

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2015-16 BOARD OF EDUCATION GOALS

Goal 1: Develop and present a comprehensive facilities referendum question.

Goal 2: Develop a Strategic Plan by continuing to identify and plan for our district's short and long term.

Goal 3: Continue to improve community relations, visibility and communication

2015-16 DISTRICT GOALS

Goal 1: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.

Goal 2: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.

Goal 3: Expand the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.

Goal 4: Design strategies to create and expand learning opportunities and experiences for all children as part of our efforts to improve student wellness.

Goal 5: Continue to promote an environment of trust, respect and service to our school community through greater transparency and an open dialogue among stakeholders, respectful of all viewpoints, to support the district and meet the educational needs of all children and the professional growth of our staff.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, September 16, 2015, at 7:08 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

Mr. Bernstein

Mrs. Halcrow

Mrs. Saad

Mrs. Brasch

Mr. Mancuso

Mr. Spector

Mrs. Coleman

Mr. Padula

Mrs. Walker

Absent:

Mr. Bernstein

Mrs. Halcrow

Mrs. Saad

Mrs. Brasch

Mr. Mancuso

Mr. Spector

Mrs. Coleman

Mr. Padula

Mrs. Walker

Others Present:

- | | |
|----------------------------------|--|
| [x] Nelson Ribon, Superintendent | [x] Val Petrone, Business Admin./BOE Secretary |
| [x] Cheryl Cuddihy, Principal | [] Kevin Davis, Principal |
| [x] Kathy Elgrim, Supervisor | [x] Scott Kiewe, Director |
| [x] Ellen Spears, Director | [] Chris Aviles, Coordinator |
| [x] Pat Young, Coordinator | |

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

- A. MOTION by Mr. Mancuso, seconded by Mr. Bernstein, carried on voice vote with Mr. Mancuso abstaining to accept the minutes of the August 26, 2015 Regular Meeting
- B. MOTION by Mr. Mancuso, seconded by Mr. Bernstein and carried on voice vote to correct a typo in the July 29, 2015 minutes indicating the salary for Melissa Gibson to read FTE = .66 Step 5MA, \$37,147.
- C. MOTION by Mr. Mancuso, seconded by Mr. Bernstein and carried on voice vote to correct a typo in the December 29, 2014 minutes indicating the month of November to read in the Monthly Certification of the Board Secretary report

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 26	4	109
	K 79	5	110
	1 101	6	138
	2 113	7	120
	3 109	8	110
	428	587	Total: 1015

B. Fire Drills

Sickles
Knollwood 9/16, 9:00 A.M.

C. Security Drills

Sickles
Knollwood

D. Harassment Intimidation and Bullying Report

MOTION by Mr. Bernstein, seconded by Mrs. Saad and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from September 2015.

E. Anti-Bullying Bill of Rights Act

1. MOTION by Mr. Bernstein, seconded by Mrs. Walker and carried on voice vote to accept the 2014-15 NJ Department of Education School Self-Assessment for determining grades under the Anti Bullying Bill of Rights Act for Viola L. Sickles School and the Knollwood School

F. Knollwood School Track & Field Teams

RESOLUTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on unanimous roll call vote to approve the creation of a boys and girls track & field athletic team for the Knollwood School and its sixth, seventh and eighth grade students effective the 2015-16 school year.

G. Long Range Planning Update

On September 30, 2015, Dr. Ivory will meet with the Board and Administrative team

- District Strategic Planning Process Kickoff –
 - On October 7 from 7:00 pm – 8:30 pm, after the four public sessions, there will be a survey for the public
- Update on our pre-referendum work with Spiegle Architectural Firm
 - On September 2, Mr. Downie met with six board members to share ideas and review design options for renovating, expanding both schools

H. 2016-2017 Calendar Revision

MOTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on voice vote to revised the 2016-2017 school calendar to reflect the revised dates for the NJEA Convention in November 2016.

I. Update on our Schools

A. Sickles School – Chery Cuddihy, Principal

- a) Great start to school year
- b) Implementation of kick-off PD
- c) Back to School Night - success
- d) Fire alarm was triggered right after lunch on the 1st day
- e) Count Basie has offered students at Sickles the opportunity to get involved in a project on helping Rwandan students

B. Knollwood School – Kathy Elgrim

- a) Try outs for fall sports concluded this afternoon
- b) Open house was last night, there was a positive buzz

- C. Mrs. Spears introduced Chris Stephan, 8th grade Social Studies teacher and Jessica Data, Art teacher
- a) Mr. Stephan discussed how he has modified the 8th grade Social Studies Curriculum with eight units, he demonstrated his website. He will integrate “Project Citizen” one day a week in his classes, students work in groups and develop democratic values and principles and feelings of political efficacy.
 - b) Mrs. Data wants to incorporate the use of technology into her classroom, she plans to use Twitter, Instagram and her website to post pictures of daily activities for parents to see. Mrs. Data shared her vision for her art classes.
 - c) Mrs. Spears reviewed the complicated processes used and needed for developing the class, teacher and school schedules/

Comments on the scheduling process:

Mrs. McCabe inquired about investing in a new tool to help with the scheduling Mrs. Buckley stated that we are possibly accommodating too many things for parents into the schedule making it even more complicated.

- D. Candidates Night – To be held October 20 by the League of Women Voters at Knollwood School APR beginning at 7 pm.
- E. Chief Breckenridge will retire from the Fair Haven Police Department as of October 1.
- F. Borough Council will hold a council meeting at Knollwood School on November 9 - Mr. Stephan’s class will attend.

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Halcom*

▪ **Committee held their monthly meeting on September 16, 2015**

1. Reports

- a. Committee Report – topics discussed
 - developing a template for outside groups to use to report at Board Meetings
 - design of Strategic Plan fliers
- b. Regional High School Board of Education Meeting(s)
 - No report
- c. PTA Meeting
 - Mrs. Lucci has returned to be the new PTA president
 - Harvest Fest - scarecrows will begin to appear this week
 - Stress use of the PTA website

- Britt Garrison past president who stepped down, was thanked publicly by Mr. Ribon

d. Education Foundation

- Donations allowed for us to procure about 50 Chromebooks
- Coffee sale fundraiser to begin shortly

e. Booster Club

- Erin Simpson reported that an anonymous patron has donated new tops and shorts for cross country
- The Club purchased a timer for use at track meets
- Spirit wear sale - continues

f. Borough Council Meeting

- Meeting at Knollwood on November 9

B. Finance – *Chairperson, Mrs. Walker*

MOTION by Mrs. Walker, seconded by Mr. Bernstein and carried on voice vote to consider Items 1 through 7 on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Walker, seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve Items 1 through 7.

1. Treasurer's Report

RESOLUTION to accept the Treasurer's reports for the months of July

2. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the reports for the month of July

3. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of September in the amount of \$496,968.56.

4. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	From	To
\$ 225.00	11-190-100-610-00-0 supplies k-8	11-000-219-600-00-B supplies CST
\$ 17,700.00	11-000-270-513-01-0 priv school trans	11-000-270-512-01-0 field trips trans
\$ 75.00	11-190-100-610-00-0 supplies k-8	11-204-100-610-00-B supplies LLD

5. Monthly Certification of Budgetary Major Account/fund Status

RESOLUTION to certify Budgetary Major Account/Fund Status Report for the month of September 2015 after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been overexpended in financial obligations for the remainder of the year to accept the certification.

Valery Petrone, Business Administrator

6. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,230,033.00 in tax levy due to the Board of Education account in September.

7. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee’s current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
9/18/15	E. Crowley S. Makofsky	A Collaboration Between Service Providers and Classroom Teachers: Mining the Intersection of Literacy Knowledge and Service Provider Know-How to Move Kids in More Synchronized Ways	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
9/18/15	C. Remmert	Monthly ASAP meeting	-	Freehold, NJ	-
9/18/15	M. Pepe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	-
9/18/15	S. Kiewe	Superintendent’s Academy – Conversation w/Commissioner Hespe & NJASA		Trenton, NJ	94
9/21/15	K. Burke A. Durborow G. Illiano G. Prendimano A. Russoniello	Raise the Power of Narrative: A Study of Perspective, Craft, and Conventions and Learning Empathy	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
9/22/15	A. Littriello V. Petrone	Affordable Care Act Reporting	\$50 \$50	Mount Laurel, NJ	- 153
9/29/15	C. Remmert	Monmouth County Vocational School District (MCVSD) – Update on Academies	-	Freehold	-

9/30/15	J. Halloran C. Russo	Engaging Children More Deeply with Nonfiction: Structures, Strategies, and Methods to Deepen Comprehension and Engagement Across ELA and Content Areas	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
9/30/15	N. Ribon	Garden State Coalition of Schools Mtg.	0	East Brunswick, NJ	50
10/6/15	J. Halloran C. Russo	Toolkits for Supporting Diverse Learners: Developing Data-Based Tools and Methods that Help You Adapt Your Workshop Structures and Upcoming Units to Provide Potent Help for Kids with IEPs and All Learners	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/15/15	N. Ribon K. Elgrim C. Aviles	InnovateNJ Convening	0	Kean University Union, NJ	37 miles each way
10/15/15	N. Ribon	NJ Superintendent Study Council Legal Issues and Successes from the New Tenure Law	0	Seton Hall Univ. South Orange, NJ	50 miles
10/16/15	C. Donovan M. Growick D. Lippy A. Ohe C. Speck	On the Run, Transferable Small Group Work that Can Really Move Readers and Writers	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/19/15	S. Bennett C. Boccino D. Hughes P. Wood	Habits and Dispositions Can Matter as Much as Reading Strategies: Use Small Group Instruction and Conferences to Increase Engagement, Intention, and Enthusiasm for Reading	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
10/21/15	S. Kiewe	Superintendent's Academy- Board of Education Dynamics and Relations		Trenton, NJ	94
10/22/15	N. Bryant N. Higham	NCTM Regional Conference & Exposition	\$267 \$267	Atlantic City, NJ	130 135
10/22, 23/15	S. Kiewe	2015 FEA/NJPSA/NJASCD Fall Conference	\$295	Long Branch, NJ	12
10/23/15	R. LaBrocca	Rutgers Reading & Writing Conference	-	New Brunswick, NJ	61
10/23/15	A. Dougherty S. Homyak G. Illiano M. Schiano	Teaching Into Bands of Text Complexity, Literary Genres, and Book Clubs: Getting Middle School Kids Onto Courses of Study That Will Deliberately Move Them Up Levels and Make Their Reading Purposeful	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
	N. Ribon*		Reg:		

10/27, 28, 29 2015	V. Petrone* S. Kiewe* R. Robbins* E. Spears* B. Coleman* M. Mancuso B. Padula K. Saad* J. Spector* R. Walker*	NJ School Boards Workshop 2015 Empowering the 21 st Century Student	\$1300 max. Lodging \$97/ day* M&IE \$160 max ea.	Atlantic City Convention Center; Atlantic City, NJ	170 round trip
10/30/15	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
11/2/15	M. Growick C. Piotrowski R. Raibick	Taking the Arts Seriously: Tapping the Power of the Intersection of the Arts and Your Literacy and Social Studies Instruction to Heighten Critical Thinking, Discourse, and Global Awareness	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
11/13/15	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
11/16 & 17, 2015	P. Horan	NJASL 2015 Fall Conference	\$125	Long Branch, NJ	-
11/18/15	S. Kiewe	Superintendent's Academy-Knowing Yourself to Better Lead Your Staff		Trenton, NJ	94
11/24/15	C. Donovan M. Growick A. Ohe	Tap the Power of Books: Read Alouds, Mentor Texts, Close Reading, and Reading Plans Can Make a Difference (Co-Sponsored with Booksource)	\$80 each	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/11/15	C. Donovan A. Ohe	Mixing Sources, Amplifying Voices: Crafting Writing in A Digital Age	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
12/18/15	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
1/15/16	S. Kiewe	Superintendent's Academy-Financial Resources and Business Operations: Asking the Right Questions		Trenton, NJ	94
1/22/16	C. Donovan A. Ohe	The Intersection of Author Studies,	\$80	Teachers College Columbia Univ.	\$55 max

		Interpretation Clubs, and Literary Essay		New York, NY	per day
1/29/16	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
2/5/16	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
2/24/16	S. Kiewe	Superintendent's Academy-Personnel Management, Contact Administration, and Collective Bargaining		Trenton, NJ	94
3/11/16	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
3/15/16	S. Kiewe	Superintendent's Academy-Strategic Planning: Aligning vision and Resources		Trenton, NJ	94
4/29/16	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
5/5/16	S. Kiewe	Superintendent's Academy –Staff and Community Relations: Effective Communications		Trenton, NJ	94
5/20/16	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	
6/3/16	S. Kiewe	Monmouth County Association of Directors of Special Education (MCADSE)	-	Freehold, NJ	

C. Education – *Chairperson, Mr. Spector (Mr. Bernstein reported)*

The committee had discussed the teacher presentations at their meeting and they were presented at the beginning of the meeting

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

▪ **Committee held their monthly meeting on September 15, 2015**

MOTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on voice vote to consider Items 1 through 4 on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve Items 1 through 4.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

Gettysburg 7th Grade Trip Chaperones

RESOLUTION to approve the following as chaperones and their overnight stipend for the 7th grade Gettysburg trip on October 15 and 16, 2015.

Chris Beattys - \$210	Kevin Burke – \$210
Robert Cilmi – \$210	James DiPalma – \$210
Alison Dooley – \$210	Nicole Freitas – \$210
Matthew Growick – \$210	Aimee Langa – \$210
Leeann Lanza – \$210	Nicholas Napolitano – \$210
Gwendolyn Prendimano – \$210	Christopher Stephan – \$210
Barbara Cadamuro – \$250 (nurse)	Kevin Davis – N/A
Kathy Elgrim – N/A	FH police officer – N/A

2. Support Staff

a. Rescission

1. RESOLUTION to rescind the appointment of Melissa Diamond, instructional assistant, for the 2015-2016 school year.
2. RESOLUTION to rescind the appointment of Laura Santitoro, paraprofessional/instructional assistant, for the 2015-2016 school year.

b. Resignation

RESOLUTION to accept the resignation of Jennifer Allen, instructional assistant, effective September 18, 2015.

c. Appointment

RESOLUTION to appoint Tinamarie Loria as a part-time instructional assistant effective September 18, 2016. \$20/hour

d. Assignment Change

RESOLUTION to change the assignment of William Clough from instructional assistant to part-time instructional (FTE .55) and part-time teacher (FTE .45). \$35,502

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2015-2016 school year pending results of criminal history review where required.

Joelle Bagley	Kristen Cavallo
William Grabowski	Jennifer Schiavo

4. Cross Country Coach

RESOLUTION to approve Nicholas Napolitano as a 2015 Cross Country Coach. \$1,875

D. Operations – *Chairperson, Mrs. Brasch*

1. Parking

- Knollwood – we were able to reconfigure and add 9 additional parking spaces
- Sickles – Chief Brekenridge met with Superintendent. Tickets will be issued to parents who disregard the rules at drop off and pick up.

2. Alternate Compliance Method

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote approving an alternate method of compliance in accordance with NJAC 6A:26-6.3(h) 4ii by providing toilet rooms outside the classroom in lieu of individual toilet rooms in each classroom.

E. Legislative & Policy - *Chairperson, Mr. Bernstein-*

Committee held their monthly meeting on September 15, 2015

- Topics discussed: tutoring by staff, homework, snack, birthday celebrations

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

P 3232 Tutoring Services

As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

P3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices

P4322 Staff member's Use of Personal Cellular Telephones/Other Communication Devices

P5330 Administration of Medication (M)

R5330 Administration of Medication (M)

P5339 Screening for Dyslexia (M)

P5615 Suspected Gang Activity

P5756 Transgender Students

P8540 School Nutrition Programs

P8820 Opening Exercises/Ceremonies

2. Policy Adoption

MOTION by Mr. Bernstein, seconded by Mr. Bernstein and carried on voice vote to adopt the following policies and regulations:

P3322 **P4322** **P5330** **R5330** **P5339**
P5615 **P5756** **P8540** **P8820**

F. President's Report

- Off to a great start, thanks again to Rick and crew for all the hard work to have the buildings ready
- Staff is excited and glad to be back

- Gym floor looks wonderful
 - Open houses were wonderful
 - 2015-16 BOARD OF EDUCATION GOALS were finalized at the last "Retreat"
- Goal 1: Develop and present a comprehensive facilities referendum question.
- Goal 2: Develop a Strategic Plan by continuing to identify and plan for our district's short and long term.
- Goal 3: Continue to improve community relations, visibility and communication
- Strategic Planning – please join us on the dates

X. Business Administrator's Report

1. Tuition Student(s)

- RESOLUTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on unanimous roll call vote to approve the contract with Cambridge School for student S046 for the 2015-2016 school year at a tuition rate of \$35,000.00

2. Board Meeting Start times

- October BOE meeting – Reminder: 6:30 p.m. start
- December BOE meeting – proposed new start time will be 5 PM due to a concert

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
 - Preface comments with your name and address
 - Direct all comments to the presiding officer
 - Discuss only concerns that have been previously addressed through proper administrative channels
 - Refrain from using any pupil or staff member's name
- Liza Doonan, 28 Parker Ave, will Knights Club be offered again?
 - Stephanie Palmer, 234 Third Street, asked about technology and its use in the classroom
 - Carol Lang, 1 Forrest Ave, support homework involvement. Asked about the start time for December meeting
 - Marisa Coar, 116 Princeton Road, loves homework. Inquired as to what the next step for Principal search will be
 - Suzanne McCabe, 67 Lewis Pt. Rd, what are Chromebooks used for at the Board level?
 - Ruth Blazer, Fair Haven, offered Senior Citizen volunteers for any things needed in the schools

XII. Correspondence

- S. Trombino; S. Bowen; K. Colburn

XIII. New Business –

- Mr. Ribon reviewed 2015-16 District goals - listed at the top of the agenda and minutes.
- Mrs. Blazer stated that nothing has really changed in 40 years. Her children attended RFRHS and were excellently prepared to the point that much of their Freshman classes were a repeat of what had already been taught at Knollwood during their Eighth grade year.

XIV. Adjournment

MOTION by Mr. Mancuso, seconded by Mr. Bernstein and unanimously carried on voice vote to adjourn at 9:35 PM.

Valery Petrone, Board Secretary