev comp
\$ 490	11-000-221-800-000-00-C prof org fees	11-000-221-104-060-01-0 cur dev comp
\$ 125	11-000-221-800-000-00-C prof org fees	11-000-221-600-000-00-C supplies
\$ 250	11-000-230-590-000-05-0 trvl reimburse	11-000-230-100-000-01-0 sly sup ofc
\$ 1,900	11-000-230-590-000-06-0 advrt fees	11-000-230-331-000-00-0 legal fees
\$ 1,025	11-000-230-610-000-00-0 supplies sup ofc	11-000-230-331-000-00-0 legal fees
\$ 2,435	11-000-230-895-000-00-0 boe dues/fees	11-000-230-530-000-01-0 tele/inter
\$ 2,600	11-000-240-105-060-01-0 sly scrty	11-000-230-530-000-01-0 tele/inter
\$ 6	11-000-230-590-000-04-0 prof semnr fee	11-000-230-630-000-00-0 mtg supplies
\$ 375	11-000-240-105-060-01-0 sly scrty	11-000-240-105-050-01-0 sly scrty
\$ 245	11-000-240-105-060-01-0 sly scrty	11-000-240-105-060-03-0 sly sub scrty
\$ 345	11-000-240-105-060-01-0 sly scrty	11-000-240-500-060-01-S prof semr fee
\$ 2,610	11-000-261-420-000-01-M maint grounds	11-000-261-420-000-02-M build repair
\$ 5,555	11-000-261-420-050-02-J maint building	11-000-261-420-060-02-P main building
\$ 11,920	11-000-261-100-000-01-0 sly maintenance	11-000-262-100-000-01-0 sly custodians
\$ 125	11-000-262-100-000-02-0 sly PT	11-000-262-100-000-03-0 lunch aides
\$ 5,000	11-000-270-512-000-01-0 trans	11-000-262-420-000-01-0 technology
\$ 33,115	11-000-291-270-000-00-0 health bens	11-000-262-420-000-01-0 technology
\$ 1,695	11-000-262-100-000-02-0 sly PT	11-000-262-420-000-02-0 tech sly
\$ 100	11-000-262-100-000-02-0 sly PT	11-000-262-590-000-02-0 clthing allow
\$ 2,455	11-000-262-520-000-01-0 multi peril insur	11-000-262-620-000-01-0 electricity

\$ 625	11-000-262-100-000-02-0 sly PT	11-000-262-620-000-02-0 gas
\$ 770	11-000-262-100-000-02-0 sly PT	11-000-291-241-000-01-0 DCRP share
\$23,905	11-000-270-515-000-00-0 contracted trans	11-000-291-270-000-05-0 attend comp
\$ 35	11-110-100-101-060-01-0 sly kdgn	11-110-100-101-060-02-0 sub Kdgn
\$ 4,175	11-120-100-101-050-02-0 subs 1-5 K	11-120-100-101-060-02-0 sub 1-5 S
\$ 33	11-130-100-101-050-02-0 subs 6-8	11-130-100-101-050-01-0 sly 6 -8
\$ 1,305	11-190-100-106-050-01 spec prog comp	11-190-100-106-050-02-0 sly Inch aideK
\$ 905	11-190-100-640-060-01-S txtbks S	11-190-100-106-060-02-0 sly Inch aideS
\$15,980	11-000-291-270-000-01-0 dental insurance	11-190-100-610-050-02-K supplies K
\$ 950	11-000-291-270-000-01-0 dental insurance	11-190-100-610-060-00-0 supplies k-8
\$ 14,915	11-000-291-250-000-00-0 unemploy insu	11-190-100-640-050-02-K txtbks K
\$ 2,450	11-000-291-250-000-00-0 unemploy insu	11-190-100-800-050-04 -K stdnt awards
\$ 72	11-204-100-101-050-01 sly LLD tchrs	11-204-100-101-050-02-0 LLD sub
\$ 620	11-204-100-106-050-00-0 sly LLD aides	11-213-100-101-050-01-0 sub res rm
\$ 665	11-204-100-106-050-00-0 sly LLD aides	11-214-100-101-050-01-0 sub Autism
\$ 300	11-204-100-106-050-00-0 sly LLD aides	11-214-100-101-050-02-0 Autism ESY
\$ 185	11-204-100-106-050-00-0 sly LLD aides	11-215-100-101-060-02-0 subs PSD
\$ 5,845	11-213-100-101-060-00-0 sly res cntr	11-401-100-100-050-00-0 sly co curr K
\$ 8,000	11-401-100-100-060-00-0 sly co cur S	11-401-100-100-050-00-0 sly co curr K
\$ 90	11-214-100-610-0500-00-0 supp Autism	11-401-100-600-060-00-0 supplies
\$ 3,150	11-213-100-101-050-00-0 sly res cntr	11-401-100-800-000-00-0 othr objects
\$ 17,275	11-120-100-101-060-01-0 sly 1-5 K	11-402-100-100-050-00-0 sly athletics
\$ 1,150	11-402-100-800-000-00-0 othr objct	11-402-100-100-050-00-0 sly athletics
\$ 3,275	11-402-100-600-000-00-0 ath supplies	11-402-100-100-050-00-0 sly athletics
\$ 2,620	11-402-100-100-000-01-0 referees	11-402-100-100-050-00-0 sly athletics

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated June 30, 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$1,000,000 in tax levy due to the Board of Education account in August.

5. State Aid Adjustment

RESOLUTION to accept the additional state aid in the amount of \$18,631 from the state of New Jersey for the 2018-2019 school year to be deposited in the district's Capital Reserve account

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee’s current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
10/4 – 10/6	K. Goode	NCTM Regional Conference	\$435	Hartford, CT	316
10/17/18	A. Mannino J. Miller	AAP School Health Conference	\$175 \$175	Somerset, NJ	73 72
11/5 & 6/2018	K. Burghart N. Gennusa A. Rosen	Heinemann Leveled Literacy Intervention	\$655 each \$159 hotel	Philadelphia, PA	145 145 N/A
8/7-8/9/2018	T.Milanowicz K.Olesko N.Azar	Wilson Reading System Introductory Course	\$649 each	Mount Laurel, NJ	411 411 411
8/8/2018	M.Caruso	Wilson Learning Academy Academy Foundations Training Level 2	\$289	Princeton, NJ	94

B. Education & Curriculum – *Chairperson, Mrs. Jakub*

- **Committee held their monthly meeting on July 18, 2018**

RESOLUTION to approve Item 1.

1. Field Trips

RESOLUTION by Mrs. Jakub seconded by Mrs. Saad and carried on unanimous roll call vote to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
10/26/18	K. Elgrim	4	Liberty Science Center	To show how science & technology are embedded in our lives	Buses: \$2,400 Admission: \$2,255 Students Pay: \$41.50

C. Human Resources – *Co-Chairpersons, Mrs. D’Angelo & Mr. Padula*

- **Committee held their monthly meeting on July 19, 2018**

Items 1 through 3 under Human Resources on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Saad seconded by Mrs. Coar and carried on roll call vote to approve Items 1 through 3 with Mr. Padula voting no on 1. c., Salary Revision

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Appointments

RESOLUTION to approve the following professional staff appointments for the 2018-2019 school year:

1. Monica Caruso, Academic Interventionist-ELA Step 4 MA \$56,118
2. Jennifer Maloney, 1st Grade Teacher Step 2 BA \$52,718

3. Kristina Rems, Learning Disabilities Teacher Consultant, Step 3 MA+15 \$56,218
4. Lianne Lettera, Replacement Teacher, 2nd Grade 9/1/18 to on or about 12/22/18, Step 1 BA \$52,218 prorated
5. Krista Portelli, Replacement Teacher, ICR at Sickles 9/1/18 to 6/30/18 Step 1 BA \$52,218
6. Sean Gill, replacement teacher Health & PE at Knollwood School 9/1/18 to on or about 11/30/18 Step 1 BA \$52,218 pro-rated

b. Resignation

RESOLUTION to accept the resignation of Anita Wade effective July 23, 2018

c. Salary Revision

RESOLUTION to revise the salary of Sara Marino to reflect the achievement of MA+60 the teacher's salary guide. \$71,418

2. Support Staff Appointments

RESOLUTION to approve the following appointments:

1. Margaret Dengler, part-time 10 month secretary at Sickles School. FTE: .37, \$14,861
2. Kathryn Eddy, paraprofessional, \$15.30 per hour

3. Fall Athletic Coaches

RESOLUTION to approve the appointments of the following coaches for Fall 2018:

Joelle Bagley - Field Hockey \$3,675
William Dodich - Boys Soccer \$3,675
Sean Gill - Girls Soccer \$3,675
Allison Duffy - Cross Country \$2,625
Christopher Stephan - Cross Country \$2,625

***Norma Azar (Only If Needed) - Cross Country \$2,625 (if enrollment is over 50 students, then a third coach will be needed)

E. President's Report –

Certified Board – additional hours were earned and can be rolled

X. Business Administrator's Report

RESOLUTION by Mrs. D'Angelo seconded by Mr. Padula and carried on unanimous roll call vote to approve the submittal of the IDEA Grant and acceptance of funds for IDEA Basic \$201,344 and Preschool \$7,362
July 30th – petitions for open board seats are due

XI. Opportunity for Public Comment - none

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels

- Refrain from using any pupil or staff member's name

XII. Correspondence

A Wade - resignation
Yano Karr – G & T

XIII. New Business

Fireman's Fair

XIV. Adjournment

MOTION by Mrs. Coar, seconded by Mrs. Jakub and unanimously carried on voice vote to adjourn at 6:23 PM.

Valery Petrone, Business Administrator