

# FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

## 2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
- Goal 2: Implement and support a District Strategic Plan.
- Goal 3: Continue to improve communications and foster community relations.
- Goal 4: Establish an on-going professional development plan for the Board to achieve NJSBA certification.

## 2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
- Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
- Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
- Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
- Goal 5: Improve communication with our school community across all levels.

## NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, October 19, 2016 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

## AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance
- IV. Roll Call

Present:

|                                                   |                                                          |                                                 |
|---------------------------------------------------|----------------------------------------------------------|-------------------------------------------------|
| <input checked="" type="checkbox"/> Mr. Bernstein | <input checked="" type="checkbox"/> Mrs. Buckley         | <input checked="" type="checkbox"/> Mrs. Coar   |
| <input checked="" type="checkbox"/> Mrs. Coleman  | <input checked="" type="checkbox"/> Mrs. Halcrow         | <input checked="" type="checkbox"/> Mrs. Jakub  |
| <input checked="" type="checkbox"/> Mr. Padula    | <input checked="" type="checkbox"/> Mrs. Saad arr.7:06pm | <input checked="" type="checkbox"/> Mr. Spector |

Absent:None

Others Present:

|                                                                 |                                                                               |
|-----------------------------------------------------------------|-------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Sean McNeil, Superintendent | <input checked="" type="checkbox"/> Val Petrone, Business Admin/BOE Secretary |
| <input checked="" type="checkbox"/> Cheryl Cuddihy, Principal   | <input checked="" type="checkbox"/> Amy Romano, Principal                     |
| <input checked="" type="checkbox"/> Scott Kiewe, Director       | <input checked="" type="checkbox"/> Pat Young, Coordinator                    |

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION by Mr. Spector, seconded by Mrs. Coleman and carried on voice vote to accept the minutes of the September 28, 2016 Regular Meeting.

VIII. President’s Report

RESOLUTION by Mr. Bernstein, seconded by Mrs. Coleman and carried on unanimous roll call vote, upon the Recommendation of the Superintendent, accept the Letter of Resignation from Ellen Spears effective June 30, 2018 and approve the Separation of Services Agreement between the Board and Ms. Spears effective October 21, 2016.

Thanks to Mrs. Spears for her lifetime of dedication to the Fair Haven Schools. She is one of the major reasons FH schools are what they are.

IX. Superintendent's Report

A. 2016 PARCC Presentation- Mr. Mc Neil presented our 2015 – 2016 scores. The slide show presentation will be posted on our website

|               |                |                  |                    |
|---------------|----------------|------------------|--------------------|
| B. Enrollment | <b>SICKLES</b> | <b>KNOLLWOOD</b> |                    |
|               | Pre-K 26       | 4                | 113                |
|               | K 69           | 5                | 110                |
|               | 1 109          | 6                | 110                |
|               | 2 109          | 7                | 137                |
|               | 3 117          | 8                | 123                |
|               | <b>430</b>     | <b>593</b>       | <b>Total: 1023</b> |

C. Fire Drills

|           |                |
|-----------|----------------|
| Sickles   | 10/18, 1:45 PM |
| Knollwood | 10/18, 2:30 PM |

D. Security Drills

|           |                            |
|-----------|----------------------------|
| Sickles   | 10/14, 1:15 PM lockdown    |
| Knollwood | 10/13, 10:20 AM evacuation |

D. Harassment Intimidation and Bullying Report – September:

There were no incidents or investigations to report.

E. School Community Update:

- a. Google classroom 100% - teachers deserve a huge thank you for their adoption
- b. Printable report cards- still investigating the viability of this
- c. Candidates night – Wednesday, November 2
- d. Crisis & Evacuation Plan updated and shared with staff

G. Staff Attendance Data – September 2016

| <b>EMPLOYEE CATEGORY</b> | <b>Amount of Staff</b> | <b>Total Possible Days</b> | <b>Total Absences</b> | <b>Attendance Percentage</b> |
|--------------------------|------------------------|----------------------------|-----------------------|------------------------------|
| <b>Administrators</b>    | 8                      | 168                        | 1                     | 99.4                         |
| <b>Teachers</b>          | 103                    | 2172                       | 25.5                  | 98.8                         |
| <b>Aides</b>             | 28                     | 569                        | 7                     | 98.8                         |
| <b>Secretaries</b>       | 8                      | 168                        | 2                     | 98.8                         |
| <b>Custodians</b>        | 9                      | 189                        | 1                     | 99.5                         |
| <b>Coordinators</b>      | 2                      | 42                         | 0                     | 100                          |
| <b>TOTAL</b>             | 158                    | 3308                       | 36.5                  | 99.2                         |

H. Student Attendance Data – September 2016

| <b>GRADE</b>        | <b>Amount of Students</b> | <b>Total Possible Days</b> | <b>Total Absences</b> | <b>Attendance Percentage</b> |
|---------------------|---------------------------|----------------------------|-----------------------|------------------------------|
| <b>Pre-Kinder.</b>  | 26                        | 494                        | 5.5                   | 98.86                        |
| <b>Kindergarten</b> | 69                        | 1311                       | 7.5                   | 99.42                        |
| <b>First</b>        | 108                       | 2052                       | 19.0                  | 99.07                        |
| <b>Second</b>       | 109                       | 2071                       | 19.5                  | 99.06                        |
| <b>Third</b>        | 117                       | 2223                       | 27.0                  | 98.79                        |
| <b>TOTAL</b>        | 429                       | 8151                       | 78.5                  | 99.03                        |
| <b>Fourth</b>       | 112                       | 2128                       | 31.5                  | 98.52                        |
| <b>Fifth</b>        | 110                       | 2090                       | 66.5                  | 96.82                        |
| <b>Sixth</b>        | 109                       | 2071                       | 53.5                  | 97.37                        |
| <b>Seventh</b>      | 137                       | 2603                       | 37.5                  | 98.56                        |
| <b>Eighth</b>       | 122                       | 2318                       | 55.0                  | 97.63                        |
| <b>TOTAL</b>        | 590                       | 11210                      | 244.0                 | 97.81                        |

H. Update on Schools – Principals Cuddihy & Romano

Knollwood School – Mrs. Romano

- Week of Respect
- PD-Last week Responsive Classroom Z Space
- Google Classroom
- 5<sup>th</sup> Grade Science
- Tracking student progress- conversation starter
- Fire Prevention week
- Violence Awareness Week
- Innovation Lab presentation
- Red Ribbon week – Only live once
- Oct 25 – Parent Night
- 4<sup>th</sup> grade Liberty Science Center
- 7<sup>th</sup> grade Gettysburg

Sickles School Update, Mrs. Cuddihy

- Bricks 4 Kidz
- Week of Respect/It's OK to be different
- Buddy Bench
- Twitter movement is a great success
- Halloween routine – Theater in the round
- Water chillers installed

J. 2016-2017 Calendar Revision

MOTION by Mr. Bernstein, seconded by Mrs. Coleman and carried on voice vote to approve 2016-17 Calendar Revision to reflect new Knollwood graduation date of Wednesday, June 14<sup>th</sup> 2017.

X. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on 10/18/16**

1. Reports

a. Committee Report

- Strategic Planning, November 3
  - Candidates, November 2
1. Regional High School Board of Education
    - Digital Footprint is a primary focus of the HS
  2. PTA
    - Membership drive – PTA APP accessible to members
    - Bookfairs will be held in November
  3. Education Foundation
    - Coffee sale
    - Evening event 11/19/16
    - Updated website
  4. Booster Club,
    - Website up and running
    - Looking at running a 5k
    - [www.Fhboosterclub.org](http://www.Fhboosterclub.org)
  5. Borough Council Meeting –
    - Trucktoberfest, Saturday , October 29, 2016 @ 3PM

B. Finance – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on 10/17/16**

Items 1 through 4 under Finance on the Meeting Agenda considered as a consent agenda.

RESOLUTION by Mrs. Saad, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve Items 1 through 4.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of October in the amount of \$380,709.13.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to Under-appropriated accounts to address deficits in the latter accounts.

| Amount   | From                           | To                                 |
|----------|--------------------------------|------------------------------------|
| \$ 1,750 | 11-000-219-600-00-B supp CST   | 11-000-216-600-00-B supp rltd srvc |
| \$ 100   | 11-000-221-320-00-0 purch srvc | 11-000-221-104-01 0 curric develop |
| \$ 825   | 11-204-100-101-03-0 sly ESY    | 11-204-100-101-02-0 LLD subs       |
| \$14,655 | 11-120-100-101-01-0 sly gr 1-5 | 11-214-100-101-00-0 sly autism     |
| \$ 450   | 11-215-100-106-01-0 sly ESY    | 11-215-100-101-00-0 sly PSD        |

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated September 30, 2016, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c) 4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

| DATE        | EMPLOYEE                                                                                                           | ACTIVITY                   | REG/EXP. COST                                               | LOCATION          | R/T Miles/ Max. Amt. |
|-------------|--------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------------------------|-------------------|----------------------|
| 10/25-27/16 | M. Buckley<br>M. Coar<br>B. Coleman<br>J. Halcrow<br>S. McNeil<br>B. Padula<br>V. Petrone<br>K. Saad<br>J. Spector | NJSB Workshop              | Reg. \$1,400<br>Hotel: \$155 per night<br>MIE: per GSA rate | Atlantic City, NJ | 170                  |
| 11/17-19/16 | P. Horan<br>J. Sustick                                                                                             | NJASL 2016 Fall Conference | \$150                                                       | Long Branch, NJ   | N/A                  |
| 3/2-3/17    | R. LaBrocca                                                                                                        | NAEA Annual Convention     | \$165                                                       | New York, NY      | 102                  |

C. Education – Chairperson, Mrs. Coleman

Enormous thank you for the hard work & enthusiasm of our teaching staff

Tri-District Education Committee \* to be held tomorrow. Topics to include Student Wellness, articulation on curriculum, Municipal Alliance, and conducting joint PD

Items 1 through 6 under Education on the Meeting Agenda considered as a consent agenda.

RESOLUTION by Mrs. Coleman, seconded by Mrs. Coar and carried on unanimous roll call vote to approve Items 1 through 6.

1. Field Trips

RESOLUTION to approve the following field trips:

| Date              | Teacher(s)                                          | Grade | Destination                                   | Cost                                                           |
|-------------------|-----------------------------------------------------|-------|-----------------------------------------------|----------------------------------------------------------------|
| April 17-21, 2017 | Dougherty<br>Gagliano<br>Merton<br>Speck<br>Talmage | 4     | SPUR-Sunnyside Equestrian<br>Center, Lincroft | Busses: \$875<br>Admission: \$20/student<br>Students pay: \$30 |

2. Curriculum

MOTION to approve the new 6<sup>th</sup>-8<sup>th</sup> Grade Science Curriculum.

3. Curriculum

MOTION to approve the following curriculum for the 2016-17 School Year

English Language Arts  
Mathematics  
Science K-5  
Social Studies  
World Languages  
21st Century Life & Careers  
Visual & Performing Arts  
Comprehensive Health & PE  
Technology

4. QSAC Statement of Assurance

RESOLUTION to certify the 2016-17 QSAC Statement of Assurance

5. Marzano Teacher Evaluation Model

MOTION to approve the Marzano Teacher Evaluation model for use during the 2016-17 school year.

6. Marshall Principal Evaluation Rubric Model

MOTION to approve the Marshall Principal Evaluation Rubric Model for principal and administrator evaluation for the 2016-17 school year.

D. Operations – *Chairperson, Mrs. Jakub*

- **Committee held their monthly meeting on 10/17/16**
  - Chillers installed

E. Personnel/Board Staff Relations - *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on 10/17/16**

Items 1 through 4 under Personnel on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Coleman, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve Items 1 through 4.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Appointment

RESOLUTION to approve Sharon Krellin as a replacement teacher for Kerri Campanella effective November 1, 2016 until April 7, 2017. FTE 1.0, 1BA \$51,818 pro-rated

2. Support Staff

RESOLUTION to appoint Michelle Gagliardi as an instructional assistant effective November 1, 2016. \$20/hour

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2016-2017 school year pending results of criminal history review where required.

Heather Christoph  
Jennifer Zambarano

4. Winter Sports Coaches/Monitor

RESOLUTION to approve the following coaches and monitor for the 2016- 2017 season:

Courtney Tullis, girls basketball coach - \$3,750  
Christopher Stephen, boys basketball coach - \$3,750  
Numar Vasquez, basketball monitor - \$22/hour

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

▪ **Committee held their monthly meeting on 10/05/16**

Items 1 through 2 under Legislative & Policy on the Meeting Agenda as a consent agenda.

RESOLUTION to approve Items 1 through 2.

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

8468.1 – Threat Assessment

As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

2. Policy Adoption

MOTION by Mr. Bernstein, seconded by Mr. Spector and carried on voice vote to adopt the above policy and regulation.

XI. Business Administrator's Report – no report

XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

- 1) Carol Lang, 1 Forrest Ave. – Inquired about the transition of Mrs. Spears - how will it look?
- 2) Ruth Blazer, River Road – Be a Good Neighbor flyers will be ready soon. She asked that parents access their child's ability to shovel snow before signing them up. The possibility of sixth to eighth graders doing some yard work as well was brought up.
- 3) Karen Rodrigues, Buttonwood Drive – Asked about the Strategic Plan and when it will be released to the general public
- 4) Ruth Blazer, River Road – Asked about Candidates Night
- 5) Ellen Iovino, Hendrickson Place – Requested if the HS shares information with regards to FH students that the board share that out to the public.
- 6) Suzanne McCabe, Lewis Point Rd. – anecdotal conversation regarding other high performing school districts. Why do other schools excel?

XIII. Correspondence -none

XIV. New Business

Goal # 4 – NJSBA certification

XV. Adjournment to Closed Session @ 9:02 PM

RESOLUTION by Mr. Bernstein, seconded by Mr. Spector and carried on unanimous roll call vote to adjourn to closed session prior to the end of this session for the purpose of discussing student matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 30 minutes. Upon return, action may be taken.

XVI. Return to Open Session @ 9:37

XVII. Adjournment

MOTION by Mr. Padula, seconded by Mr. Bernstein and unanimously carried on voice vote to adjourn at 9:40 PM