

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2017-2018 BOARD OF EDUCATION GOALS

- Goal 1:** Continue with professional development to become a certified board.
- Goal 2:** Improve communication and partnerships between the community, families, students and board of education.
- Goal 3:** Investigate and analyze the viability of moving forward with a facility referendum as outlined in the Strategic Plan.

2017-2018 DISTRICT GOALS

- Goal 1:** Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.
- Goal 2:** Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.
- Goal 3:** Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.
- Goal 4:** Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, November 15, 2017 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President @ 7:04PM by Mrs. Coleman, Vice President

- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

<input checked="" type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input checked="" type="checkbox"/> Mrs. Coleman
<input checked="" type="checkbox"/> Mrs. D'Angelo	<input checked="" type="checkbox"/> Mrs. Halcrow	<input checked="" type="checkbox"/> Mrs. Jakub
<input checked="" type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input checked="" type="checkbox"/> Mrs. Saad

Absent:

<input type="checkbox"/> Mrs. Buckley	<input checked="" type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakub
<input type="checkbox"/> Mrs. Lang	<input checked="" type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Others Present:

<input checked="" type="checkbox"/> Sean McNeil, Superintendent	<input checked="" type="checkbox"/> Val Petrone, Business Admin/BOE Secretary
<input checked="" type="checkbox"/> Cheryl Cuddihy, Principal	<input checked="" type="checkbox"/> Amy Romano, Principal
<input checked="" type="checkbox"/> Kathy Elgrim, Supervisor	<input checked="" type="checkbox"/> Scott Kiewe, Director

- V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

- VI. Recognition of Visitors

- VII. Consideration of Minutes

MOTION by Mrs. Jakub, seconded by Mrs. Buckley and carried on voice vote to accept the minutes of the October 18, 2017 Regular Meeting.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 24	4	117
	K 72	5	114
	1 89	6	111
	2 111	7	106
	3 113	8	136
	409	584	Total: 993

B. Fire Drills

Sickles 11/02, 9:40 A.M.
 Knollwood 11/20, 2:00 P.M.

C. Security Drills

Sickles 11/06, 2:00 – Extended Evacuation, Bomb Threat
 Knollwood 11/15, 10:00 A.M. – Extended Evacuation off campus

D. Staff Attendance Data – October 2017

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	154	24.5	84.1
Teachers	102	2222	40	98.2
Aides	30	660	27	95.9
Secretaries	8	176	7	96.0
Custodians	9	198	2	99.0
Coordinators	2	44	0	100.0
TOTAL	153	3454	1005	97.1

E. Student Attendance Data – October 2017

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	24	504	39.0	92.47
Kindergarten	72	1512	43.0	97.16
First	89	1869	33.0	98.23
Second	111	2331	38.0	98.37
Third	113	2373	63.0	97.35
TOTAL	409	8589	216.0	97.44
Fourth	117	2457	53.5	97.82
Fifth	113	2394	80.0	96.65
Sixth	111	2331	39.0	98.32
Seventh	106	2226	22.5	98.99
Eighth	136	2856	82.5	97.11
TOTAL	584	12264	277.5	97.74

F. School Community Update –

Evacuation Drill at Knollwood School – walked to Church of Nativity. Drill went very well.

Report Card information will be coming out tomorrow from the Superintendent. Sign up links go live tomorrow at 7PM.

G. Title I Presentation –

Mr. McNeil reviewed Title I – to supplement not supplant

H. Update on Schools – Principals Cuddihy & Romano

- Mrs. Romano –
 Veteran's Day – flags
 Guidance – Mega skills – generosity 2 months- recognize students
 7th grade trip to Philadelphia this Friday
 Clocks from 7th grade grant winner installed

Students Council raised nearly \$1000.00
 Student are making the choices for their recess activities – Marking Period 2

- Mrs. Cuddihy –
 Curriculum is going very well
 Planning Math nights in the coming New Year
 Veteran’s Day Ceremony – USMC, Color Guard, was very moving and powerful
 Halloween Parade – Theater in Round thanks to Mr. Mottern & Mr. Ranahan
 Book Fair on – going
 Conferences

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

▪ **Committee held their monthly meeting on November 8, 2017**

- Communicate Platform is launched through email & phone. Must opt in for text msg. Parent Organization meetings
- Calendar 18 – 19
- Preliminary survey on climate

1. Reports

- a. Regional High School Board of Education Meeting(s)
- b.PTA – Book Fair Ongoing @ Sickles and beginning @ Knollwood
- c. Education Foundation- Color Run video was shown – 433 runners \$11,000, 11/4 next year
- d. Booster Club – no info yet in merchandise
- e. Borough Council Meeting – in contact on various items

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on November 13, 2017 –**

Tri-District meeting- November 6, Alliance coordinator was announced
 Discussed Capital Unit \$78K
 Health Care Costs

RESOLUTION by Mrs. Saad, seconded by Mrs. D’Angelo and carried on roll call vote to approve Items 1 through 6.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of November in the amount of \$432,905.36.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

AMOUNT	FROM	TO
1,000	11-000-213-100-050-02-0 Sub nurses	11-000-213-300-050-02-0 othr med srvc
1250	11-000-213-100-060-02-0 Sub nurses	11-000-213-300-060-02-0 othr med srvc
46,450	11-000-216-100-060-00-0 Sly related srvc	11-000-216-100-050-00-0 Sly related srvc
300	11-000-216-320-060-02-0 OT/PT ESY	11-000-216-600-050-00-B supplies
1,500	11-214-100-106-050-01-0 AidesAutism	11-000-217-000-050-00-0 Aides
900	11-214-100-106-050-01-0 Aides Autism	11-000-217-100-060-00-0 Aides
1,000	11-000-222-177-000-00-0 Sly Tech Co	11-000-222-177-000-01-0 Sly Ed Systems
10	11-000-240-103-060-00-0 Sly Principal	11-000-240-103-050-00-0 Sly Principal
375	11-000-261-420-000-01-M Maint Grounds	11-000-261-100-000-01-0 Sly Maintenance
9,500	11-000-262-100-000-02-0 OT	11-000-262-100-000-01-0 Sly Custodians
12,000	11-190-100-106-050-02-0 Sly prof lunch	11-000-262-100-000-03-0 Sly Lunch Aides

2,500	11-130-100-101-050-01-0 Sly 6-8	11-110-100-101-060-01-0 Sly Kndgn
15,500	11-130-100-101-050-01-0 Sly 6-8	11-120-100-101-060-01-0 Sly Gr 1-5
5,000	11-120-100-101-050-01-0 Sly Gr 1-5	11-120-100-101-060-01-0 Sly Gr 1-5
10,000	11-213-100-101-060-00-0 Sly Res Rm	11-204-100-106-050-00-0 Sly Aides
30,000	11-214-100-101-060-00-0 Sly Autism	11-204-100-106-060-01-0 Sly Aides
42,000	11-215-100-106-060-00-0 Othr Sly PSD	11-204-100-106-060-01-0 Sly Aides
225	11-204-100-101-060-03-0 Sly ESY	11-204-100-106-060-01-0 Sly ESY aides
300	11-204-100-101-060-03-0 Sly ESY	11-204-100-610-050-00-B supplies
16,200	11-213-100-101-060-00-0 Sly Res Rm	11-213-100-101-050-00-0 Sly Res Rm
500	11-214-100-101-060-00-0 Autism Sly	11-214-100-101-050-00-0 Sly Autism
325	11-214-100-101-060-00-0 Autism Sly	11-214-101-106-050-02-0 Sly

3. Monthly Certification of Board Secretary's/Treasurer's Reports - July, Aug, Sept

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated July 31, August 31, and September 30, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
9/26-10/31 11/7-12/12	K. Eddy M. Gagliardi	Basic Sign Language: Adults Part I & Part II	\$358 \$358	Toms River	650 806 Revised
11/28/17	A. Cernero	504 & I&RS Overview: Ensuring your school is in compliance	\$75	RWJ Barnabas Health	N/A
12/06/17	N. Azar	AMTNJ 9 th Annual Special Education/Math Conference: The Mathematics Teacher & the Special Education Teacher; Perfect together	\$169	Monroe Twp., NJ	53
1/17-19/18	A. Cernero M. Strobel	Legal One: Anti-Bullying Specialist Program	\$450 \$450	Monroe Twp., NJ	240 241

5. Health Benefits renewal

RESOLUTION to approve an 18 month renewal with Horizon Blue Cross Blue Shield to provide benefits to our employees from January 1, 2018 through June 30, 2019.

6. Comprehensive Maintenance Plan

RESOLUTION to approve the 2017-2018 Comprehensive Maintenance Plan

C. Education – Chairperson, Mrs. Coleman

- Committee held their monthly meeting on November 6, 2017 –

Report Card
Art Integration
Curriculum
Appreciate admin joining the meeting

1. Field Trips

Date	Teacher(s)	Grade	Destination	Relevance	Cost
12/08/17	Caruso Foderaro Gennusa Kennedy Rosen Venino	1	The Nutcracker, Count Basie Theater	Integrate arts into curriculum	Tickets: \$450 Buses: \$370 RN: \$62.50 Students Pay: \$10.00

2. Report Card

MOTION by Mrs. Buckley, seconded by Mrs. D'Angelo and carried on voice vote to approve the K-5 2017-2018 Standards Based Report Card.

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

▪ **Committee held their monthly meeting on November 13, 2017**

RESOLUTION by Mrs. Buckley, seconded by Mrs. Saad and carried on roll call vote to approve Items 1 through 4.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Child Care Leave

RESOLUTION to approve the maternity leave request of Elizabeth Verbovsky from on or about February 26, 2018 until on or about June 18, 2018.

b. Appointments

1. RESOLUTION to appoint Alice Robinson as a replacement teacher for Courtney Setaro effective January 2, 2018 until on or about April 26, 2018. BA1 \$52,018 pro-rated (\$260 per diem)

2. RESOLUTION to appoint Krista Portelli as a replacement teacher for Morgan Bufano effective January 2, 2018 until on or about May 9, 2018. BA1 \$52,018 pro-rated (\$260 per diem)

c. Extra-Curricular Activities

RESOLUTION to approve a Marking Period 2 Soccer Recess Club supervised by Numar Vasquez for 45 hours. \$1,350

2. Support Staff

a. Child Care Leave

RESOLUTION to approve the maternity leave request of Danielle Mendillo from on or about December 22, 2017 until on or about April 6, 2018.

b. Appointments

1. RESOLUTION to appoint Katelyn Oliger as a replacement paraprofessional for Danielle Mendillo from one or about January 2, 2018 until on or about March 30, 2018. \$15/hour

2. RESOLUTION to appoint Shannon Gutt as Secretary of Sickles School effective January 2, 2018. \$40,606 pro-rated

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2017-2018 school year pending results of criminal history review where required.

Bobbie Ermides
Maria Ruscigno

4. Student Teacher/Internship

MOTION to approve Erin Bernstein's internship to complete her practicum from the Graduate School of Applied and Professional Psychology at Rutgers University from January 2017-June 2019.

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

- **Committee held their monthly meeting on November 7, 2017**

No new alerts

G. President's Report –

X. Business Administrator's Report

RESOLUTION by Mrs. Lang, seconded by Mrs. Saad and carried on roll call vote to accept non-resident tuition student, as per policy 5111, R105 in grade 4

RESOLUTION by Mrs. Lang, seconded by Mrs. Saad and carried on roll call vote to accept non-resident tuition student, as per policy 5111, R106 in grade 6

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

Rachel Griffin, 15 Sycamore Lane – clicking noise in APR before concert

Stephanie Bates, 234 Third Street – questioned about the need for IXL

Ruth Blazer, 523 River Road – surprised by the number of volunteers for the 'Be a Good Neighbor' Program

XII. Correspondence

XIII. New Business

XIV. Adjournment

MOTION by Mrs. Coleman, seconded by Mrs. Halcrow and unanimously carried on voice vote to adjourn at 8:20 PM.

Valery Petrone, Board Secretary