

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2014-15 BOARD OF EDUCATION GOALS

Goal 1: Evaluate current Board structure and inter-board communication

Goal 2: Improve Community Relations, Visibility and Communications

Goal 3: Increase participation at MCSBA and NJSBA training and workshops

Goal 4: Successful launch of the Strategic Planning Process

Goal 5: Be regularly aware of specific professional development events, goals and their effectiveness

Goal 6: Identify the specific technologies and resources needed for the district in support of our curriculum

Goal 7: Consistently and regularly celebrate our teachers and staff

2014-15 DISTRICT GOALS

Goal 1: Support the development and growth of Professional Learning Communities, including the expansion of articulation and professional collaboration with local school districts. Targeted strategies will revolve around promoting and supporting teacher leadership, differentiation of instruction, data analysis and literacy.

Goal 2: Expand and support the integration of instructional technology for our staff and students

Goal 3: To further develop and support a student-focused culture in both schools by strengthening relationships in all facets of the total school program.

Goal 4: To expand our efforts in promoting an environment of trust, respect and service to the community; improving transparency and an open dialogue among stakeholders, respectful of all viewpoints in supporting the district and meeting the educational needs of all children.

NOTICE OF REGULAR MEETING

The next Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, October 22, 2014, at 6:30 P.M. in the Knollwood Media Center on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

Absent:

Others Present:

Nelson Ribon (Supt.), Valery Petrone (BA/BS), Cheryl Cuddihy, Kevin Davis, Kathy Elgrim, Rosalia Minervini, Ellen Spears, Pat Young

V. Adjournment to Closed Session

RESOLUTION to adjourn to closed session prior to the end of this session for the purpose of discussing student and personnel matters. This session will last no longer than 45 minutes and no action will be taken.

VI. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VII. Recognition of Visitors

VIII. Consideration of Minutes

MOTION to accept the minutes of the September 17, 2014 Regular Meeting

IX. Superintendent's Report

A. Recognition of Tenure Status

- Morgan Brown Bufano – 3rd Grade
- Karen Florio – Special Education (Knollwood)
- Nicole Green – Social Worker
- Matthew Growick – 5th Grade
- Basil Henning – Spanish (Knollwood)
- June Sustick – Media Specialist (Sickles)

B. Enrollment

	SICKLES	KNOLLWOOD	
Pre-K	27	4	111
K	70	5	142
1	108	6	119
2	106	7	110
3	103	8	111
	414	593	Total: 1007

C. Fire Drills

Sickles – Wednesday, Oct. 15th / 1:45 p.m.
Knollwood – Monday, Oct. 20th / 12:45 p.m.

D. Security Drills

Sickles – Thursday / September 18th/1:00 p.m. / Lockdown
Knollwood – Tuesday Oct. 7th/9:15 a.m./Evacuation (non-fire)

E. Harassment Intimidation and Bullying Report

MOTION to accept the Harassment, Intimidation and Bullying Report from September 2014.

F. Uniform Statement Memorandum of Agreement

RESOLUTION approving the “2014-2015 Uniform Statement Memorandum of Agreement Between Education and Law Enforcement Officials.”

G. Basketball Schedules

MOTION to approve the boys and girls basketball schedules for the 2014 -2015 season.

H. NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance
RESOLUTION attesting to the accuracy of the 2014-15 NJ QSAC Statement of Assurance (SOA).

I. Professional Development Update

- Tri-District Board of Education Goal
- NJSBA Workshop
- Columbia University Teacher's College
 - Parent Day Update
 - Saturday Reunion

J. Parent Institute Update

- Writing Lab
- PARCC
- Google

K. School/ Community Update

- Construction on Willow Street
- Week of Respect
- School Violence Awareness Week
- Red Ribbon Week
 - Rumson-Fair Haven Alliance
- Borough Council Meeting – Mayor for a Day

L. Update on Schools (Principals)

- Sickles
- Knollwood

M. Staff Attendance Data – September 2014

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	160	2	98.7
Teachers	99	1970	21.5	98.9
Aides	27	526	4.5	99.1
Secretaries	8	160	1	99.4
Custodians	9	189	.5	99.7
Coordinators	2	40	0	100.0
TOTAL	153	3045	29.5	99.0

N. Student Attendance Data – September 2014

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	26	468	4.5	99.0
Kindergarten	71	1278	13.5	98.9
First	109	1962	9	99.5
Second	106	1908	21.5	98.9
Third	103	1854	27	98.5
Fourth	112	2016	50	97.5
Fifth	141	2538	49	98.1
Sixth	118	2124	66	96.9
Seventh	109	1962	49.5	97.5
Eighth	111	1998	54.5	97.3
TOTAL	1006	18108	344.5	98.1

O. Presentation of District's 2014 NJASK Performance

- C. Cuddihy, K. Davis

P. Fund Raisers

MOTION to approve addendum to the 2014-2015 fund raising calendar

X. Committee Reports

A. Community Relations/Regional Coordination – *Chairperson, Mrs. Alescio*

1. Reports

- Committee Report – Committee meeting held on 10/7/14
- Regional High School Board of Education Meeting(s)
- PTA Meeting
- Education Foundation
- Booster Club
- Borough Council Meeting

B. Finance – *Co-Chairs, Mrs. Walker/Mr. Mancuso*

- Committee meeting held on 10/16/14

MOTION to consider Items 1 through 8 on the Meeting Agenda as a consent agenda.

RESOLUTION, to approve Items 1 through 8.

1. Treasurer's Report

RESOLUTION to accept the Treasurer's report for the month of July

2. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the report for the months of July and August

3. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of October in the amount of \$520,480.05

4. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	FROM	TO
2,000	11-000-223-500-01-D prof sem fees	11-000-230-895-00-0 BOE dues and fees
200	11-000-223-500-01-D prof sem fees	11-000-240-500-01-S Professional sem fees
250	11-000-223-500-02-D trvl reimbursement	11-000-240-500-02-S trvl reimbursement
1,000	11-000-270-513-01-0 priv school transp	11-000-270-512-01-0 field trips transport
2,000	11-000-222-600-01-S library Sickles	11-190-100-640-01-S txtbks Sickles
1,600	11-190-100-610-00-0 supplies K-8	11-190-100-800-01-0 field trip fees

5. Monthly Certification of Budgetary Major Account/fund Status

RESOLUTION to certify status

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
10/03/14	Courtney Davis	State-of-the-Art Workshop Teaching in Middle School Inclusion Classrooms	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/09/14	Tara Mattison	Google Training Workshop	\$50	Belmar, NJ	N/A
10/14-17/14	Kerry Leahey	Institute on Literacy Coaching and Whole School Writing Reform	\$800	Teacher College Columbia Univ. New York, NY	\$55 max per day
10/17/14	Ellen Spears	Considerations for Transitioning to the NGSS	0	Trenton, NJ	88
10/22/14	Patrice Horan Aimee Langa	NJ Council for Social Studies "Embracing the Past and Shaping the Future: NJ and the World"	\$75 Each	Piscataway, NJ	N/A
10/23, 24/14	Nelson Ribon	7 th Grade Gettysburg, PA Trip	\$99 Hotel	Gettysburg, PA	425
10/23/14 10/24/14	Tara Mattison	Google Training Workshop	\$50 \$50	Belmar, NJ	42 42
10/23/14	Nicole Green	Behavior Management Strategies for School Based Professionals	\$100	Eatontown, NJ	N/A
10/24/14	Cheryl Cuddihy	Mid Atlantic Regional Laboratory-Professional Learning Research Alliance	0	Philadelphia, PA	N/A
10/24/14	Kristen Burghart	Transformation Process: Understanding Reading Disabilities Including Dyslexia	\$223	Somerset, NJ	56

10/27/14	June Sustick	NJ Association of School Librarians 2014 Fall Conference	\$95.00	Long Branch ,NJ	17
10/28/14	Michelle Moriarty Monica Caruso	The Hard Work of Playful Literacy: Falling in Love with Stories, Words, and Books	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/28/14	Cathy Myrhum	Learning from Teachers in High-Need Classrooms and Schools Where Instruction Dazzles Us: An Invitation to Go Behind the Scenes and Talk Turkey About Starting the Year	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/28-30 2014	Mark Mancuso Bennett Coleman Jeffrey Spector Board Members Nelson Ribon Valery Petrone	2014 NJ School Boards Association Convention	\$220 each Hotel \$94 Meals &Incidental Expenses \$49.50 Hotel \$188 Hotel \$188 Hotel \$188 Hotel \$188 + Meals & Incidental Expenses \$165 each	Atlantic City, NJ	170 each
10/29/14	Matt Growick Courtney Speck Courtney Donovan Ami Ohe Tammy Cappello	Close Reading and the Literary Essay: Equipping Students with the Skills They Need to Analyze and Develop Ideas About Texts, and to Write Effective Literary Essays	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/29/14	Andy Dougherty CJ Jarosinski Lisa McCabe	Close Reading of Fiction and Writing About Reading: Reading Notebooks, Companion Books, Literary Essays	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/29/14	Gabrielle Illiano	Deepening 8 th Graders' Close Reading of Literature, and Writing of Analytical Literary Essays	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
11/05/14	Alison Dooley Patrice Horan Robert Talmage	Who is working hardest in your classroom?	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
11/13/14 12/18/14	Tara Mattison	Google Training Workshop	\$50 \$50	Belmar, NJ	42 42
11/18/14	Cara Remmert	HIB Prevention Training Program- Strauss Esmay	\$150	Toms River	35
11/20/14	Kathy Elgrim Jenna Mancino Ellen Spears	Rutgers 2014 Gifted Education Conference	\$149 each	Piscataway, NJ	75

12/02/14	Alison Dooley	Building Kids' Identities as Nonfiction Readers and Writers: Teaching Kids to More Fall in Love with Nonfiction Reading, and to Publish Websites and Presentations	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/04/14	Elizabeth Crowley	Common Core and Language Interventions: Standards for Students with Mild to Moderate Language Learning Disabilities	\$189.99	King of Prussia, PA	172
12/04/14	Patrice Horan	Strategies for Readers Who Struggle	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/10/14	Judith Miller	Practical Strategies to Address the challenges of Today's School Nurse	\$235	Long Branch, NJ	16
12/17/14	Alison Dooley	The Art of Evidenced-based Argument: Critical Reading, Debate, and Writing	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
4/28/15	Nicola Green	Evidence Based Practices for Social Skills Instruction: Promoting Positive Peer Interactions and Social Problem Solving	\$100	Eatontown, NJ	N/A

7. Non- Public Technology Grant

RESOLUTION accepting the allocation of funds in the amount of \$576 for use by Smart Start Pre-School for technology to be administered by MOESC.

8. MCDC

RESOLUTION to direct the undertaking of a continuing disclosure review and authorizing participation in the Municipalities Disclosure review and authorizing participation in the Municipalities Continuing Disclosure Cooperation initiative of the Division of Enforcement of the US SECURITIES EXCHANGE COMMISSION (SEC) as written.

C. Curriculum - *Chairperson, Mr. Spector*

- Committee meeting held on 10/15/14
- Committee Report

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Cost
11/11/14	Marino	6-8	Veteran's Day Band Performance at Memorial Park	Bus: \$180
11/11/14	Bayer Hughes Wyckoff	3	Fair Haven Yacht Works	N/A
11/12/14	Bufano Halloran Jungfer Mikolajczyk	3	Fair Haven Yacht Works	N/A

11/12/14	Carolán Elgrim	4	Cooney Beach, Fair Haven	N/A
2/03/15	Bennett Buckley Gennusa Robinson Venino Wood	1	Count Basie Theatre	Tickets: \$9 Busses: \$540 Students Pay: \$15

2. Participation of Band Students with RFH Marching Bulldogs

MOTION to approve the participation of Knollwood Band students at RFH Regional HS football game on Friday, November 14th, in collaboration with the RFH Marching Bulldogs.

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

- Committee meeting held on 10/15/14
- Committee Report

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Salary Revision

RESOLUTION to revise the salary of Kristen Walls from \$59,038 to \$59,083 effective September 1, 2014.

b. Leave of Absence

RESOLUTION to approve the medical leave of absence for Deborah Babcock effective September 11, 2014 through January 23, 2015.

c. Appointments

1. RESOLUTION to appoint Elsa VanCleve as a replacement teacher for Deborah Babcock effective October 23, 2014 through January 23, 2015. FTE .58 (Step 1BA) \$29,518 pro-rated
2. RESOLUTION to appoint Stephanie Straus as a replacement teacher for Kate Mills effective on or about November 17, 2014 until on or about March 13, 2015. FTE 1.0 (Step 1BA) \$50,893 pro-rated
B.A. Tulane University, Sociology/Political Science
M.A. Monmouth University, Teaching
3. RESOLUTION to appoint Christopher Aviles as the Educational Systems Coordinator effective January 1, 2015 through June 30, 2015. FTE 1.0 (12-month), \$76,000 (Pro-Rated)
B.A. Saint Joseph's University, English

d. Modification to Supervisor's Employment

RESOLUTION to modify the employment status and salary of Marion Carolán as a Supervisor from an FTE of 1.0 to a per diem rate of \$417 effective November 1, 2014 as needed and no later than January 30, 2015.

2. Support Staff

a. Salary Revision

RESOLUTION to approve the following revised salaries:

Patricia Ferretti \$20,862 effective September 2, 2014 – hourly rate change
 Christine Hearn \$18,630 effective September 22, 2014 – schedule change
 Tina Marie Loria \$17,230 effective September 22, 2014 – schedule change

3. Student Teacher

MOTION to approve the placement of student teacher, Jeimy Herrera Velasquez, a student at The College of New Jersey, in Matthew Russoniello's class January 26, 2015 to May 8, 2015.

4. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2014-2015 school year pending results of criminal history review where required.

Margaret Geiger
 Suzanne Presti
 Maureen Schmid
 Stephanie Straus

5. Extra-Curricular Activities

RESOLUTION to approve the following additional 2014-2015 Extra-Curricular Activities and activity supervisors:

EMPLOYEE	ACTIVITY	GRADE(S)	HOURLY RATE	MAXIMUM COMPENSATION
Alison Dooley	6th - 8th Grade Drama Club	6, 7, 8	\$25.00	\$1,250
Hugh O'Hare	Stock Market Game Club (NEW)	6, 7, 8	\$25.00	\$600
Jennifer Morgan Bufano	Safety Patrol Club (NEW)	3	\$25.00	\$350
Sharon Mikolajczyk	Safety Patrol Club (NEW)	3	\$25.00	\$350
Kelsey Jungfer	Newspaper Club	3	\$25.00	\$400
June Sustick	Newspaper Club	3	\$25.00	\$400
Ann Marie McCarthy	Girls Who Code	6, 7, 8	\$25.00	\$750

6. Gettysburg Chaperone

RESOLUTION to approve the following additional chaperone and their overnight stipend (if applicable) for the 7th grade Gettysburg trip on October 23 and 24, 2014.

Matthew Growick \$210 (replacing Falilou Seck)

7. Stokes Directors

RESOLUTION to approve the following co-directors for the 2015 Stokes trip.

Andrew Dougherty \$3,100
 Kerri Campanella \$1,550
 Aimee Langa \$1,550

8. Athletic Coach

RESOLUTION to appoint Christopher Stephan as the Knollwood Boys Basketball coach for the 2014-15 winter season at the rate of \$3,750.

E. Buildings/Grounds & Safety - *Chairperson, Mrs. Rehder*

- Committee meeting held on 10/14/14)
- Committee Report

1. CMP – Comprehensive Maintenance Plan and M1

RESOLUTION to accept the 2014 Comprehensive Maintenance Plan and the M-1 reports.

F. Policy - *Chairperson, Mr. Bernstein*

- (Committee meeting held on 10/7/14)

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following policies (P) and regulations (R):

- P 5305** Health Services Personnel (Revised)
- P & R 5306** Health Services to Nonpublic Schools (M) (Revised)
- P & R 5308** Student Health Records (M) (Revised)
- P & R 5310** Health Services (M) (Revised)
- P 5339** Screening for Dyslexia (M) (New)
- P & R 5530** Substance Abuse (M) (Revised)
- P & R 5600** Student Discipline/Code of Conduct (M) (Revised)
- P 5756** Transgender Students (New)
- P 8505** Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)

2. Policy Adoption

MOTION to ABOLISH Policy 1522 - School-level Planning (M)

Rationale: The administrative code requiring P1522, N.J.A.C. 6A:32-12.2, has been recently repealed from the administrative code and no longer requires this Policy. This code provision was repealed because the Quality Annual Assurance Report is no longer used by the New Jersey Department of Education to evaluate school districts as the evaluation system has been replaced by New Jersey Quality Single Accountability Continuum (QSAC).

G. Legislative Committee – *Chairperson, Mrs. Walker*

- Committee Report

H. Strategic Planning – *Chairperson, Mrs. Frissora*

- Committee meetings held on 10/14/14 and 10/21/14
- Committee Report

I. President's Report

- XI. Business Administrator's Report
- XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

- XIII. Correspondence
- XIV. New Business
- XV. Adjournment to Closed Session
- XVI. Return to Open Session
- XVII. Adjourn

PRELIMINARY