

ALL VOTING ITEMS WERE APPROVED

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2017-2018 BOARD OF EDUCATION GOALS

- Goal 1:** Continue with professional development to become a certified board.
- Goal 2:** Improve communication and partnerships between the community, families, students and board of education.
- Goal 3:** Investigate and analyze the viability of moving forward with a facility referendum as outlined in the Strategic Plan.

2017-18 DISTRICT GOALS

- Goal 1:** Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.
- Goal 2:** Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.
- Goal 3:** Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.
- Goal 4:** Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
- Goal 5:** Improve communication with our school community by completing our district website conversion and transition to the School Messenger Communicate platform.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, March 28, 2018 at 1:30 P.M. in the Knollwood All-Purpose Room (APR) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Jakub	<input type="checkbox"/> Mrs. Lang
<input type="checkbox"/> Mr. Menzer	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Absent:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Jakub	<input type="checkbox"/> Mrs. Lang
<input type="checkbox"/> Mr. Menzer	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Others Present:

- | | |
|--|--|
| <input type="checkbox"/> Sean McNeil, Superintendent | <input type="checkbox"/> Val Petrone, Business Admin/BOE Secretary |
| <input type="checkbox"/> Cheryl Cuddihy, Principal | <input type="checkbox"/> Amy Romano, Principal |
| <input type="checkbox"/> Kathy Elgrim, Supervisor | <input type="checkbox"/> Scott Kiewe, Director |
| <input type="checkbox"/> Chris Aviles, Coordinator | <input type="checkbox"/> Pat Young, Coordinator |

V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

VI. Recognition of Visitors

Knollwood Student Council Introductions and Oath of Allegiance

2017-18 Knollwood Spelling Bee Grade Level Winners

VII. Consideration of Minutes

MOTION to accept the minutes of the February 28, 2018 Regular Meeting.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 26	4	116
	K 71	5	113
	1 88	6	112
	2 110	7	107
	3 110	8	137
	405	584	Total: 989

B. Fire Drills

Sickles	3/16 9:40 AM
Knollwood	3/16 1:30 PM

C. Security Drills

Sickles	3/26 1:10 PM, Extended Evacuation
Knollwood	3/06 9:35 AM, Evacuation

D. Harassment Intimidation and Bullying Report

MOTION to accept the Harassment, Intimidation and Bullying Report from March 2018.

E. School Community Update

Strategic Plan Update Presentation

F. Staff Attendance Data – February 2017

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	78	127	0	100
Teachers	101	1802	58.5	96.8
Aides	30	540	20	96.3
Secretaries	7	126	2	98.4
Custodians	9	171	3	98.2
Coordinators	2	36	.5	98.6
TOTAL	153	2802	84	97.1

G. Student Attendance Data – February 2017

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	25	450	63	86
Kindergarten	71	1278	86	93.27
First	88	1584	114	92.80
Second	110	1980	163	91.77
Third	110	1980	126	93.64
TOTAL	404	7272	552	92.41

Fourth	116	6138	128	93.89
Fifth	113	2034	146.5	92.80
Sixth	111	1998	127	93.64
Seventh	107	1926	106.5	94.47
Eighth	136	2448	155.5	93.65
TOTAL	583	10512	663.5	93.68

H. Update on Schools – Principals Cuddihy & Romano

I. Community Organization Reports

1. Committee Report
2. Regional High School Board of Education Meeting(s)
3. PTA Meeting
4. Education Foundation
5. Booster Club
6. Borough Council Meeting

IX. Committee Reports

A. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on**

Items 1 through 8 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 8.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of March in the amount of \$337,636.87.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$1,000	11-000-100-566-000-00-0 tuition	11-000-213-100-060-02-0 sly sub nurse
\$1,000	11-000-100-566-000-00-0 tuition	11-000-213-300-050-02-0 othr med srvc
\$1,800	11-000-100-566-000-00-0 tuition	11-000-217-100-060-00-0 sly spec ed aide
\$ 250	11-000-219-390-000-02-B sp ed exam fee	11-000-219-600-000-00-B supplies CST
\$ 750	11-000-222-600-050-05-K library books	11-000-222-300-000-02-0 sftwr maint
\$4,100	11-190-100-610-050-00-0 supplies k-8	11-000-230-530-000-02-0 postage
\$ 25	11-000-262-610-000-00-M custodial supp	11-000-262-800-000-02-M licensing fees
\$3,500	11-190-100-106-060-02-0 sly lunch aides	11-190-100-106-050-02-0 sly lunch aides
\$ 210	11-000-100-566-000-00-0 tuition	11-204-100-101-050-02-0 sly sub LLD
\$1,450	11-000-100-566-000-00-0 tuition	11-214-100-101-050-01-0 sly sub Autism

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated February 28, 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$1,902,852 in tax levy due to the Board of Education account in April.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current

responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
4/17/18	S. Gutt	PowerSchool Users Group-NJ Conference	\$175	Atlantic City, NJ	173
4/17-18/18	K. Elgrim	PowerSchool User Group Conference	\$275	Atlantic City, NJ	344
5/3/18	A. Wade	Accelerate your students' use of the target language.	\$239	Long Branch, NJ	N/A
6/25-29/18	M. Schwartz	Teachers' College June Reading Institute	\$850	New York, NY	\$55/day

6. Approval of Non-resident Student

RESOLUTION to approve non-resident tuition student, R108, as per Board policy 5111.

7. Tentative Budget

BE IT RESOLVED that the *tentative* budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and that the Secretary to the Board of Education be authorized to submit the following *tentative* budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-2019 Total Expenditures	\$ 15,318,966	\$ 144,066	490,518	\$
Less: Anticipated Revenues	\$ 1,138,057	\$ 144,066	-1-	\$
Taxes to be Raised	\$ 14,180,909	-0 -	490,517	\$

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held L-MC, Knollwood School Hance Rd, Fair Haven, New Jersey on April 25, 2018 at 6 PM (prior to the regular monthly meeting) for the purpose of conducting a *public hearing* on the final budget for the 2018-2019 School Year.

Travel and Related Expense Reimbursement

WHEREAS, the Fair Haven Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Fair Haven Board of Education established \$20,000 as the maximum travel amount for the current school year and has expended \$10,656 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$20,000 for all staff and board members for the 2018-2019

8. Policy

- a. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policy:

P5111 – Eligibility of Resident-Nonresident Students

- b. Policy Adoption

MOTION to adopt the above policies and regulations.

B. Education & Curriculum – *Chairperson, Mrs. Jakub*

Committee held their monthly meeting on March 27

1. 2017-2018 Calendar Revision

MOTION to approve the revised 2017-2018 Calendar revision due to snow days.

C. Human Resources – *Chairperson, Mrs. D'Angelo*

- **Committee held their monthly meeting on March 22**

Items 1 through 4 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 4.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

- a. 6th Grade Stokes Encampment Chaperones/Stipends

RESOLUTION to approve the following chaperones and stipends for the 6th grade Stokes encampment, May 29 to June 1, 2018.

Norma Azar - \$750
Joelle Bagley - \$750
Tara Barnett - \$750
Chris Beattys - \$750
Kevin Burke - \$750
Bob Cilmi - \$750
Tracy Cook - \$750
Bill Dodich - \$750
Andy Dougherty - \$3,100
Aimee Langa - \$3,100
Ann Marie McCarthy - \$750

- b. Salary Correction

RESOLUTION to correct the salary of Kristin Olesko effective March 1, 2018.
MA1 \$54,418

c. Sports Coaches/Monitors/Extra-Curricular

RESOLUTION to appoint/revise the following:

Joe Novellino, Baseball Coach \$3,675
Kevin Burke, Baseball Monitor \$22/hour
Gwendolyn Mayer, Softball Monitor \$22/hour
William Dodich, Tennis Club Advisor \$1,650

d. Maternity Leave Revision

RESOLUTION to approve the revised return date of Courtney Setaro's maternity leave to May 9, 2018.

2. Support Staff

a. Resignations

1. RESOLUTION to accept the resignation of Danielle Carroll, paraprofessional, effective Mach 30, 2018.
2. RESOLUTION to accept the resignation of Victoria Mulligan, paraprofessional, effective April 13, 2018

b. Appointments

1. RESOLUTION to approve the appointment of Douglas Silk as a lunch aide at Sickles School, effective date pending the results of his criminal history review. \$12/hour
2. RESOLUTION to appoint Erin Shaw as a paraprofessional effective April 9, 2018 until the end of the school year. \$15/hour
3. RESOLUTION to appoint Katelyn Olinger as a paraprofessional effective April 9, 2018 until the end of the school year. \$15/hour

3. Curriculum Committees

RESOLUTION to approve the appointment of the following curriculum committees at \$33 per hour not to exceed 15 hours per member except where noted and for grades K-3 Social Studies which will limit staff members to 2 hours each:

Knollwood School:

French - Falilou Seck
Spanish - Anita Wade, Numar Vasquez, Carolina Whisten
Art - Jessica Heeren
PE - Kim Lagrotteria
Health - Joelle Bagley
Guidance - Andrea Cernero
Music - Mel Chayette and Sara Marino

Sickles School:

Art - Rose Ann LaBrocca
PE - Dan Ranahan
Media - June Sustick

Health - Monica Caruso 7.5 hrs. & Dan Ranahan 7.5hrs.
Music – Monica Caruso 7.5hrs. & Vince Mottern 7.5hrs.
Spanish – Monica Caruso 7.5 hrs. & Kara Stanziale 7.5 hrs.

Social Studies Grades 1-3 (not to exceed 2 hours per member)

Kindergarten

Nicole DelTin
Melissa Gibson
Jennifer Maloney
Amanda McGrade
Pamela Greenhall

Grade 1

Monica Caruso
Kathy Foderaro
Kerry Kennedy
Alexandra Rosen
Michelle Venino
Nancy Gennusa

Grade 2

Sheri Kleinman
Kerry Leahey
Courtney Setaro
Kate Gagliano
Patty Spano
Mallory Coffin

Grade 3

Kathy Boccino
Stephanie Frankel
Dana Hughes
Jen Halloran
Corrine Piotrowski
Rose Raibick

4. Job Description Approval

MOTION to approve the professional staff job description of Academic Interventionist - Math

D. President's Report

X. Business Administrator's Report

A. Electrical Co-Operative – RESOLUTION

RESOLUTION to purchase electricity through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID #E8801-ACESCPS, under the following terms:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Fair Haven Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to

electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon

passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

B. Natural Gas Cooperative – RESOLUTION

RESOLUTION to purchase natural gas services through the Alliance for Competitive Energy Services (“ACES”), Cooperative Pricing System ID#E8801-ACESCPS, under the following terms:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Fair Haven Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for

Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

Mark Kelly

XIII. New Business

XIV. Adjournment to Closed Session

RESOLUTION to adjourn to closed session prior to the end of this session for the purpose of discussing student matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 30 minutes. Upon return, action may be taken.

XV. Return to Open Session

XVI. Adjournment