

FAIR HAVEN BOARD OF EDUCATION

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2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
- Goal 2: Implement and support a District Strategic Plan.
- Goal 3: Continue to improve communications and foster community relations.

2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
- Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
- Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
- Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
- Goal 5: Improve communication with our school community across all levels.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, March 22, 2017 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

[x] Mrs. Buckley	[x] Mrs. Coar	[x] Mrs. D'Angelo
[x] Mrs. Coleman	[x] Mrs. Halcrow	[x] Mrs. Jakub
[x] Mrs. Lang	[x] Mr. Padula	[x] Mrs. Saad arr.7:07pm

Absent:

Others Present:

[x] Sean McNeil, Superintendent	[x] Val Petrone, Business Admin/BOE Secretary
[x] Cheryl Cuddihy, Principal	[x] Kathy Elgrim, Supervisor

- V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New

Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

2016-17 Knollwood Boy's Basketball Team- Chris Stephan, 1st division
2016-17 Knollwood Girl's Basketball Team – tied 1st place division, Run to Roses winner
2016-17 Knollwood Spelling Bee Grade Level Winners

VII. Consideration of Minutes

A. MOTION by Mrs. Lang, seconded by Mrs. Coar and carried on voice vote to accept the minutes of the February 22, 2017 Regular Meeting, with Mrs. Jakub and Mrs. Buckley abstaining

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD		
	Pre-K 27	4	111	
	K 69	5	112	
	1 107	6	108	
	2 110	7	137	
	3 118	8	123	
	430	591		Total: 1021

B. Fire Drills

Sickles 3/21, 9:40 A.M.
Knollwood 3/9, 8:40 A.M.

C. Security Drills

Sickles 3/17, 1:20 P.M., Lockdown
Knollwood 3/28, 12:05 P.M., Active Shooter

D. Harassment Intimidation and Bullying Report

MOTION by Mrs. Coleman, seconded by Mrs. Saad and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from February 2017 with Mrs. Jakub and Mrs. Buckley abstaining

E. School Community Update –

May 13th – Special Olympics
March Madness –
Curriculum Chats going well – informal
The Event was fabulous and fun

F. Staff Attendance Data – February 2017

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	120	2.5	97.9
Teachers	103	1751	57.5	96.7
Aides	29	493	22.0	95.5
Secretaries	8	136	5.5	96.0
Custodians	9	162	8.5	94.8
Coordinators	2	34	0	100.0
TOTAL	158	2696	96	96.4

G. Student Attendance Data – February 2017

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	26	442	70	83.48
Kindergarten	69	1173	81	93.09
First	107	1819	142	92.19
Second	110	1870	147	92.11
Third	117	1989	156.5	92.13
TOTAL	429	7293	596.5	91.77
Fourth	111	1887	124.5	93.40
Fifth	112	1904	143.5	92.43
Sixth	108	1836	138	92.37
Seventh	137	2329	163.5	92.98
Eighth	123	2091	146.5	92.99
TOTAL	591	10047	716	92.85

G. Update on Schools – Principals Cuddihy & Romano

Sickles School – Mrs. Cuddihy,

- Read Across America was highlight of past month
- Beauty & Book written by Mr. Mottern
- Math Pilot – Think Tank Series
- IReady Pilot has been expanded
- Light & Sound Science Pilot
- Mr. Mottern nominated as “Teacher Who Rocks” and he was selected

Knollwood School – Mrs. Romano

- School Dance
- Registering for HS
- Washington DC – 8th grade trip
- RFH Supervisor Came
- Read Across America – Stop Drop & Read
- Project Pride
- Teen Arts Festival
- 3/21 Chamber Music Art Appreciation
- Ball In the House
- 3/27 Wear Purple
- Jordan Sonnenblick, Author Visit
- Make a Difference Club - ASPCA

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

▪ **Committee held their monthly meeting on March 15, 2017**

- Allergy committee – looking for data and will do a survey
- Snow day causing issue w/calendar & graduation, add Monday, June 19 and graduation
- Communications – update website and add a facebook page
- Coffee chats

1. Reports

- a. Committee Report
- b. Regional High School Board of Education Meeting(s) – Mrs. Lang attended and reported
- c. PTA Meeting – Mrs. Hayden reported-
The Event raised \$45000.00 A record breaking fund raiser
Art Appreciation K – 5
TCSP – Investment in Yoga stuff
Poetry writing for grade 2
Working on the 17 – 18 budget
Two River computer – Spring Cleaning
- d. Education Foundation – Hosting a wine tasting on May 12, 7-9 pm at Nicholas which will include wine tasting and hors d'oeuvres
Reschedule Karoke @ Downtown late April
Working to have a 5 K in June
7th Grant Writing – 14 students have entered 4/28, 5/15
Tri District Meeting – Mrs. Coar reported on the meeting
Algebra I PARRC @ 4 on 750/higher can only sit for Algebra PARCC if taking the class @ the Time
Alliance
Dr. Borman thanked for communication
- e. Booster Club – March Madness, 3/23/17, Spirit Wear still up
- f. Borough Council Meeting – Mrs. Sorenson – Fair Haven Fields – Tennis courts are being replaced with RFH
Easter Egg hunt – McCarter Park
Fair Haven Rec – April 7 – online registrant
June 10th – Firework signs- May 1st – Foundation for F.H.

2. 2016-17 School Calendar Adjustment

MOTION by Mrs. Lang, seconded by Mrs. Halcrow and carried on voice vote to approve the revised 2016-17 School Calendar

3. Fundraisers

- a. MOTION by Mrs. Lang, seconded by Mrs. Coleman and carried on voice vote to approve the FHEF Fundraiser to be held at the restaurant Nicholas on 5/12/17
- b. MOTION by Mrs. Lang, seconded by Mrs. Coleman and carried on voice vote to approve the FHEA Fundraiser entitled “Coins for Care” for Spring 2017

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on March 20, 2017**

Items 1 through 5 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Saad, seconded by Mrs. Lang and carried on unanimous roll call vote to approve Items 1 through 5 Mr. Padula abstaining from #4.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of March in the amount of \$437,623.72.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
20853	11-000-100-566-00-0 tuition priv	11-000-100-569-00-0 Tuition other
260	11-000-213-100-01-0 sly nurses	11-000-213-300-02-0 othr medical srvcs
9701	11-000-221-176-00-0 math coach	11-000-219-104-00-0 salaries CST
3300	11-000-216-100-00-0 sly related srv	11-000-219-500-01-B prof seminar fees
1500	11-000-230-590-01-0 board liability	11-000-230-331-00-0 legal fees
5	11-000-230-590-01-0 board liability	11-000-230-590-03-0 nurses liability ins
575	11-000-240-600-01-S supplies ofc	11-000-240-500-01-S prof seminar fees
2700	11-000-223-320-00-D consultant fees	11-000-240-500-02-S Trvl reimbursement
150	11-000-262-800-02-M licensing	11-000-262-500-00-M prof seminar fees
3400	11-000-262-620-01-0 electricity	11-000-262-520-01-0 multi peril ins
5500	11-000-262-620-02-0 gas	11-000-270-513-01-0 trans private schools
750	11-000-291-260-00-0 workers comp	11-190-100-610-02-K Supplies Knoll

3. Monthly Certification of Board Secretary's/Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated February 28, 2017 which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,500,000 in tax levy due to the Board of Education account in April 2017.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
3/23/2017	C. Setaro	Helping Kids Move Mountains in the Last Months of Schools: Now Is the Time to Speed Up, Not Slow Down	\$50	Teachers College Columbia Univ. New York, NY	\$55 max
3/31/2017	N. Larsen C. Soden	2017 FLENJ Annual Conference	\$160 \$150	Iselin, NJ	50 50
4/4/2017	C. Myrhum	A Day Dedicated to the Love of Poetry: The Breath of Fresh Air Needed This Time of Year Or Learning from the Master	\$50	Teachers College Columbia Univ. New York, NY	\$55 max
4/5-4/7/2015	C. Beattys	National Council for Teachers of Mathematics	\$425	San Antonio, TX	Approx. \$1838.50
4/6/2017	N. Larsen F. Seck C. Soden N. Vasquez C. Whisten	Avenue of the Worlds School Spanish model program visit	N/A N/A N/A N/A N/A	New York, NY	105 104 98
4/27/2017	M. Bufano C. Tullis	Visualizing Fractions – Grades 4-6	\$165 \$165	Rutgers University	60 62
May TBD	B. Keefe K. Venti	Evidence-Based Practice for Individuals with Autism Spectrum Disorders	\$80 \$80	Rutgers University	68 40
6/7-9/2017	V. Petrone	NJASBO Annual Conference	Reg: \$275 Hotel: \$311	Atlantic City, NJ	156
6/19-23/2017	S. Homyak	Teachers College June Writing Institute	\$825	New York, NY	\$55/day
6/26-30/2017	S. Homyak M. Schwartz	Teachers College June Reading Institute	\$825 \$825	New York, NY	\$55/day \$55/day
7/31-8/4/2017	K. Mills	Teachers College August Writing Institute	\$825	New York, NY	\$55/day

C. Education – *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on March 15, 2017 –**
 - Update on Curriculum revisions
 - Science Kits
 - ELA – NJ Template

Items 1 through 2 under Education on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Coleman seconded by Mrs. Coar and carried on unanimous roll call vote to approve Items 1 through 2.

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
3/29/17	Dudick	5 students	Small Factory		N/A
5/8/17	Spano/Maguire	2	Poricy Park	Students enrich their experience about rocks and minerals by exploring fossil beds that are 65-72 million	Program: \$905 Busses: \$525

5/10/17	Boccino/Bayer/ Leahey/Danielczyk	2		years old. Students will collect their own fossils.	RN: \$125/\$150 Students Pay: \$14
5/22/17	Caruso/Gennusa/ Setaro/Venino	1	Huber Woods	Fun with nature program will focus on plants to support plant science unit.	Program: \$620.60 Busses: \$525 RN: \$250 Students Pay: \$13
5/23/17	Bennett/Wood	1			

2. 2016 ESEA Accountability Action Plan

MOTION to approve the 2016 ESEA Accountability Action Plan

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

▪ **Committee held their monthly meeting on March 16, 2017**

Items 1 through 3 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Buckley, seconded by Mrs. Coleman and carried on unanimous roll call vote to approve Items 1 through 3.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Retirements

1. RESOLUTION to accept the letter of retirement from Susan Bennett effective November 30, 2017 with regret.
2. RESOLUTION to accept the letter of retirement from Michelle Moriarty effective June 30, 2017 with regret.

b. Resignations

1. RESOLUTION to accept the letter of resignation from Jessica Data effective June 30, 2017.
2. RESOLUTION to accept the letter of resignation from Courtney Tullis effective June 30, 2017.

c. Appointment

RESOLUTION approve the appointment of Jamie Albers as a replacement teacher for Michelle Moriarty effective March 23, 2017 at 1BA \$34,200 FTE .66

d. Salary Revisions

1. RESOLUTION to revise the salary of Gwendolyn Prendimano to reflect the achievement of 3MA+45 effective September 1, 2016 previously awarded effective January 1, 2017.
2. RESOLUTION to revise the salary of Tara Mattison to remove longevity awarded in error effective September 1, 2016.

e. Home Instruction

RESOLUTION to approve 10 hours per week of home instruction for a 7th grade student beginning a date TBD for a period of four to six weeks.
\$33/hour

f. Medical Leaves of Absences

1. RESOLUTION to accept the request of Michelle Moriarty for a medical leave of absence from March 2, 2017 to the end of the school year.
2. RESOLUTION to accept the request of Patrice Gifol-Horan for a medical leave of absence from March 7, 2017 until April 7, 2017.

g. 6th Grade Stokes Encampment Chaperones/Stipends

RESOLUTION to approve the following chaperones and stipends for the 6th grade Stokes encampment, May 30 to June 2, 2017.

J. Bagley - \$750
K. Burke - \$750
R. Cilmi - \$750
T. Cook - \$750
J. Data - \$750
W. Dodich - \$750
A. Dougherty - \$3,100
S. Homyak - \$750
A. Langa - \$3,100
A. McCarthy - \$750
C. Soden - \$750

g. Washington, DC Trip Chaperones

RESOLUTION to add Gwendolyn Prendimano and Kevin Burke as chaperones replacing Carolina Whisten and Sean Reid. \$250 each

2. Support Staff Appointments

- a. RESOLUTION to appoint Sarah Mantz as a lunch aide at Sickles School effective March 23, 2017. \$12/hour
- b. RESOLUTION to appoint Vincent DiLeonardo as a part-time IT technician. \$20/hour

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2016-2017 school year pending results of criminal history review where required.
Sarah Mantz

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on March 7, 2017**

Item 1 under Legislative & Policy on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Halcrow, seconded by Mrs. Lang and carried on unanimous roll call vote to approve Item 1.

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

P2460 Special Education
R2460 Special Education
R2460.1 Special Education - Location, Identification, and Referral
R2460.8 Special Education - Free and Appropriate Public Education
R2460.9 Special Education - Transition from Early Intervention Programs to Preschool Programs
R2460.15 Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
P2467 Surrogate Parents and Foster Parents
P5330.04 Administering an Opioid Antidote

F. President's Report – no report

Thanks to the PTA

X. Business Administrator's Report – no report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

No comments.

XII. Master Board Certification professional development presented by Kathy Winecoff

Committee Effectiveness and Roles – was reviewed by Kathy Winecoff , NJSBA, as part of their Master Board Certification.

XIII. Correspondence –

XIV. New Business -

XV. Adjournment to Closed Session @ 9:45 PM

RESOLUTION by Mr. Padula, seconded by Mrs. Coleman and carried on unanimous roll call vote to adjourn to closed session prior to the end of this session for the purpose of discussing student matters. This session should not last longer than 30 minutes. No action will be taken.

XV. Return to Open Session @ 9:55 PM

RESOLUTION by Mr. Padula, seconded by Mrs. Coleman and carried on unanimous roll call vote to return to Open Session

XVI. Adjournment @ 9:59 PM

MOTION by Mr. Padula seconded by Mrs. Coleman and carried on unanimous roll call vote to adjourn at 9:59 PM.

Valery Petrone, Board Secretary