

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2014-15 BOARD OF EDUCATION GOALS

Goal 1: Evaluate current Board structure and inter-board communication

Goal 2: Improve Community Relations, Visibility and Communications

Goal 3: Increase participation at MCSBA and NJSBA training and workshops

Goal 4: Successful launch of the Strategic Planning Process

Goal 5: Be regularly aware of specific professional development events, goals and their effectiveness

Goal 6: Identify the specific technologies and resources needed for the district in support of our curriculum

Goal 7: Consistently and regularly celebrate our teachers and staff

2014-15 DISTRICT GOALS

Goal 1: Support the development and growth of Professional Learning Communities, including the expansion of articulation and professional collaboration with local school districts. Targeted strategies will revolve around promoting and supporting teacher leadership, differentiation of instruction, data analysis and literacy.

Goal 2: Expand and support the integration of instructional technology for our staff and students

Goal 3: To further develop and support a student-focused culture in both schools by strengthening relationships in all facets of the total school program.

Goal 4: To expand our efforts in promoting an environment of trust, respect and service to the community; improving transparency and an open dialogue among stakeholders, respectful of all viewpoints in supporting the district and meeting the educational needs of all children.

NOTICE OF REGULAR MEETING

The next Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, November 19, 2014 at 7:00 P.M. in the Knollwood All-Purpose Room on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present: Mrs. Alescio, Mrs. Brasch, Mr. Bernstein, Mrs. Coleman, Mrs. Frissora, Mrs. Rehder, Mr. Spector, Mrs. Walker, Mr. Mancuso

Absent:

Others Present: Kathy Elgrim, Kevin Davis, Cheryl Cuddihy, Nelson Ribon, Valery Petrone, Rosalia Minervini, Ellen Spears, Pat Young, Anthony Sciarrillo (arrived 8:04 pm)

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION by Mr. Mancuso, seconded by Mrs. Brasch and carried on voice vote, Mr. Bernstein abstaining, to accept the minutes of the October 22, 2014 Regular Meeting

VIII. Superintendent's Report

A. Recognition of 2014 Cross County and Field Hockey Championship teams

B. Recognition of Community Members & Organizations

RESOLUTION by Mr. Spector, seconded by Mr. Bernstein and carried on unanimous roll call vote to recognize local community members and organizations for their contributions to the children of Fair Haven as follows:

WHEREAS, The Fair Haven Board of Education, in the Borough of Fair Haven NJ, hereby recognizes the contributions made by the following local community members and organizations for the positive impact they have had on our children, whether through a program, initiative or partnership. We extend our sincerest gratitude for their support.

Fair Haven Mayor & Borough Council –Councilwoman- Sue Sorenson accepted on their behalf

Fair Haven Business Association – Michelle Rice accepted on their behalf

Fair Haven First Aid – Captain Pat Corbett accepted on behalf of the First Aid

Fair Haven Fire Department – John Felsmann, Jr accepted on their behalf

Fair Haven Education Foundation – Kevin Barnett, President accepted

Fair Haven Parent-Teacher Association – Jennie Lucci, President accepted

Fair Haven Parks & Recreation – D.J. Breckenridge, Director accepted

Fair Haven Police Department – Joe McGovern accepted on their behalf

Fair Haven Schools Booster Club – Erin Simpson, President accepted

Fair Haven Senior Citizens/Be-A-Good Neighbor - Ruth Blaser - accepted

The Church of the Nativity –Jo Heath accepted on behalf of the Church

C. Enrollment

SICKLES

KNOLLWOOD

Pre-K	28	4	111	
K	70	5	143	
1	108	6	119	
2	106	7	110	
3	103	8	110	
	415		593	Total: 1008

D. Fire Drills

Sickles: Tuesday, 11/04/14, 11:00 A.M.
Knollwood:

E. Security Drills

Sickles: Wednesday, 11/19/14, 1:00 P.M./Active Shooter
Knollwood: Thursday, 11/13/14, 10:00 A.M./Lockdown

F. Harassment Intimidation and Bullying Report

MOTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from October 2014.

G. 2014-15 Boys and Girls Basketball Schedules

MOTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on voice vote to approve the 2014-2015 Basketball Season schedules for Knollwood's Boys and Girls Basketball Teams

H. Donation

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to accept a donation of \$319.38 from Fair Haven Field Hockey to be earmarked for Knollwood Field Hockey.

I. Staff Attendance Data – October 2014

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	184	8.5	95.4
Teachers	101	2218	79.5	96.4
Aides	27	621	17	97.3
Secretaries	8	184	1.5	99.2
Custodians	9	207	5	97.6
Coordinators	2	46	0	100
TOTAL	153	3460	111.5	96.8

J. Student Attendance Data – October 2014

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	594	9.5	98.4
Kindergarten	70	1562	20	98.7
First	108	2398	40	98.3
Second	106	2332	36	98.5
Third	103	2266	23	99.0
Fourth	111	2464	47	98.0
Fifth	143	3146	79	97.5
Sixth	119	2618	60	97.7
Seventh	109	2420	72.5	97.0
Eighth	110	2442	72	97.0
TOTAL	1006	22242	459	98.0

K. Update on Schools – Principals Cuddihy & Davis

- a. Mrs. Cuddihy provided an update on October activities for students and staff at Sickles School.
- b. Mr. Davis updated the board and public on activities at Knollwood, especially the 7th grade trip to Philadelphia and Gettysburg

IX. Committee Reports

A. Community Relations/Regional Coordination – *Chairperson, Mrs. Alescio*

1. Reports

- a. Committee Report – Committee held their monthly meeting on November 11th
 - Among the items discussed were:
 1. Tonight’s honorees
 2. District newsletter
 3. Tri District Curriculum Meeting Tomorrow 11/20
- b. Regional High School Board of Education Meeting(s)
Mrs. Alescio reported on HS activities
- c. PTA Meeting
Mrs. Lucci reported on cultural enrichment activities, the ongoing grant program, and various fund-raising activities
- d. Education Foundation –Fund raiser “Born to Fund” this Friday 11/20
- e. Booster Club – Mrs. Simpson reported on their fund raising initiative of Spirit Wear
- f. Borough Council Meeting –was held here 11/10 at 1:00 pm in the APR

B. Strategic Planning – *Chairperson, Mrs. Frissora*

- Committee held their monthly meeting on Monday, November 3rd
 - Five (5) Architectural firms have been interviewed- appointment should take place in December
 -

C. Finance – *Co-Chairs, Mr. Mancuso, Mrs. Walker*

- **Committee held their monthly meeting on Friday, November 14th**

MOTION by Mrs. Walker, seconded by Mr. Spector and carried on voice vote to consider Items 1 through 6 on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Walker, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve Items 1 through 6.

1. Treasurer's Report

RESOLUTION to accept the Treasurer's report for the month of August and September.

2. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the report for the month of October.

3. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of November in the amount of \$305,191.91.

4. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	From	To
600	11-000-223-500-01 prof seminar fees	11-000-230-590-04-0 prof seminar fees
1500	11-000-223-500-02-D reimbursement	11-000-230-895-00-0 BOE dues and fees
155	11-213-100-101-00-0 sly res room	11-204-100-101-03-0 sly ESY
		11-204-100-106-01-0 sly tchr aides
70	11-213-100-101-00-0 sly res room	ESY

5. Monthly Certification of Budgetary Major Account/Fund Status

RESOLUTION to certify Budgetary Major Account/Fund Status Report for the month of November 2014 after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been overexpended in financial obligations for the remainder of the year to accept the certification.

Valery Petrone, Board Secretary

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE(S)	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
11/14-16, '14	Elizabeth Koch	NASA Goddard Institute for Space Studies	N/A	New York City, NY	N/A
11/19/14	Susan Bennett Nancy Gennusa Kerry Kennedy Michelle Moriarty Courtney Robinson Michelle Venino	Building the Common Core Reading Foundation - From Phonics to Fluency to Proficient and Meaningful Reading	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
11/20/14	Catherine Boccino Dana Hughes Catherine Myrhum	Assessing Your Students Spelling and Phonics and Teaching in Fast, Potent, Responsive Way.	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
11/25/14	Nelson Ribon	Navigating New Laws: Case Law and Litigation Impacting Chief School Administrators	\$120	Monroe, NJ	66

12/02/14	Christina Jarosinski Maria Schiano	Building Kids' Identities as Nonfiction Readers and Writers: Teaching Kids to More Fall in Love with Nonfiction Reading, and to Publish Websites and Presentations	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/03/14	Mary Pat Buckley Kerry Leahey	Building the Common Core Reading Foundation – From Phonics to Fluency to Proficient and Meaningful Reading	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/04/14	Cara Remmert	Section 504: Keys to Ensuring Your School Is Compliant	\$75	W. Orange, NJ	83
12/04/14	Gabrielle Illiano	Strategies for Readers Who Struggle	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/10/14	Nicole Auditore Robert Cilmi Nicole Freitas Jennifer Halloran Carol Russo	UDL and the Reading Workshop: Strategies for Helping Move Students Who Currently Struggle with Reading in General Education and Special Education Settings	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/12/14	Ashley Goral	NJ Assoc. of School Psychologists Winter Conference	\$120	Windsor, NJ	60
12/16/14	Kristen Goode Patricia Wood	High Leverage Methods for Lifting the Level of Kids' Reading and Writing	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/17/14	Courtney Donovan Nicole Freitas Gabrielle Illiano Ami Ohe Maria Schiano Christopher Stephan	The Art of Evidenced-based Argument: Critical Reading, Debate, and Writing	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/17/14	Nelson Ribon	School Safety and Security: What Have We Learned?	\$120	Monroe, NJ	66
12/18/14	Andrew Dougherty Charles Merton	Embracing Digital Literacy and Classroom Technology While Supporting Developing Readers and Writers	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
1/07/15	Robert Talmage	Weaving Music, Art and Drams into Reading and Writing Workshop: Increasing engagement, Playing with Literacy Language, and deepening Interpretation	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
1/29-30, 2015	Nelson Ribon	NJ Association of School Administrators TECHSPO Conference	\$395 Conf. \$193 travel	Bally's Atlantic City, NJ	150
1/29/15	Tracy Cook Karen Florio Isabella Wiggins	McSiip –PARCC in Elementary School	\$135 each	Glassboro, NJ	190 150
1/30/15	Robert Cilmi Ami Ohe	McSiip –PARCC in Elementary School	\$135 each	Glassboro, NJ	128 194
3/06/15	Matthew Growick Robert Talmage	Test Prep for New Jersey Teachers	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
3/25/15	RoseAnn LaBrocca	National Art Educators Convention	\$150	New Orleans, LA	N/A
5/6/15	Robert Talmage	How Can We End the Year With the Most Authentic and Rigorous Literacy Work Possible? Innovating Our Way Towards New Images of Best Practice	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day

D. Curriculum - *Chairperson, Mr. Spector*

Committee held their monthly meeting on November 12th – items discussed included :

- Tri District Student Wellness Goal
- Professional Development for Staff and substitutes

1. Field Trips

- RESOLUTION by Mr. Spector, seconded by Mrs. Brasch and carried on unanimous roll call vote to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Cost
12/11/14	Bennett Buckley Gennusa Robinson Venino Wood	1	Count Basie Theatre, Red Bank	Tickets: \$5.00 Busses: \$450 Students pay: \$10
12/11-23/14	Minervini	8 1 student	Monmouth County Career Center, Freehold	Bus: \$35 per diem
1/07/15	Kelly Fogas	6-8 Student Council	NJASC 89 th Leadership Winter Convention The College of NJ, Ewing Township, NJ	Registration Fee: \$8/pp Bus: \$350 Students pay \$10.00
1/31/15	S. Marino	7-8	Kimmel Center, Philadelphia, PA	Tickets: \$45.00 Bus: \$900 Students pay \$75.00

E. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

- Committee held their monthly meeting on Wednesday, November 12th

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Support Staff

a. Resignation

RESOLUTION by Mrs. Brasch, seconded by Mr. Spector and carried on unanimous roll call vote to accept the letter of resignation from Joseph Perrino, instructional assistant, effective December 23, 2014.

b. Appointment

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the appointment of Eric Lasota, instructional assistant, effective January 5, 2015.

2. Substitute Teacher Appointments

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint the following substitute teachers for the 2014-2015 school year pending results of criminal history review where required.

Christine Foligno
Amanda Kaley

Felicia Kenny
Eric Lasota

3. Student Teacher

MOTION by Mrs. Walker, seconded by Mr. Spector and carried on voice vote to approve the following student teacher:

Kathryn Weston, Georgian Court University; fifteen (15) total days beginning February 2, 2015. (Jessica Dougherty – Cooperating Teacher)

4. IDEA Funding of Para Salaries

As required by IDEA regulations RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to affirm the following paraprofessionals salaries charged against IDEA accounts:

20-250-200-104-00-0 – Basic	Burke, Kevin
	DiStefano, Alston
	Donohue, Cynthia
	Ferretti, Patricia
	Hearn, Christine
	Jensen, Laura
	Krellin, Sharon
	Loria, Tinamarie
	Morales, Laurie
20-252-200-106-00-0 - Preschool	Hearn, Christine

5. School Psychiatrist

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the use of services from Psychiatrist, Dr. Sireesha Kolli of Red Bank: 212 Maple Ave., Red Bank, New Jersey 07701, (732) 812-4968, for evaluation purposes (\$700/evaluation)

6. Extra-Curricular Activities

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve Rose Raibick as the Video Game Club advisor for 2014-2015. \$25/hour – maximum \$625

F. Buildings/Grounds & Safety - *Chairperson, Mrs. Rehder*

- Committee held their monthly meeting on Monday, November 17th some of the items discussed:
 - Door alarms- sensors to alert that a door has been left open
 - Open lunch – the Chief of Police has asked that we take another look at this policy.

G. Policy - *Chairperson, Mr. Bernstein*

- Committee held their monthly meeting on Tuesday, November 11th
1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the

first reading of the following bylaws and policies:

- P 0155** Board Committees
- P 0164** Conduct of Board Meetings

2. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

- P 5305** Health Services Personnel (Revised)
- P & R 5306** Health Services to Nonpublic Schools (M) (Revised)
- P & R 5308** Student Health Records (M) (Revised)
- P & R 5310** Health Services (M) (Revised)
- P 5339** Screening for Dyslexia (M) (New)
- P & R 5530** Substance Abuse (M) (Revised)
- P & R 5600** Student Discipline/Code of Conduct (M) (Revised)
- P 5756** Transgender Students (New)
- P 8505** Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)

3. Policy Adoption

MOTION by Mrs. Burns, seconded by Mrs. Coleman and carried on voice vote to adopt the following policies and regulations.

- P 5305** Health Services Personnel (Revised)
- P & R 5306** Health Services to Nonpublic Schools (M) (Revised)
- P & R 5308** Student Health Records (M) (Revised)
- P & R 5310** Health Services (M) (Revised)
- P 5339** Screening for Dyslexia (M) (New)
- P & R 5530** Substance Abuse (M) (Revised)
- P & R 5600** Student Discipline/Code of Conduct (M) (Revised)
- P 5756** Transgender Students (New)
- P 8505** Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)

H. Legislative Committee - *Chairperson, Mrs. Walker*

1. 11/13 – Law passed “Breakfast After the Bell”- allowing students to eat in their first period class
2. Education Committee established a committee to study on later start times for High and Middle schools

I President’s Report -

- a. Staff and students excel in classroom and in athletics

b. Knight Club starts tomorrow

X. Business Administrator's Report

CAFR (Comprehensive Annual Financial Report) has been delivered electronically

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

Karen Saad, 34 Battin Road – asked about curriculum review

Susan McCabe, 67 Lewis Pt Rd – stated that board needs to give themselves credit for all hard work and asked several questions on various topics

Lisa Dunn, questioned about an agenda item regarding a school psychiatrist

Ruth Blazer, River Road- asked about handwriting instruction

Erin Simpson, 512 Ridge Road – asked how we identify academic success and honor roll

Jennie Lucci, 454 River Road – commented on student led conferences

XII. Correspondence

Bufano, Morgan

Smith, Kim

XIV. New Business

Katy Frissora – offered insights to college visits

XV. Adjournment

MOTION by Mr. Mancuso, seconded by Mrs. Alescio and unanimously carried on voice vote to adjourn at 09:36 PM.

Valery Petrone, Board Secretary