

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2015-16 BOARD OF EDUCATION GOALS

- Goal 1: Develop and present a comprehensive facilities referendum question.
Goal 2: Develop a Strategic Plan by continuing to identify and plan for our district's short and long term.
Goal 3: Continue to improve community relations, visibility and communication.

2015-16 DISTRICT GOALS

- Goal 1: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
Goal 2: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
Goal 3: Expand the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
Goal 4: Design strategies to create and expand learning opportunities and experiences for all children as part of our efforts to improve student wellness.
Goal 5: Continue to promote an environment of trust, respect and service to our school community.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, November 18, 2015 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

(BG = BOE Goal/ DG= District Goal)

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

<input checked="" type="checkbox"/> Mr. Bernstein	<input checked="" type="checkbox"/> Mrs. Brasch	<input checked="" type="checkbox"/> Mrs. Coleman
<input checked="" type="checkbox"/> Mrs. Halcrow	<input checked="" type="checkbox"/> Mr. Mancuso	<input checked="" type="checkbox"/> Mr. Padula
<input checked="" type="checkbox"/> Mrs. Saad	<input checked="" type="checkbox"/> Mr. Spector	<input checked="" type="checkbox"/> Mrs. Walker

Absent:

<input type="checkbox"/> Mr. Bernstein	<input type="checkbox"/> Mrs. Brasch	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mr. Mancuso	<input type="checkbox"/> Mr. Padula
<input type="checkbox"/> Mrs. Saad	<input type="checkbox"/> Mr. Spector	<input type="checkbox"/> Mrs. Walker

Others Present:

<input checked="" type="checkbox"/> Nelson Ribon, Superintendent	<input checked="" type="checkbox"/> Val Petrone, Business Admin./BOE Secretary
<input checked="" type="checkbox"/> Cheryl Cuddihy, Principal	<input checked="" type="checkbox"/> Kathy Elgrim, Supervisor
<input checked="" type="checkbox"/> Scott Kiewe, Director	<input checked="" type="checkbox"/> Ellen Spears, Director
<input checked="" type="checkbox"/> Chris Aviles, Coordinator	<input checked="" type="checkbox"/> Pat Young, Coordinator
<input checked="" type="checkbox"/> Tony Sciarrillo	

V. Adjournment to Closed Session

RESOLUTION by Mr. Mancuso, seconded by Mr. Bernstein and carried on unanimous roll call vote with, Mr. Spector abstaining, to adjourn to closed session prior to the end of this session for the purpose of discussing student matters, personnel, including the Superintendent's contract, and matters related to litigation. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should last approximately 1 hour.

VI. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VII. Consideration of Minutes

MOTION by Mr. Mancuso, seconded by Mr. Bernstein and unanimously carried on voice vote, with Mr. Padula abstaining, to accept the minutes of the October 21, 2015 Regular Meeting.

VIII. Recognition of Visitors

Knollwood 2015 Boys Soccer Team
 Knollwood 2015 Boys Cross Country Team
 Knollwood 2015 Girls Cross Country Team Meet of Champions 1st Place Winners

IX. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 27	4	109
	K 78	5	110
	1 100	6	138
	2 114	7	120
	3 109	8	110
	428	587	Total: 1015

B. Fire Drills

Sickles	To be held later this month
Knollwood	11/13, 9:10 AM

C. Security Drills

Sickles	To be held later this month
Knollwood	11/18; 1:00 PM

D. Harassment Intimidation and Bullying Report

MOTION by Mrs. Walker, seconded by Mr. Spector and unanimously carried on voice vote to accept the Harassment, Intimidation and Bullying Report from October 2015.

E. Kean University Master's Program Research

MOTION by Mr. Spector, seconded by Mr. Bernstein and unanimously carried on voice vote to approve Loreal Zarza's (Sickles teacher) request to conduct research for her Master's Program in High Incidence Disabilities in Special Education at Kean University during the 2015-16 school year.

F. School Community Update

- Strategic Planning (BG1) – 100 attendees on November 11, 2015. Next session will be December 1 at 7:00 PM
- Long-Range Facilities Planning (BG2) – Spiegle has worked with us on the long range facilities planning. With the strategic planning process we have gained some really good feedback from the community and will use that going forward.
- Borough Council Meeting (Bg3, DG5) – Annual council meeting was held at the Knollwood School where approximately 60 students attended. Chief Breckenridge was honored by the school.
- Beyond Measure (DG3) – This was held at RFH.
- Upcoming Tri-District Meeting (DG3) – December 7th was the first meeting
- Knollwood Principal Search (BG3)- Mr. Ribon will recommend a candidate later in the meeting
- PARCC Assessment Results (DG1)- Initial data received on Monday. The DOE has release a tool to use to interpret the data for parents.

G. Staff Attendance Data – October 2015

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	176	0	100
Teachers	104	2164	37.5	98.3
Aides	27	594	11.0	98.1
Secretaries	8	176	1.5	99.1
Custodians	9	198	2	99.0
Coordinators	2	44	0	100
TOTAL	153	3352	52	99.0

H. Student Attendance Data – October 2015

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	567	3.5	99.36
Kindergarten	78	1638	3.5	99.79
First	100	2121	28.5	98.64
Second	114	2394	31.0	98.70
Third	109	2289	28.0	98.78
TOTAL	428	9009	94.5	98.95

Fourth	109	2289	57.5	97.49
Fifth	110	2310	73.5	96.82
Sixth	138	2898	82.5	97.15
Seventh	120	2520	59.0	97.66
Eighth	110	2310	63.5	97.25
TOTAL	587	12327	336	97.27

- I. Update on Schools (BG3; DG1, 2, 3, 4 & 5)
- Mrs. Cuddihy – Reviewed the many wonderful activities that have occurred since last board meeting
 - Mrs. Elgrim – Reviewed activities that took place since
 - Mr. Kiewe – Spoke about his department solutions to problems.
 - Mr. Aviles - Spoke on Google Expeditions and virtual field trips
- J. Recognition of Athletic Teams (BG3; DG5)
- Boys Cross Country Team – Mr. Stephan commented on a two year undefeated team
 - Girls Cross Country Meet of Champions First Place Winners
 - Boys Soccer Team
- X. Committee Reports (BG3; DG5)

A. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

- **Committee held their monthly meeting on November 17, 2015**

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools.

1. Administrative Appointment – Knollwood School Principal

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Amy Romano as principal of the Knollwood School effective January 1, 2016 through June 30, 2016. \$125,750 pro-rated

- **SHORT RECESS - return 8:15 PM**

MOTION by Mrs. Brasch, seconded by Mr. Bernstein and unanimously carried on voice vote to consider Items 2 through 5 on the Meeting Agenda as a consent agenda

RESOLUTION to approve Items 2 through 5

2. Professional Staff

a. Appointments

- 1) RESOLUTION to appoint Patricia Beattie as a Spanish teacher (Knollwood) effective November 19, 2015. FTE 1.0; Step 6BA; \$55,133 pro-rated
B.S., Santa Maria University, Venezuela S.A.
- 2) RESOLUTION to appoint Mel Chayette as a full-time Music teacher (Knollwood) effective January 4, 2016, FTE: 1.0; STEP 5BA; \$53,883; pro-rated

- 3) RESOLUTION to appoint Karen Hauge as a part-time Music teacher (Knollwood) effective January 4, 2016. FTE: .67 STEP 1MA; \$36,041; pro-rated
Bachelor of Music in Music Education, University of Delaware
Master of Music, University of Missouri-Kansas City Conservatory of Music & Dance

b. Salary Revision

RESOLUTION to revise the following salaries:

Michelle Moriarty	2014-2015, 6BA to 7BA, FTE = 0.66, \$36,388
	2015-2016, 6BA to 7BA, FTE = 0.66, \$37,411
Patrice Gifol-Horan	2015-2016, add longevity of \$500 = \$66,608
Susan Wyckoff	2015-2016, add longevity of \$500 = \$66,008

c. Transfer

MOTION to approve the transfer of Vince Mottern (music teacher) from Knollwood School to Viola Sickles School effective January 4, 2016

3. Support Staff

a. Salary Revision

RESOLUTION to revise Christine Hearn's salary to reflect an increase in daily hours from 6.25 to 6.75 effective 9/08/15 through June 30, 2016.
\$18,954

b. Security Guard – Salary Revision

RESOLUTION to revise the FTE of Frank Littriello Jr. from .84 to full time (1.0) at \$22/hour, effective 11/19/15.

c. Appointments

- 1) RESOLUTION to approve the appointment of William T. Schmeling as an instructional assistant at Knollwood effective date pending the results of his criminal history review. \$20/hour
- 2) RESOLUTION to approve the appointment of Stephanie X. Smith as a part-time instructional assistant at Sickles effective date pending the results of her criminal history review. \$20/hour

4. Substitute Teacher

RESOLUTION to approve Patricia Beattie as a substitute teacher effective 11/09/15.

5. Student Teacher

MOTION to approve Norma Larson, Monmouth University student, as a student teacher with Basil Henning, effective January 19, 2016 to April 29, 2016

X. Committee Reports (Continued)

B. Community Relations/Planning/ Regional Coordination – *Chairperson, Mr. Padula*

▪ **Committee held their monthly meeting on November 11, 2015** (BG2&3; DG2, 3 & 5)

• **Thank you to both Sickles and Knollwood for embracing Veterans Day**

1. Reports

- a. Committee Report – Discussion centered around Sickles drop off and pick up. Please be a good neighbor.
- b. Strategic Planning – Covered by Superintendent in his report
Next session is December 1 –implementation steps
- c. Regional High School Board of Education Meeting(s)-Held for 11/17/15.
Main issue was texts being read by the HS students.
- d. PTA Meeting – Updates:
 - a) Fund raisers were very successful – Bookfairs; J.Crew. Activities that have taken place and will be taking place during the coming season were covered.
- e. Education Foundation –
 - a. Coffee Sale until Friday, November 20. Online ordering is available
 - b. 70's Party at the Knights of Columbus, \$50.00
- f. Booster Club – Thank you to the public for all the support
- g. Borough Council Meeting – Held at the Knollwood School was a great learning experience

C. Finance – *Chairperson, Mrs. Walker* (BG3; DG 1, 2, 4 & 5)

▪ **Committee held their monthly meeting on November 12, 2015**

MOTION by Mrs. Walker, seconded by Mrs. Brasch and unanimously carried on voice vote to consider Items 1 through 5 on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Walker, seconded by Mrs. Brasch and carried on unanimous roll call vote, to approve Items 1 through 5.

1. Treasurer's Report

RESOLUTION to accept the Treasurer's report for the month of October

2. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the report for the month of October

3. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of November in the amount of \$351,175.32, with Mr. Spector abstaining from PO # 16001129 and Mr. Padula abstaining from PO # 16001073.

4. Monthly Certification of Budgetary Major Account/fund Status

RESOLUTION to certify Budgetary Major Account/Fund Status Report for the month of November 2015 after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been overexpended in financial obligations for the remainder of the year to accept the certification.

Valery Petrone, Board Secretary

5. Travel Reimbursement (DG1, 2, 4 & 5)

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
11/19/15	M. Caruso G. Illiano L. Lanza	What You Need to Know About Teaching Foundational Skills in Reading (and Writing too!)	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
11/20/15	S. Kiewe	NJASA SE Committee Meeting	-	Trenton, NJ	90
11/24/15	G. Prendimano	What You Need to Know About Teaching Foundational Skills in Reading (and Writing too!)	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/2/15	N. Gennusa M. Venino L. Zarza	Strengthening Relationships and Teaching in Primary ICT Classrooms: Maximizing Your Co-Teaching Situation to Its Fullest	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/2/15	M. Bufano K. Goode	Content Literacy and Cultures Around the World Keep your Nonfiction Reading and Writing Going	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/3/15	A. Durborow N. Freitas	"The Power of Two": A Day Specifically Designed to Support ICT Teachers in Upper Grades	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/3/15	M. Moriarty	Teaching Foundational Skills and Wielding the Power of Shared Reading and Interactive Writing to Move Readers and Writers Forward	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/4/15	E. Keefe	ABA Conference: "Growing Up With My Father BF Skinner" – Dr. Julie Vargas	\$75	Mount Laurel, NJ	N/A
	K. Bayer				

12/8/15	C. Boccino M. Coffin K. Ryan-Leahey L. Zarza	Supporting Transitional Readers Moving into Chapter Books	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/11/15	A. Dougherty N. Higham S. Homyak A. Langa M. Schiano	Building sixth Grade Nonfiction Reading and Writing Skills: Creating a Strong Skill Set with Informational Texts in Sixth Grade Across ELA, Social Studies, and Science Instruction	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/15/15	C. Cuddihy	Administrator Think Tank for TCRWP's New Jersey Schools	-	Somerset, NJ	106
12/15/15	A. Dooley N. Freitas L. Lanza G. Prendimano	Seventh Grade Critical Nonfiction Reading, Debate, and Argumentation in ELA, Social Studies, and Science - Teaching the Essentials of Argumentation and the Ability to Work with More Nuanced Claims and Evidence	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/18/15	E. Koch G. Illiano	Eighth Grade Argument Writing, Debate, and Analysis of Evidence in ELA, Social Studies, and science - Structures and Strategies for Working on Logic, Complexity, and Clarity	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
1/20/16	N. Higham P. Horan	Becoming a Contemporary Teacher: Integrating Digital, Media, Global Literacies Into Curriculum, Assessment and Instruction	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
1/27/16	M. Caruso	Unpacking Two Upcoming Reading Units of Study: Readers Have Big Jobs to Do and Meeting Characters and Learning Lessons	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
1/28-29/16	K. Elgrim N. Ribon	NJ Association of School Administrators 2016 TECHSPO Conference	\$270 \$420	Harrah's Atlantic City, NJ	170
2/4/16	G. Illiano	A Global Education: Developing Engaged Global Citizens	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
2/24/16	M. Caruso	Bridging Content-Area and Literacy: Centers, Inquiry, and Writing Well in Content-Area Studies	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
3/01/16	L. Lanza	Poetry! Writing Poetry and Immersing Kids in Literary Techniques and Language	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
4/19/16	G. Illiano	Bringing the Classics (Novels and Drama) Alive with Adolescents Through Debate, Drama, and Film: Raising the Level Literary Analysis, Writing About Reading and Engagement	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day

▪ **Committee held their monthly meeting on November 17, 2015**

1. Field Trips

RESOLUTION by Mr. Spector, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the following field trip:

Date	Teacher(s)	Grade	Destination	Cost
1/6/16	Remmert Dooley	6-8 student leaders	The College of New Jersey 2016 NJASC Winter Convention	Tickets: \$19 Lunch: \$9 Bus: \$ Students Pay: \$10

E. Operations – *Chairperson, Mrs. Brasch*

▪ **Committee held their monthly meeting on November 12, 2015**

- Clear sidewalks of snow when it finally arrives
- Encourage students to wear helmets appropriately and please no texting and driving cars or bicycles

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

▪ **Committee held their monthly meeting on November 16, 2015**

- Focus of meeting was discipline-Code of Conduct 5600
- Reviewed procedure of discipline
- New policies

G. President's Report –

1. Attended NJSBA Legislative Committee in Trenton regarding funding.
2. NJSBA- Workshop in October many board members and administrators attended and participated in various workshops
3. NJSBA- Jackson NJ – Parent workshop on PARCC Social Media will be held from 9 to noon on December 5th at Jackson Liberty High School in Jackson.
4. Mrs. Saad mentioned meeting many of the training requirements at the workshop and shared some of the items covered at various sessions.

XI. Business Administrator's Report

1. Tuition Student(s)

- a. RESOLUTION by Mr. Spector, seconded by Mr. Bernstein and carried on unanimous roll call vote with, to approve the contract with Bridge Academy for student S045 for the 2015-2016 school year at a tuition rate of \$40,232.00.
- b. RESOLUTION by Mr. Bernstein, seconded by Mr. Spector and carried on unanimous roll call vote with, to approve parental contract for the transportation of student S045 in the amount of \$22,000.00 for the 2015-2016 school year, effective September 1, 2015 through August 31, 2016.

XII. Opportunity for Public Comment (BG3; DG5)

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
 - Preface comments with your name and address
 - Direct all comments to the presiding officer
 - Discuss only concerns that have been previously addressed through proper administrative channels
 - Refrain from using any pupil or staff member's name
1. Carol Lang, 1 Forrest Avenue – questioned policy updates about the Board meeting in December having a 5:00PM start
 2. Melody Brown, 36 Gentry Drive – asked about discipline and if a line is drawn
 3. Marisa Coar, 116 Princeton Road – suggested a Positive Behavior Award
 4. Liza Doonan, 28 Parker Avenue – is there a log kept when parents are spoken to?
 5. Carol Lang, 1 Forrest Avenue – read receipt or auto reply should be used to let the public know message is received
 6. Suzanne Duffy, 31 Forrest Avenue – questioned the Superintendent's contract renewal
 7. Susan McCabe, 67 Lewis Point Road – asked what drives a board to not renew a contract

XIII. Correspondence (BG3)

C. Lang; L. Doonan; C. Hempstead; R. Wilhelm; E. Slavin; M. Crockett;
M. Abson; W. Moore; J. Joyce-Schuldt

XIV. New Business – None to report

XV. Adjournment at 9:26 pm to Closed Session for the purpose of discussing student matters, personnel, including the Superintendent's contract, and matters related to litigation. Action may be taken.

XVI. Return to Open Session at 10:52 pm

XVII. Adjournment

MOTION by Mr. Mancuso, seconded by Mr. Bernstein and unanimously carried on voice vote to adjourn at 10:53 pm

Valery Petrone, Board Secretary