

ALL VOTING ITEMS WERE APPROVED

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
- Goal 2: Implement and support a District Strategic Plan.
- Goal 3: Continue to improve communications and foster community relations.

2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
- Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
- Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
- Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
- Goal 5: Improve communication with our school community across all levels.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, September 27, 2017 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakob
<input type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Absent:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakob
<input type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Others Present:

<input type="checkbox"/> Sean McNeil, Superintendent	<input type="checkbox"/> Val Petrone, Business Admin/BOE Secretary
<input type="checkbox"/> Cheryl Cuddihy, Principal	<input type="checkbox"/> Amy Romano, Principal

- Kathy Elgrim, Supervisor Scott Kiewe, Director
- Chris Aviles, Coordinator Pat Young, Coordinator

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION to accept the minutes of the August 23, 2017 Regular Meeting.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
Pre-K	22	4	117
K	73	5	113
1	91	6	110
2	111	7	106
3	113	8	136
	410	582	Total: 992

B. Fire Drills

Sickles	9/14/17, 9:40 A.M.
Knollwood	9/20/17, 8:40 A.M.

C. Security Drills

Sickles	9/18/17, 2:00 P.M., Extended Evacuation
Knollwood	9/28/17, 10:30 A.M., Lockdown

D. Anti-Bullying Bill of Rights Act

MOTION to accept the 2016-2017 NJ Department of Education School Self-Assessment for determining grades under the Anti Bullying Bill of Rights Act for Viola L. Sickles School and the Knollwood School.

E. School Community Update

F. Update on Schools – Principals Cuddihy & Romano

G. District Goals

MOTION to approve the 2017-2018 District Goals:

2017-2018 District Goals

Goal 1: Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.

Goal 2: Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.

Goal 3: Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.

Goal 4: Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.

Goal 5: Improve communication with our school community by completing our district website conversion and transition to the School Messenger Communicate platform.

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

▪ **Committee held their monthly meeting on 9/20/17**

1. Reports

- a. Committee Report
- b. Regional High School Board of Education Meeting(s)
- c. PTA Meeting
- d. Education Foundation
- e. Booster Club
- f. Footlights
- g. Borough Council Meeting

2. District Mascot

MOTION to approve the Knight as the mascot for Viola L. Sickles School, thereby unifying the district mascot.

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on 9/25/17**

Items 1 through 6 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 6.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of September in the amount of \$519,274.68.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$790	11-000-213-100-060-03-0 ESY nurse	11-000-213-300-050-02-0 othr med services
\$4,375	11-000-216-320-060-02-0 ESY OT/PT	11-000-216-100-060-01-0 ESY rel srvc
\$240	11-000-216-320-060-02-0 ESY OT/PT	11-000-216-600-060-00-B supplies
\$950	11-000-219-104-050-01-0 ESY CST	11-000-219-800-000-00-B prof organiz fees
\$1,000	11-000-221-320-000-00-0 purch srvc	11-000-221-104-000-03-0 Innovative Activities
\$1,000	11-000-221-500-000-01-C prof seminars	11-000-230-530-000-02-0 communications
\$500	11-000-262-520-00-01-0 multi peril ins	11-000-230-890-000-02-0 student accdnt ins
\$150	11-000-262-100-000-03-0 lncn aides	11-000-262-420-000-03-0 Lab supplies
\$1,330	11-000-216-320-060-02-0 ESY OT/PT	11-213-100-101-060-02-0 sly ESY Res Rm
\$950	11-000-216-320-060-02-0 ESY OT/PT	11-213-100-610-050-00-B supplies Res Rm
\$315	11-000-216-320-060-02-0 ESY OT/PT	11-215-100-106-050-02-0 ESY aides

3. Monthly Certification of Treasurer Report

RESOLUTION to accept the Treasurer’s report for August.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$ 2,500,000 in tax levy due to the Board of Education account in October.

5. School Dude – Capital Direct

RESOLUTION to enter into a contract with SchoolDude for the Capital Forecast Direct and the Facility Condition Assessment solutions in the amount; of \$11,451.67

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee’s current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
9/26-10/31	K. Eddy	Basic Sign Language: Adults Part I & Part II	\$358	Toms River	744
11/7-12/12	M. Gagliardi		\$358		600
9/28/17	K. Elgrim	Legal Liability and Athletics	\$125	Robbinsville, NJ	94
9/29/17	A. Cernero	NJ School Counselor Annual Fall Conference	\$99	Edison, NJ	NA
10/03/17	K. Campanella	Wilson Reading and Language Systems Seminar	\$265	Freehold, NJ	36
	D. O'Grady		\$265		NA
	J. Supko		\$265		41
10/19/17	N. Freitas S. Reid	Middle School/High School-Low Vision/Large Print	0 0	New Brunswick, NJ	64 64
10/19-20/17	E. Crowley E. Keefe	Autism NJ Annual Conference	\$400 \$350	Atlantic City, NJ	NA NA
10/23/17	A. Dooley	NJCSS Annual Fall Conference	\$80	Piscataway, NJ	68
	A. Langa		\$80		68
	C. Stephan		\$80		68
11/8-10/17	M. Schwartz	2017 Reading, Literacy & Learning Conference	\$339	Atlanta. GA	NA
11/16-17/17	P. Horan	NJ Association of School Librarians Fall Conference 2017	\$150	Long Branch	NA

C. Education – *Chairperson, Mrs. Coleman*

▪ **Committee held their monthly meeting on 9/20/17**

Items 1 and 2 under Education on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 and 2.

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
10/16/17	All 1 st Grade	1	“Bubble Trouble” Count Basie Theatre, Red Bank	Air & weather science-focus on bubbles as a way to demonstrate the existence of air as well as engineering principles of force & motion.	Tickets: \$530 Bus: \$350 RN: \$62.50 Students Pay: \$10
10/26/17	All 3 rd Grade	3	“Dia de los Muertos: A Day of the Dead Celebration, Mexican Dance Co.” Count Basie Theatre, Red Bank	Ties into social studies, music, and world language. Also fits in with connection to RBPS & CB partnership	Tickets: 0 Bus: \$525 RN: \$62,50 Students Pay: \$5
11/17/17	Lanza	7	National Constitution Center	7 th grade social studies curriculum – constitution	Tickets: \$2,130 Bus: \$2,850 RN: \$125 Students Pay: \$46.50
02/20/18	All 3 rd Grade	3	”Diavolo” – Architecture in motion – how our physical environment impacts our body. Count Basie Theatre, Red Bank	Health, science, social studies, design thinking	Tickets: \$560 Bus: \$525 RN: \$62,50 Students Pay: \$10
03/22/18	All K	K	“Good Night Moon” Count Basie Theatre, Red Bank	Literacy w/emerging texts like Good Night Moon & Runaway Bunny	Tickets: \$375 Bus: \$350 RN: \$62,50 Students Pay: \$10.75

05/04/18	All 2 nd Grade	2	“Flor De Toloache” Mariachi Band Count Basie Theatre, Red Bank	World language, music, social studies	Tickets:\$550 Bus: \$525 RN: \$62,50 Students Pay: \$10.25
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2. QSAC Statement of Assurance

MOTION to approve the 2017-2018 QSAC Statement of Assurance.

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

▪ **Committee held their monthly meeting on 9/25/17**

Items 1 through 5 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 5.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Lunch Duty

RESOLUTION to approve the following professional staff to serve as daily lunch time supervisors for the 2017-2018 school year at \$22 per hour:

Charles Merton \$3,806
Dennise O’Grady \$3,806
Daniel Ranahan \$3,806
Falilou Seck \$1,903
Robert Talmage \$3,806
Numar Vasquez \$1,903

b. Salary Revisions

1. Due to the achievement of MA+45 on the teacher’s salary guide, RESOLUTION to approve the revised salary of Sara Marino. 10MA+45 - \$67,768.
2. Due to the increase in their FTE’s from .73 to .752, RESOLUTION to revise the following teacher’s salaries:

Nicole DeITin \$47,803
Melissa Gibson \$44,870
Amanda McGrade \$44,476

c. Maternity/Child Care Leave

1. RESOLUTION to revise the leave request of J. Morgan Bufano to begin her maternity leave on or about December 22, 2017 until on or about May 9, 2018.
2. RESOLUTION to approve the request for a maternity leave of absence from Courtney Setaro effective on or about January 2, 2018 until on or about April 26, 2018.

2. Support Staff

a. Salary Revision

RESOLUTION to revise the salary of Henry Nemser to reflect the attainment of 10 year longevity. \$400

b. Lunch Aides

1. Appointment Rescissions

a. RESOLUTION to rescind the appointment of Sarah Mantz, lunch aide, effective September 18, 2017

b. RESOLUTION to rescind the lunch aide appointment for Kathleen Misciagna for the 2017-2018 school year.

2. Appointment

RESOLUTION to appoint Stephanie Chandler as a lunch aide at Sickles School effective October 2, 2017 to June 15, 2018. 2.25 hours \$4,266

3. Salary Revisions

RESOLUTION to revise the salaries of the lunch aides to reflect changes to their hours for the 2017-2018 school year.

Tina Brendel 1 hour \$2,119
Carol D'Antonio 2.25 hours \$5,352
Ann Dupree 2.25 hours \$5,255
Myra Garvansites 2.25 hours \$5,839
Erin Gotch 2 hours \$4,585
Joan Gross 2 hours \$5,363
Christine Howard 2 hours \$6,574

c. Part Time Media Clerk

RESOLUTION to approve Erin Gotch to the position of part time media clerk for Knollwood School at an hourly rate of \$10 not to exceed 25 hours per week.

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2017-2018 school year:

Janine Cannon
Jean Charte
Jeffrey Dennis
Beth Lucas
Erin Puck
Monique Staffieri

4. Press Release Writer

RESOLUTION to reappoint Mary Ann Kampfe as the district press release writer for the 2017-2018 school year. \$30/hour

5. Extra-Curricular Activities

RESOLUTION to approve the following extra-curricular activities, supervisors and their stipends:

Last Name	First Name	Club Name	Amount Not to Exceed
Azar	Norma	Make a Difference	\$480.00
Azar	Norma	Knit/Crochet -Recess Activity	\$1,950.00
Azar	Norma	Student Council	\$1,200.00
Bagley	Joelle	Knight Club	\$840.00
Bryant	Nicole	Running Club	\$960.00
Chayette	Mel	Jazz Band	\$1,110.00
Chayette	Mel	Symphonic Band	\$1,800.00
Clark	Pauline	District Webmaster	\$1,875.00
DeCamp	Leanne	Glee Club	\$2,100.00
Dodich	William	Open Gym Basketball	\$1,200.00
Dodich	William	Morning Math Help	\$2,160.00
Dooley	Alison	Tennis Club	\$1,650.00
Dougherty	Jessica	Stock Market Game Club (4-5)	\$720.00
Freitas	Nicole	Yearbook	\$2,700.00
Growick	Matthew	Game Club	\$600.00
Growick	Matthew	Talent Show	\$300.00
Heeren	Jessica	Set Design: 4th/5th Gr. Drama Show	\$600.00
Heeren	Jessica	Art Club-Recess Activity	\$1,020.00
Homyak	Stephanie	Talent Show	\$300.00
Homyak	Stephanie	Running Club	\$960.00
Homyak	Stephanie	6-8 Grade Drama Club	\$1,500.00
Illiano	Gabrielle	6-8 Grade Drama Club Set Design	\$600.00
Koch	Elizabeth	Chess Club	\$1,020.00
Lagrotteria	Kim	Knight Club	\$840.00
Marino	Sara	Symphonic Band	\$1,800.00
Marino	Sara	Jazz Band	\$1,110.00
Marino	Sara	Intermediate Band	\$900.00
Milanowycz	Taylor	Peer Leaders	\$1,200.00
O'Hare	Hugh	Stock Market Game Club (6-8)	\$720.00
Ohe	Ami	6-8 Grade Drama Club	\$690.00
Ohe	Ami	Game Club	\$600.00
Piotrowski	Corinne	After School Intramurals	\$360.00
Prendimano	Gwendolyn	Literary Magazine	\$750.00
Ranahan	Daniel	After School Intramurals	\$36.00
Speck	Courtney	4th/5th Grade Drama Club	\$1,080.00

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on 9/11/17**

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

2700 - Services to Nonpublic School Students – Policy (M)
7100 - Long-Range Facilities Planning - Policy & Regulation (M)
7101 – Educational Adequacy of Capital Projects – Policy & Regulation
7102 - Site Selection and Acquisition – Policy
7102 - Site Selection and Acquisition – Regulation
7130 - School Closing - Policy
7300 - Disposition of Property - Policy
7300.1 - Disposition of Instructional Property – Regulation (ABOLISHED)
7300.2 - Disposition of Land - Regulation
7300.3 - Disposition of Personal Property - Regulation
7300.4 - Disposition of Federal Property - Regulation

G. President's Report

RESOLUTION to approve a Sidebar Agreement with the FHEA pertaining to preparation minutes when teaching a six day schedule.

X. Business Administrator's Report

A. ESEA Consolidated Application

1. Approve Submission
RESOLUTION to approve the action of the Superintendent and Business Administrator in submitting for approval the ESEA consolidated application for the 2017-2018 school year.
2. Refusal of Funds – Title III
RESOLUTION to refuse the funds for Title III in the amount of \$220.

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

Courtney Setaro – request for Family Leave
Morgan Bufano – request for Family Leave

XIII. New Business

XIV. Adjournment