

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2017-2018 BOARD OF EDUCATION GOALS

- Goal 1:** Continue with professional development to become a certified board.
- Goal 2:** Improve communication and partnerships between the community, families, students and board of education.
- Goal 3:** Investigate and analyze the viability of moving forward with a facility referendum as outlined in the Strategic Plan.

2017-18 DISTRICT GOALS

- Goal 1:** Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.
- Goal 2:** Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.
- Goal 3:** Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.
- Goal 4:** Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
- Goal 5:** Improve communication with our school community by completing our district website conversion and transition to the School Messenger Communicate platform.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, May 23, 2018 at 7:00 P.M. in the Knollwood All Purpose Room (APR) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance
- IV. Roll Call

Present:

<input checked="" type="checkbox"/> Mrs. Buckley	<input checked="" type="checkbox"/> Mrs. Coar	<input checked="" type="checkbox"/> Mrs. Coleman
<input checked="" type="checkbox"/> Mrs. D'Angelo	<input checked="" type="checkbox"/> Mrs. Jakub	<input checked="" type="checkbox"/> Mrs. Lang
	<input checked="" type="checkbox"/> Mr. Menzer	

Absent:

<input checked="" type="checkbox"/> Mr. Padula	<input checked="" type="checkbox"/> Mrs. Saad
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Others Present:

<input checked="" type="checkbox"/> Sean McNeil, Superintendent	<input checked="" type="checkbox"/> Val Petrone, Business Admin/BOE Secretary
<input checked="" type="checkbox"/> Cheryl Cuddihy, Principal	<input checked="" type="checkbox"/> Amy Romano, Principal
<input checked="" type="checkbox"/> Kathy Elgrim, Supervisor	<input checked="" type="checkbox"/> Scott Kiewe, Director

V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

VI. Recognition of Visitors

Knollwood Boys Baseball Team – Superintendent McNeil and President Coleman recognized the team for their successful season.

Knollwood Girls Track Team – The team was still competing at this time, recognition was delayed until they arrived.

VII. Consideration of Minutes

MOTION by Mrs. Lang, seconded by Mrs. D’Angelo and carried on voice vote to accept the minutes of the April 25, 2018 Regular Meeting, with Mr. Menzer abstaining.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 27	4	117
	K 71	5	113
	1 88	6	112
	2 110	7	107
	3 110	8	136
	406	585	Total: 991

B. Fire Drills

Sickles	5/3, 9:40 AM
Knollwood	To be held after meeting date, shall be recognized at June meeting

C. Security Drills

Sickles	5/14, 2:00 PM, lockdown
Knollwood	5/02, 9:00 AM, lockdown

D. Harassment Intimidation and Bullying Report - tabled

MOTION to accept the Harassment, Intimidation and Bullying Report from May 2018

E. School Community Update –

- a) Interviews for many admin positions are on-going
- b) Special Olympics at RFH – it was a wonderful competition. The bleachers were full of spectators; the football announcer introduced each athlete
- c) *Nicholas* event for Ed Foundation was awesome
- d) Sunday – “Be a Good Neighbor” celebration @ Umbertos

A. Staff Attendance Data – April 2018

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	115	1.5	98.7
Teachers	102	1584	36.5	97.7
Aides	31	496	18	96.4
Secretaries	7	112	2	98.2
Custodians	9	171	4	97.7
Coordinators	2	32	.5	98.4
TOTAL	158	2510	62.5	97.5

G. Student Attendance Data – April 2018

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	432	5.5	98.72
Kindergarten	71	1136	22	98.06
First	88	1408	56	96.02
Second	110	1760	75	95.74
Third	110	1760	87	94.06
TOTAL	406	6496	282	95.66

Fourth	117	1872	68	96.34
Fifth	113	1808	85	95.30
Sixth	112	1792	98	94.53
Seventh	107	1728	85.5	95.01
Eighth	136	2176	107	95.04
TOTAL	585	9376	443.5	95.24

B. Update on Schools – Principals Cuddihy & Romano

Mrs. Romano-

- *Thanked PTA for Teacher Appreciation Week
- *Student Council/PTA – Field Days to be held in June
- *5th Grade – LEAD Graduation last week
- *Spring Concert 5/21
- *5/3-5/4 Washington Trip
- *Lost & Found items – Please look over
- *Engineer visited 8th Grade Math classes today
- *PARCC testing wrapped up
- *Stokes for 6th graders is next week

Mrs. Cuddihy-

- *Book Clubs @ all grade levels
- *Ellis Island trip
- *2nd grade. – Count Basie/Insectropolis
- *1st grade - Huber Woods
- *Transition Day – June 8

I. Community Organization Reports

1. Regional High School Board of Education Meeting(s) – no report
2. PTA – Mrs Hayden reported
Books for Kids at Sickles School
Field Days
Thomas Edison at Knollwood School
Shakespeare at Knollwood School
Field Days
8th Grade Dance
Meeting w/admin on 5/25
3. Education Foundation – Mrs. McCann
Nicholas event \$12,000 equipment purchased
7th Grade Grant – The winning proposal was to create a debate
4. Booster Club – no report
5. Footlights – no report
6. Borough Council Meeting – no report

IX. Committee Reports

A. Finance/Operations – *Chairperson, Mrs. Saad absent - Mrs. Lang reporting*

▪ **Committee held their monthly meeting on May 21, 2018**

RESOLUTION by Mrs. Lang, seconded by Mrs. Coar and carried on unanimous roll call vote to approve Items 1 through 5.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of May in the amount of \$382,499.01.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
250.00	11-000-213-30-000-01-0 school physician retainer	11-000--213-100-060-02 sub nurses
700.00	11-000-216-320-060-02-0 ESY OT/PT	11-000-213-300-060-02-0 othr medical srvc
3500.00	11-000-216-320-050-00-B purch srvc OT/PT	11-000-216-320-060-00-B purch srvc OT/PT
6000.00	11-214-100-106-050-01-0 aides ABA	11-000-217-100-050-00-0 sly aides
2500.00	11-214-100-101-060-00-0 ABA sly	11-000-217-100-060-00-0 sly aides
1000.00	11-000-219-500-000-01-B prof seminar fees CST	11-000-219-390-000-02-B spec ed exam fees
400.00	11-215-100-320-060-00-B purch srvc PSD	11-000-219-390-000-02-B spec ed exam fees
7250.00	11-000-262-300-000-00-0 srvc maintenance agrmnt	11-00-222-300-000-02-0 software maintenance
300.00	11-000-223-500-000-02-D trvl reimbursement	11-000-223-500-000-01-D seminar fees
375.00	11-000-240-105-050-03-0 sub secretary	11-000-240-105-060-03-0 sub secretary
925.00	11-120-100-101-060-02-0 sub grds 1-5	11-110-100-101-060-02-0 sub kindergarten
3525.00	11-213-100-101-060-00-0 resource rm sly	11-190-100-106-050-02-0 prof lunch aides
1753.00	11-190-100-270-060-00-0 health benefits	11-190-100-106-060-02-0 prof lunch aides
1750.00	11-190-100-610-050-00-0 supplies 4-8	11-190-100-610-060-00-0 supplies P-3
192.00	11-204-100-106-050-00-0 LLD aides	11-204-100-101-050-02-0 sub LLD
265.00	11-213-100-101-060-01-0 sub Resource room	11-213-100-101-050-01-0 sub resource room
495.00	11-214-100-101-060-01-0 subs ABA	11-214-100-101-050-01-0 subs ABA

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated April 30, 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
6/6, 7, 8/18	V. Petrone	NJASBO Annual Conference	\$475	Atlantic City, NJ	155

5. Tuition Rates

RESOLUTION to approve the 2018-2019 tuition rates.

Kindergarten	12,041
Grades 1-5	13,481
Grades 6-8	13,112
LLD	35,888
ABA	40,770
PSD	12,190

B. Education & Curriculum – *Chairperson, Mrs. Jakub*

- **Committee held their monthly meeting on May 16, 2018**

RESOLUTION by Mrs. Jakub, seconded by Mrs. D'Angelo and carried on unanimous roll call vote to approve Items 1 through 3

1. Field Trips

RESOLUTION to approve the following field trip:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
5/29 5/30	Gennusa Venino Caruso Rosen Kennedy Foderaro	1	Huber Woods	Support plant science, reading, writing curriculum	Busses: \$585 Admission: \$5.80/student Students Pay: \$14

2. Knollwood Schedule 2018-2019

MOTION to approve a new AB semester based schedule for specials as electives for grades 6-8 at Knollwood School for the 2018-2019 School Year

3. Tom Mara Fair Haven Recreation Soccer Memorial Scholarship

MOTION to approve the Tom Mara Fair Haven Recreation Soccer Memorial Scholarship to be issued by the scholarship committee at the annual Knollwood 8th Grade Awards Ceremony

4. Policy

a. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies, as stated:

5350P – Student Suicide Prevention

5533P – Student Smoking

5561P – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

8462P – Reporting Potentially Missing or Abused Children

C. Human Resources - *Chairpersons, Mrs. D’Angelo & Mr. Padula*

▪ **Committee held their monthly meeting on May 17, 2018**

RESOLUTION by Mrs. D’Angelo, seconded by Mrs. Jakub and carried on unanimous roll call vote to approve Items 1 through 2.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Summer Learning Academy (July 9 to August 2, 8:15 to 10:30 A.M.)

RESOLUTION to approve the following Summer Learning Academy staff at \$48 per hour:

Elizabeth Antonio	Norma Azar	Tara Barnett
Chris Beattys	Bill Dodich	Matt Growick
Stephanie Homyak	Tina Marie Loria	Taylor Milanowycz
Jennifer Maloney	Ami Ohe	Dennise O’Grady
Maria Schiano	Courtney Speck	Chris Stephan
Bob Talmage		

b. Child Care Leave

RESOLUTION to accept the request for maternity leave for Kimberly Lagrotteria effective June 20, 2018 until December 3, 2018.

c. 2018-2019 Salary Revisions

1. RESOLUTION to approve the salary increase for Allison Duffy in recognition of her reaching the 7BA+30 level on the teacher’s salary guide effective September 1, 2018. \$58,668

2. RESOLUTION to revise the following 2018-2019 salaries which were listed incorrectly on the April 25, 2018 agenda.

Leeann Lanza 4BA \$53,718
Kathleen Smith 4BA \$53,718

d. Appointment

1. RESOLUTION to reappoint Sheri Kleinman as a teacher for the 2018-2019 school year. 7BA+60 - \$62,268
2. RESOLUTION to approve Megan Washburn as a social worker at Knollwood School for the 2018-2019 school year. Salary 2MA \$55,118

e. Resignations

1. RESOLUTION to accept the resignation of Nicole Green, Social Worker Knollwood School, effective June 30, 2018
2. RESOLUTION to accept the resignation of Numar Vasquez, World Language teacher at Knollwood School, effective June 30, 2018
3. RESOLUTION to accept the resignation of Cheryl Cuddihy, principal of Viola L. Sickles School, effective June 30, 2018 – Best of Luck.

f. Additional Sick Leave Approval

RESOLUTION to approve additional sick time in the amount of 10 days as necessary for employee #050108

g. Transfer

MOTION to approve the transfer of Alison Dooley from Middle School Social Studies teacher to Elementary Grades 4 & 5 Departmentalized Social Studies teacher

2. Stokes

a. Staff

RESOLUTION to approve the following Stokes staff:

Barbara Cadamuro, RN \$250
Courtney Kemler, RN \$250
Gwendolyn Mayer \$750
Kathleen Smith \$750

b. Parent Volunteers

MOTION to approve the following parent volunteers for the 2018 6th Grade Stokes encampment:

Bree Arhanic	Cindy Arko	Harold Baker	Kevin Barnett
Kathleen Beausoleil	Risa Bertodatti	Michael Bindas	Erin Blum
Michelle Buckley	Dan Busch	Brian Carolan	Kristin Carr
Marianne Carroll	Gail Child	Jen Clough	RJ Coar
Vicki Cohen	Bennett Coleman	Katherine Conway	Stacy Conway
Kristin Curley	Frank D'Aponte	Julie Davis	Colleen Delaney

Scott Dickler	Keith Dorney	Ken Ern	Matthew Flanagan
Joanne Formisano	Mike Freer	Matt Gallagher	Sarah Gavlick
Rachel Griffin	Lance Harvey	Shawn Hogan	Melanie Grossman
Cathy Keane	Liciana Kilfeather	Craig Kolb	Kris Kroll
Ian Levitt	Lisa Longley	Stacey Lundy	Jon Lustgarten
Suzanne McCabe	Kris McClure*	Matt McCormick	David Medrow
Jim Morris	Paul Murray	Laura Nolan	Mark Olson
JoAnn Pileggi	Karen Pyndus	Colin Rigby	Stefanie Rueller
Scott Ryan	Karen Saad	Robert Samuels	Chris Schmid
Jim Sharkey	Peggy Sheehan	Scott Smith	Tom Smith
Paul Stephan	Stacy Strandberg	MaryAnne Strulowitz	Dennis Sullivan
John Theodore	Alex Turoczi	Judy Villa	Dirk Walker
Matthew Walls	John Weiss		

*Pending successful results of criminal history background check

3. Policy

- a. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies, as stated:

1550P – Equal Employment/Anti-Discrimination

E. President’s Report

May – Appreciation of Teachers Month/Admin

Mrs. Coleman thanked the Board for all their hard work, time spent and dedication.

X. Business Administrator's Report

Safety Grant NJSIG – will submit Grant to offset security upgrades

July 30th – petitions due for Board Openings

XI. Opportunity for Public Comment

Stephanie Bates, 234 Third Street – about the semester offerings, will it impact staff?

XII. Correspondence

K. Lagrotteira

C. Cuddihy

N. Green

N. Vasquez

Staff member #050108

XIII. New Business - none

XIV. Adjournment to Closed Session @ 7:47 PM

RESOLUTION by Mrs. Saad, seconded by Mrs. Jakub and carried on unanimous roll call vote to adjourn to closed session prior to the end of this session for the purpose of discussing personnel matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 60 minutes. Upon return, no action will be taken.

XV. Return to Open Session @ 7:58 PM

RESOLUTION by Mrs. Coleman, seconded by Mrs. Buckley and carried on unanimous roll call vote to affirm HIB as presented.

XVI. Return to Closed Session @ 8:00 PM

XVII. Return to Open Session @ 9:29 PM

XVIII. Adjournment

MOTION by Mrs. Lang seconded by Mr. Menzer and unanimously carried on voice vote to adjourn at 9:30 PM.

Valery Petrone, Board Secretary