

FAIR HAVEN BOARD OF EDUCATION224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>**2015-16 BOARD OF EDUCATION GOALS**

- Goal 1: Develop and present a comprehensive facilities referendum question.
 Goal 2: Develop a Strategic Plan by continuing to identify and plan for our district's short and long term.
 Goal 3: Continue to improve community relations, visibility and communication.

2015-16 DISTRICT GOALS

- Goal 1: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
 Goal 2: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
 Goal 3: Expand the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
 Goal 4: Design strategies to create and expand learning opportunities and experiences for all children as part of our efforts to improve student wellness.
 Goal 5: Continue to promote an environment of trust, respect and service to our school community.

NOTICE OF REGULAR MEETING

A Regular Meeting of the Fair Haven Board of Education was held on Wednesday, March 23, 2016 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA**I. Call to Order by the President****II. Statement of Compliance**

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance**IV. Roll Call****Present:**

<input checked="" type="checkbox"/> Mr. Bernstein	<input type="checkbox"/> Mrs. Brasch	<input checked="" type="checkbox"/> Mrs. Buckley
<input checked="" type="checkbox"/> Mrs. Coleman	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakub
<input checked="" type="checkbox"/> Mr. Padula	<input checked="" type="checkbox"/> Mrs. Saad	<input checked="" type="checkbox"/> Mr. Spector arr@ 7:09PM

Absent:

<input type="checkbox"/> Mr. Bernstein	<input checked="" type="checkbox"/> Mrs. Brasch	<input type="checkbox"/> Mrs. Buckley
<input type="checkbox"/> Mrs. Coleman	<input checked="" type="checkbox"/> Mrs. Halcrow	<input checked="" type="checkbox"/> Mrs. Jakub
<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad	<input type="checkbox"/> Mr. Spector

Others Present:

<input checked="" type="checkbox"/> Nelson Ribon, Superintendent	<input checked="" type="checkbox"/> Val Petrone, Business Admin./BOE Secretary
<input checked="" type="checkbox"/> Cheryl Cuddihy, Principal	<input type="checkbox"/> Amy Romano, Principal
<input checked="" type="checkbox"/> Kathy Elgrim, Supervisor	<input checked="" type="checkbox"/> Scott Kiewe, Director
<input type="checkbox"/> Ellen Spears, Director	<input type="checkbox"/> Chris Aviles, Coordinator
<input checked="" type="checkbox"/> Pat Young, Coordinator	

V. Adjournment to Closed Session

RESOLUTION by Mr. Bernstein seconded by Mrs. Coleman and carried on unanimous roll call vote to adjourn to closed session prior to the end of this session for the purpose of discussing student matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 30 minutes.

VI. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VII. Recognition of Visitors

VIII. Consideration of Minutes

MOTION by Mr. Bernstein, seconded by Mrs. Coleman and carried on voice vote to accept the minutes of the February 22, 2016 Regular Meeting.

MOTION by Mr. Bernstein, seconded by Mrs. Coleman and carried on voice vote to accept the executive session minutes of the March 7, 2016 meeting.

IX. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
Pre-K	27	4	108
K	78	5	110
1	101	6	138
2	115	7	120
3	109	8	110
	430	586	Total: 1016

B. Fire Drills

Sickles 3/18, 8:40 A.M.
Knollwood 3/17, 9:15 A.M.

C. Security Drills

Sickles 3/10 Extended Evacuation Drill, 10:40 A.M.
Knollwood 3/16, Lockdown Drill, 11:50 A.M.

D. Harassment Intimidation and Bullying Report

MOTION by Mr. Padula, seconded by Mr. Bernstein and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from February 2016.

E. School-Community Update

ERIC Survey

a. Dates for writing the plan are April 14, April 28 and May 16 from 7-8:30 PM

F. Staff Attendance Data – February 2016

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	154	7	95.5
Teachers	100	1896	79	95.8
Aides	28	532	12	97.7
Secretaries	8	152	7.5	95.1
Custodians	9	189	21	99.5
Coordinators	2	38	0	100.0
TOTAL	162	2961	126.5	97.1

G. Student Attendance Data – February 2016

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	28	532	12	97.74
Kindergarten	78	1482	1	99.93
First	101	1919	89.5	95.30
Second	115	2185	58.5	97.32
Third	109	2071	79	96.17
TOTAL	431	8189	240	97.06

Fourth	108	2071	128	93.76
Fifth	110	2090	132.5	93.66
Sixth	138	2622	157	94.01
Seventh	120	2280	116	94.91
Eighth	110	2090	124.5	94.04
TOTAL	586	11153	658	94.09

G. Update on Schools & Presentations

- ESSA Dr. LaBrocca
- Recognition of Knollwood Spelling Bee Winners
 - Grade 4 Sammi Samuels
 - Grade 5 Jacob Brown
 - Grade 6 PJ Rawlins
 - Grade 7 Alex Fratto
 - Grade 8 Aaron Bernstein
 - Champion- Jacob Brown
- Presentation by Sickles teachers regarding trip to Kennedy Center for Performing Arts
 - Mrs. Cuddihy explained about the partnership with the Count Basie and Kennedy Arts Center
 - Mr. Mottern, music teacher, taught the group in attendance a Cherokee Welcome song
 - Dr. LaBrocca, art teacher, shared a poem that showed integration of literacy and arts
 - Mrs. Cuddihy also showed a video on a latin version of Oliver by Charles Dickens

X. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Halcrow*

- **Committee held their monthly meeting on March 21, 2016**
 - **Strategic Planning**
 - **Buddy Bench – to be placed in McCarter Park to promote friendship**

1. Reports

- a. Regional High School Board of Education Meeting(s) – no report
- b. PTA -Rendezvous on River at Rumson Country Club, April 30, 2016
- c. Education Foundation - Met with Principal @ Knollwood to discuss 7th grade Grant Writing Project. Fundraiser in Spring
- d. Booster Club – Mrs. Saad,
 1. March Madness was Monday, 3/21/16. Over \$3000.00 was raised.
 2. Spring Fundraiser is set for 5/20/16 @ Navou
- e. Borough Council Meeting – no report

B. Finance – *Chairperson, Mrs. Saad*

- **Committee held their monthly meeting on March 21, 2016**
 - **Budget Workshop 3/16/16 to adopt tentative Budget**

RESOLUTION by Mrs. Saad seconded by Mr. Spector and carried on unanimous roll call vote, to approve Items 1 through 6 as a consent with Mr. Padula abstaining from #5.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of March in the amount of \$347,107.19.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>FROM</u>	<u>To</u>
\$ 800	11-000-213-300-02-0 othr med srvc	11-000-213-100-02-0 slry sub nurses
\$ 500	11-000-219-104-00-0 slry CST	11-000-219-500-01-B seminar fees
\$ 6,500	11-000-222-300-02-0 sftwr maint	11-000-230-530-01-0 telephone internet
\$ 1,600	11-000-251-592-03-0 publishing	11-000-230-590-06-0 advertising fees
\$ 250	11-000-240-103-00-0 slry principals	11-000-240-500-01-S seminar fees
\$ 2,750	11-000-240-103-00-0 slry principals	11-000-240-500-02-S travel
\$ 5,500	11-000-262-620-01-0 electricity	11-000-262-420-02-0 techs slry
\$ 125	11-000-262-800-01-M org fees	11-000-262-800-02-M licensing fees
\$ 2,000	11-000-221-500-01-0-C seminar fees	11-000-270-513-01-0 private sch trans
\$ 6,800	11-000-262-100-03-0 slry lunch aides	11-000-270-513-01-0 private sch trans
\$10,000	11-130-100-101-01-0 slry 6-8	11-130-100-101-02-0 slry subs 6-8
\$ 210	11-204-100-106-00-0 slry aides	11-204-100-101-02-0 slry subs LLD
\$ 4,275	11-000-270-512-01-0 field trip trans	11-190-100-800-01-0 field trip fees

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated January, 2016, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated February, 2016, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

5. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,230,033 in tax levy due to the Board of Education account in April.

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
4/8/16	K. Burghart	NJALC Spring Symposium	\$200	Somerset, NJ	72
4/8/16	J. Sustick	Rutgers University School Garden Conference	\$20	Freehold, NJ	32
4/15/16	K. Elgrim	Affirmative Action Officer Training	\$10	Mt. Laurel, NJ	144
4/19/16	D. Oliveira K. Snyder	Regulating Children with Autism and/or Sensory Disorders	\$219.99 \$219.99	Spring Lake, NJ	15 10
4/21-23/16	A. Ohe	Digital and Media Literacy Institute	\$650	Teachers College Columbia Univ. New York, NY	\$55 max per day
5/13/16	C. Rimmert	Social Media, Schools, and the Law	\$150	Annadale, NJ	120
5/25/16	P. Horan J. Sustick	Garden State Summit Featuring Google for Education	\$199 \$175	Lakewood, NJ	52 54
6/10/16	C. Rimmert	HIB Update	\$150	Annadale, NJ	120

C. Education – Chairperson, Mrs. Coleman

- **Committee held their monthly meeting on March 16, 2016**

- **Digital Learning –**
 - Board goal #3 – improving communication from school to home
 - Kindergarten remain @ five sections
 - Dyslexia review on screening
 - Tracker software
 - Tri District teachers met, fabulous feedback

D. Operations – *Chairperson, Mrs. Brasch*

- **Committee held their monthly meeting on March 14, 2016**
 - Boiler Room @ Knollwood will need some replacement over the spring break
 - Asbestos tile abatement – flooring tiles will be removed by a contractor over spring break
 - RTU 12 will be replaced over Memorial Day long weekend, May 27, 2016
 - Lead testing will be taking place next week

E. Personnel/Board Staff Relations - *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on March 21, 2016**
Items 1 through 3 under **Personnel** on the Meeting Agenda will be considered as a consent agenda.

RESOLUTION by Mr. Bernstein seconded by Mrs. Coleman and carried on unanimous roll call vote to approve Items 1 through 3.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Retirement

RESOLUTION to accept the letter of resignation from Byron Williams, effective June 1, 2016, with regret. Thanks to Mr. Williams for his work.
- Mrs. Blaser commended him on the shovellers

b. Extra- Curricular/Sports Activities

RESOLUTION to approve the following:

Club/Sport Name	Advisor	Amount Not To Exceed
Tennis Club	Basil Henning, Co-Advisor	\$687.50
Tennis Club	Alison Dooley, Co-Advisor	\$687.50 (adjusted)
Running Club	Nicole Bryant, Co-Advisor	\$850.00
Track and Field (if needed)	Nicholas Napolitano	\$1,875.00

c. Spring Sports Schedule

RESOLUTION to approve the Spring Sports Schedule.

2. Support Staff

- a. RESOLUTION to revise the 2015-2016 salary of Steven Gearl to reflect \$1,000 night differential. \$40,720

- b. RESOLUTION to increase the FTE of Stephanie Smith, Instructional Assistant, from .6 to full time. \$22,500 pro-rated (cost to be borne by the sending district). March 24, 2016 through June 30, 2016.

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2015-2016 school year pending results of criminal history review where required.

Sarah Lovgren
Jennifer Maloney

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

- **Committee held their monthly meeting on March 16, 2016**

- **Review policy on luggage search**

- 1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

P 0167	Public Participation in Board Meetings (Revised)
P 0168	Recording Board Meetings (Revised)
P 2422	Health and Physical Education (Revised)
P 2425	Physical Education (Abolished)
P 2431	Athletic Competition (M) (Revised)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P & R 5330.01	Administration of Medical Marijuana (M) (New)
P & R 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

H. President's Report –

- Special meeting last night passed 6-3 to investigate the acquisition of a property within the borough of Fair Haven
- Strategic Planning
- Superintendent Search – community input 4/6/16
- Negotiations have started informally
- Referendum has been placed on hold

XI. Business Administrator's Report

Tuition Student – Received

RESOLUTION by Mr. Spector seconded by Mr. Bernstein and carried on unanimous roll call vote to accept a tuition student R87, and issue a contract to the Holmdel School District for services in the amount of \$67,155 pro-rated to the start date of March 24, 2016.

- Mrs. Buckley moved to table until after discussion in closed session seconded by Mrs. Saad.

XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

1. Suzanne McCabe, 67 Lewis Pt. Rd – Tri District meetings; tutoring and PARCC scores
2. Carol Lang, Forrest Ave. – Impressed with curriculum; traveled to Columbia w/Mrs. Cuddihy. Strategic Planning question. Who is being housed in potential building?

XIII. Correspondence

T. Freglette, M. Burke, S. Tice, L. Doonan

XIV. New Business

Congrats to everyone, students, staff and admin, who helped or achieved acceptance to Monmouth Academic.

- XV. Adjournment to Closed Session at 8:12 PM for the purpose of discussing student matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 30 minutes.

XVI. Return to Open Session @ 8:43 PM

XVII. Adjournment

MOTION by Mr. Padula, seconded by Mr. Spector and unanimously carried on voice vote to adjourn at 8:45 PM