

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2014-15 BOARD OF EDUCATION GOALS

Goal 1: Evaluate current Board structure and inter-board communication

Goal 2: Improve Community Relations, Visibility and Communications

Goal 3: Increase participation at MCSBA and NJSBA training and workshops

Goal 4: Successful launch of the Strategic Planning Process

Goal 5: Be regularly aware of specific professional development events, goals and their effectiveness

Goal 6: Identify the specific technologies and resources needed for the district in support of our curriculum

Goal 7: Consistently and regularly celebrate our teachers and staff

NOTICE OF REGULAR MEETING

The next Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, September 17, 2014 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

Mark Mancuso, Claudia Brasch, Katy Frissora, Tracy Rehder,
 Jeffrey Spector, Randi Walker

Absent:

Cathy Alescio, Michael Bernstein,

Others Present:

Nelson Ribon (Supt), Marion Carolan, Cheryl Cuddihy, Kevin Davis, Kathy Elgrim,
Pat Young

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Resolution to appoint Board Member – by Roll Call Vote

RESOLUTION to appoint Mrs. Bennett Coleman for the Board of Education seat vacated by the resignation of Mrs. Elaine Lehnert on July 15, 2014.

Mrs. Coleman will serve until the next re-organization of the Board on January 7, 2015.

Mrs. Coleman will be sworn in and read the State of New Jersey Required Oath for School Board Members.

VIII. Consideration of Minutes

MOTION to accept the minutes of the August 27, 2014 Regular Meeting.

MOTION to accept the minutes of the September 15, 2014 Special Meeting.

IX. Superintendent's Report

A. Enrollment	Pre-K	26	4	112	
	K	73	5	141	
	1	109	6	118	
	2	106	7	110	
	3	103	8	111	
		417		592	1009

B. Fire Drills

Knollwood 9/09/14; 9:20 A.M.
Sickles 9/12/14; 9:15 A.M.

C. Security Drills

Sickles
Knollwood 9/17/14; Bomb Threat Drill, 2:40 P.M.

D. Anti Bullying Bill of Rights Act

1. MOTION to accept the NJ Department of Education School Self-Assessment for determining grades under the Anti Bullying Bill of Rights Act for Viola L. Sickles School.
2. MOTION to accept the NJ Department of Education School Self-Assessment for determining grades under the Anti Bullying Bill of Rights Act for Knollwood School.

E. Violence and Vandalism

MOTION to accept the electronic submission of the 2013-14 school year Violence and Vandalism Report as required by the NJ Department of Education

F. Fundraising Calendar

MOTION to approve the revised 2014 – 2015 Fundraising Calendar.

G. 2014-15 School Day Schedule

MOTION to approve the 2014 – 2015 School Day Schedule

X. Committee Reports

A. Community Relations/Regional Coordination – *Chairperson, Mrs. Alescio*

1. Reports

- a. Committee Report
- b. Regional High School Board of Education Meeting(s)
- c. PTA Meeting
- d. Education Foundation
- e. Booster Club
- f. Borough Council Meeting

B. Finance – *Chairperson, Mr. Mancuso*

MOTION to consider Items 1 through 5 on the Meeting Agenda as a consent agenda.

RESOLUTION, to approve Items 1 through 5.

1. Bills Payments

RESOLUTION to approve payment of bills and claims for the month of September in the amount of \$2,604,197.09.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts.

<u>Amount</u>	<u>From</u>	<u>To</u>
Amount	FROM	TO
4,200	11-190-100-610-00-0 supplies k-8	11-000-213-600-02-K Health supplies
150	11-000-216-100-01-0 sly rel servcs ESY	11-000-216-100-00-0 sly related srvc
2600	11-000-221-102-00-0 sly curr	11-000-221-500-01-C prof seminar fees
1,890	11-000-230-895-00-0 Dues & fees	11-000-230-590-01-0 Bd liability
695	11-000-230-895-00-0 Dues & fees	11-000-230-590-04-0 prof seminar fees
1,075	11-000-240-103-00-0 sly princ	11-000-240-500-01-S prof seminar fees
7,100	11-000-270-513-01-0 private school trans	11-000-270-512-01-0 field trip transportation
500	11-000-270-513-01-0 private school trans	11-190-100-800-01-0 Field trip fees
935	11-000-216-100-01-0 sly rel servcs ESY	11-204-100-101-03-0 sly ESY LLD
1,360	11-000-216-100-01-0 sly rel servcs ESY	11-204-100-106-01-0 sly Aides ESY
1,610	11-000-216-100-01-0 sly rel servcs ESY	11-215-100-101-03-0 sly ESY PSD

3. Monthly Certification of Budgetary Major Account/Fund Status

RESOLUTION to certify the status of the accounts/funds

4. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities, and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
9/24/14	M. Caruso N. DelTin	You Are Not Teaching Units-You Are Teaching KIDS- Teachers College	\$80 each	New York, NY	\$55 max per day
9/30/14	M. Bufanl S. Mikolajczyk M. Growick C. Speck C. Donovan K. Jungfer A. Ohe T. Cappello	Writing About Reading in Fiction and Nonfiction: Making Sure that the Writing Kids Do Propels Growth in Reading Comprehension – Teachers College	\$80 each	Teachers College Columbia University New York, NY	\$55 max per day
10/01/14	A. Langa P. Horan	Grade-Specific Literacy-Rich Social Studies and Teaching for Transfer: Aligning Your Reading, Writing and Social Studies Units- Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/03/14	E. Keefe	Melmark 7 th Annual Conference	\$65	Berwyn, PA	N/A
10/03/14	R. Raibick N. Hagen J. Halloran C. Russo	A Day on Adapting Workshop to Give Your ICT Class the Most Potent Help Possible- Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/08/14	S. Bennett C. Robinson M. Buckley	Teaching a Variety of Highly Effective Small Groups to Bolster October Units in Reading and Writing-Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/08/14	A. Langa C. Jarosinski	Blending Research and Literature: Historical Fiction Book Clubs: Reading Like a Writer in Clubs; and Writing Digital Historical Documentaries-Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/10/14	B. Merton T. Mattison J. Dougherty M. Growick C. Speck C. Donovan	Small Group Work in Reading and Writing: Practical and Powerful Methods for Assessment-Based Teaching Across Many Contexts-Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/10/14	G. Illiano	Teaching Universal Themes, Symbolism, Structures, and Archetypes in Dystopian and Fantasy Book Clubs - Planning to Teach Close Reading, Interpretation Across Texts, and Instill a Love of Reading- Teachers College	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/14/14	C. Myrhum N. Freitas	Teaching Kids to be Active, Attentive Readers Who Tackle Difficulty and Enjoy Reading-Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/15/14	E. Koch A. McCarthy	NJ Science Convention	\$170 \$170	Princeton, NJ	90 90
10/17/14	M. Caruso	Fall Literacy Symposium	\$60	W. L. Branch, NJ	22
10/22/14	N. Navarro	23 rd Annual School Health Conference	\$175	Edison, NJ	54
10/23-24 '14	E. Keefe	32 nd Annual Autism Conference	\$350	Atlantic City, NJ	N/A

10/24/14	C. Boccino M. Bufano D. Hughes K. Jungfer S. Mikolajczyk	Tackling the Challenges with Small Group Work-Teachers College	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/26, 27/14	P. Horan	NJASL 2014 Fall Conference	\$95	Long Branch, NJ	N/A

5. Authorization of Participation in Small Ticket Lease Program-MRESC

WHEREAS the Fair Haven Board of Education has determined that the execution of a lease-purchase agreement in the principal amount not to exceed \$93,302 for the purpose of acquiring Chromebooks and peripherals is appropriate and necessary

WHEREAS, First Hope Bank is expected to act as the Lessor under the Equipment Lease;

THEREFORE, Be it Resolved that the Fair Haven Board of Education authorizes the Business Administrator to execute all documents necessary to enter into this three year Lease Purchase.

C. Curriculum - *Chairperson, Mr. Spector*

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher	Grade	Destination	Cost
10/24/14	Vaughn	4	Liberty Science Center	Tickets: \$2,154 Busses: \$2,250 Students pay: \$39

2. Professional Development Partnership

- 1) RESOLUTION to approve partnership with the Belmar Board of Education to provide the following professional development:

13 Sessions of Google Apps for Education & Technology Integration for two staff members at a cost of \$700 each. Training to be provided at Belmar Elementary School during the 2014-15 School Year.

- 2) RESOLUTION to approve participation of the following two teachers to attend the "Google Apps for Education & Technology Integration Professional Development" at Belmar Elementary during the 2014-15 School Year.

Tara Mattison
Dennise O'Grady

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

A. Rescission

RESOLUTION to rescind the appointment of Michelle Mason, guidance counselor (Knollwood) for the 2014-2015 school year.

B. Appointment

1) RESOLUTION to appoint Cara Remmert, guidance counselor, effective on or about October 1, 2014, for the 2014-15 school year. (Step 2 – MA) FTE 1.0 = \$53,793 (Pro-rated)
B.A. East Stroudsburg University, Sociology/Communications
M.A. Caldwell College, Counseling Psychology

2) RESOLUTION to appoint Kathleen Elgrim as a Supervisor of Instructional Programs & Support effective on or about October 15, 2014, for the remainder of the 2014-15 school year, at a salary of \$80,000 (FTE 1.0) pro-rated.
B.A. – Economics; East Stroudsburg University
M.A. – Teaching, Monmouth University
Supervisory Program – NJ City University

C. Child Care Leave

1. RESOLUTION to approve the request of Kathleen Mills for a leave of absence for child care on or about November 17, 2014 until on or about March 13, 2015.

2. RESOLUTION to approve the request of Rosalia Minervini for a leave of absence for child care beginning on or about January 20, 2015 until on or about June 1, 2015.

D. Retirement

RESOLUTION to accept the letter of retirement from Marianne Waldman effective October 1, 2014 with regret.

E. Salary Revisions

RESOLUTION to approve the following revised salaries due to the finalization of their 2014-2015 schedules resulting in changes to their FTE.

Deborah Babcock	FTE .58	\$33,955
Melanie Chayette	FTE .62	\$32,787
Elisa Ham	FTE .50	\$26,647
Jennifer Mancino	FTE .61	\$33,122
Dennise O'Grady	FTE .62	\$37,580
Falilou Seck	FTE .81	\$44,544
Marylou Smerecznik	FTE .8	\$70,894

F. Non-Instructional Staff Salary Revision

RESOLUTION to approve the salary of the following non-instructional staff member for 2013-2014.

Susan Alston (Administrator) - \$120,000

G. Extra-Curricular Activities

RESOLUTION to approve the following 2014-2015 Extra-Curricular Activities and activity supervisors:

EMPLOYEE	ACTIVITY	GRADE(S)	HOURLY RATE	MAXIMUM COMPENSATION
Jennifer Morgan Bufano	4 th & 5 th Grade Drama Club	4, 5	\$25.00	\$800
Tamara Cappello	4 th & 5 th Grade Drama Club	4, 5	\$25.00	\$800
Gabrielle Illiano	6th - 8th Grade Drama Club	6, 7, 8	\$25.00	\$1,250
Ami Ohe	4th & 5th Grade Math Olympiad (NEW)	4, 5	\$25.00	\$500
Elizabeth Koch	6th - 8th Grade Math Olympiad	6, 7, 8	\$25.00	\$500
Isabel Wiggins	6th - 8th Grade Math Olympiad	6, 7, 8	\$25.00	\$500
Kevin Lydon	Camp Knollwood	6, 7, 8	\$25.00	\$850
Kim Lagrotteria	Camp Knollwood	6, 7, 8	\$25.00	\$850
Elizabeth Koch	Chess Club	6, 7, 8	\$25.00	\$775
Matthew Growick	Game Club	4, 5	\$25.00	\$500
Courtney Speck	Game Club	4, 5	\$25.00	\$500
Christopher Dudick	Multimedia Club (NEW)	6, 7, 8	\$25.00	\$800
Christina Jarosinski	Literary Magazine	6, 7, 8	\$25.00	\$625
Sara Marino	Scrabble Club	6, 7, 8	\$25.00	\$500
Jessica Dougherty	Stock Market Game Club	4, 5	\$25.00	\$600
TBD	Stock Market Game Club (NEW)	6, 7, 8	\$25.00	\$600
Kelly Fogas	Student Council	4, 5, 6, 7, 8	\$25.00	\$2,000
Ann Marie McCarthy	Lights, Cameras, Action (New Name)	6, 7, 8	\$25.00	\$625
Courtney Davis	Yearbook	4, 5, 6, 7, 8	\$25.00	\$1,000
Nicole Freitas	Yearbook	4, 5, 6, 7, 8	\$25.00	\$1,000
Sara Marino	Symphonic Band (New Name)	6, 7, 8	\$25.00	\$1,500
Sara Marino	Fifth Grade Band	5	\$25.00	\$750

Sara Marino	Jazz Band	6, 7, 8	\$25.00	\$925
Vincent Mottern	Glee Club	4, 5, 6, 7, 8	\$25.00	\$1,700
Kelly Fogas	Starving Artists (NEW)	6, 7, 8	\$25.00	\$700
Vincent Mottern	Music Director, Drama Club	4, 5	\$25.00	\$400
Numar Vasquez	Club Salsa (Dance Club) (NEW)	4, 5	\$25.00	\$400
Jennifer Morgan Bufano	Student Council (NEW)	3	\$25.00	\$350
Jennifer Morgan Bufano	Student Council (NEW)	3	\$25.00	\$350
Colleen Doogan	Writing Club (NEW)	1, 2, 3	\$25.00	\$800
Courtney Donovan	Running Club	4, 5, 6, 7, 8	\$25.00	\$850
Ame Ohe	Running Club	4, 5, 6, 7, 8	\$25.00	\$850

H. Gettysburg Chaperones

RESOLUTION to approve the following as chaperones and their overnight stipend for the 7th grade Gettysburg trip on October 23 and 24, 2014.

Kevin Davis	N/A	Kim Lagrotteria	\$210
Jim DiPalma	\$210	Matt Russoniello	\$210
Alison Dooley	\$210	Falilou Seck	\$210
Karen Florio	\$210	Christopher Stephan	\$210
Kelly Fogas	\$210	Isabel Wiggins	\$210
Nicole Freitas	\$210	Judy Miller	\$210
		FH police officer	N/A

2. Support Staff

A. Resignation

RESOLUTION to accept the resignation of Joanne Halliday, lunch aide, effective September 2, 2014.

B. Appointment

RESOLUTION to appoint Keith Savarese as a (bilingual) paraprofessional (Knollwood) effective September 29, 2014. \$15/hour

C. Salary Revision

RESOLUTION to approve the following revised salaries due to the finalization of their 2014-2015 schedules, resulting in changes to their FTE.

Noelia Bruncati	\$16,099
Kevin Burke	\$16,099
Maria Caffrey \$40/hr	\$6,786
David DeMola	\$15,674
Alison Distefano	\$23,021
Cynthia Donohue	\$24,888
Sharon Everett	\$21,045
Melissa Hall	\$20,740

Christine Hearn	\$18,199
Laura Jensen	\$21,155
Joan Kingdon	\$26,832
Sharon Krellin	\$21,466
Tinamarie Loria	\$16,799
Kathleen Misciagna	\$16,099
Laurie Morales	\$21,466
Joseph Perrino	\$21,466
Nyssa Schlem	\$21,155
Alex Smerecznik	\$21,045
Stephanie Souza	\$20,740
Noreen Stevens	\$16,099
Lori Valentine	\$15,866
Maryellen Wiley	\$16,099

D. Custodial Salaries

Due to the ratification of the contract between the Fair Haven Custodial Association and the Board of Education, RESOLUTION to approve the revised annual salaries for the following custodial staff effective July 1, 2014

Arnold Booth	39,545
Caraballo	47,348
Manuel Costa	39,145
Michael Covert	44,675
Theresa Dorilio	39,187
Henry Nemser	39,145
Joyce Read	40,145
Richard Weber	41,552

3. Substitute Teacher

RESOLUTION to approve the following as substitute teachers for the 2014-2015 school year.

Vanessa McAllister
 Angela McAvoy
 Lisa Muro
 Brian Rooney

E. Buildings/Grounds & Safety - *Chairperson, Mrs. Rehder*

F. Policy - *Chairperson, Mr. Bernstein*

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

P 0141	Board Member Number and Term
P & R 1240	Evaluation of Superintendent (M)
P & R 3240	Professional Development for Teachers and School Leaders
P 4230	Outside Activities

2. Policy Adoption

MOTION to adopt the following policies and regulations:

P 0141	Board Member Number and Term
P & R 1240	Evaluation of Superintendent (M)
P & R 3240	Professional Development for Teachers and School Leaders
P 4230	Outside Activities

G. Legislative Committee - *Chairperson, Mrs. Walker*

H. Strategic Planning – *Chairperson, Mrs. Frissora*

I. President’s Report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

XII. Correspondence

XIII. New Business

XV. Return to Open Session

XVI. Adjournment