

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2017-2018 BOARD OF EDUCATION GOALS

- Goal 1:** Continue with professional development to become a certified board.
- Goal 2:** Improve communication and partnerships between the community, families, students and board of education.
- Goal 3:** Investigate and analyze the viability of moving forward with a facility referendum as outlined in the Strategic Plan.

2017-18 DISTRICT GOALS

- Goal 1:** Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.
- Goal 2:** Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.
- Goal 3:** Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.
- Goal 4:** Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
- Goal 5:** Improve communication with our school community by completing our district website conversion and transition to the School Messenger Communicate platform.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, June 27, 2018 at 6:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance
- IV. Roll Call

Present:

<input type="checkbox"/> Mrs. Buckley	<input checked="" type="checkbox"/> Mrs. Coar	<input checked="" type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input checked="" type="checkbox"/> Mrs. Jakub	<input checked="" type="checkbox"/> Mrs. Lang
<input checked="" type="checkbox"/> Mr. Menzer	<input checked="" type="checkbox"/> Mr. Padula arr.6:33pm	<input checked="" type="checkbox"/> Mrs. Saad arr.6:06pm

Absent:

<input checked="" type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input checked="" type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Jakub	<input type="checkbox"/> Mrs. Lang
<input type="checkbox"/> Mr. Menzer	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Others Present:

<input checked="" type="checkbox"/> Sean McNeil, Superintendent	<input checked="" type="checkbox"/> Val Petrone, Business Admin/BOE Secretary
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V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION by Mrs. Coleman, seconded by Mrs. Lang and carried on voice vote to accept the minutes of the May 23, 2018 Regular Meeting.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 27	4	117
	K 71	5	113
	1 89	6	112
	2 110	7	107
	3 112	8	136
	409	585	Total: 994

B. Fire Drills

Sickles 6/6 2:00 PM
Knollwood 6/5 3:00 PM

C. Security Drills

Sickles 6/12 9:40 AM, Lockdown
Knollwood 6/1 10:45 AM, Lockdown

D. Harassment Intimidation and Bullying Report

MOTION by Mrs. Lang, seconded by Mrs. Jakub and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from June 2018.

E. School Community Update

Graduation was wonderful

F. Staff Attendance Data – May 2018

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	154	5	96.8
Teachers	102	2207	46	97.9
Aides	32	704	30.5	95.7
Secretaries	7	154	2.5	98.4
Custodians	9	187	3	98.4
Coordinators	2	44	1	97.7
TOTAL	159	3450	88	97.4

G. Student Attendance Data – May 2018

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	594	25.5	95.54
Kindergarten	71	1562	44	97.18
First	88	1936	31	98.4
Second	110	2420	61	97.48
Third	110	2420	68	97.19
TOTAL	406	8932	229.5	97.42
Fourth	117	2574	97.5	96.21
Fifth	113	2486	81	96.74
Sixth	112	2464	68.5	97.22
Seventh	107	2354	82	96.52
Eighth	136	2992	94.5	96.7
TOTAL	585	12870	423.5	96.71

Student Attendance Data – June 2018

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	432	53	87.73
Kindergarten	71	1136	42	96.30
First	89	1424	41	97.12
Second	110	1760	57	96.76
Third	112	1792	69	96.15
TOTAL	409	6544	262	96.00
Fourth	117	1872	70.5	96.23
Fifth	113	1808	66.0	96.29
Sixth	112	1792	71.5	95.95
Seventh	107	1712	76.0	95.50
Eighth	136	2176	59.5	96.90
TOTAL	585	9360	343.5	96.21

G. Update on Schools – Principals Cuddihy & Romano

H. Community Organization Reports

1. Regional High School Board of Education Meeting(s)
No Report
2. PTA – Mrs. Hayden reporting
Great year \$77,600 – sound systems @ both schools
IXL
Phonic Ear @ Sickles
Thank yous to Rick Robbins, Cheryl Cuddihy, Val Petrone for years of service
3. Education Foundation
Technology @ both schools approx. \$15K
Color Run for next year has started
4. Booster Club
No Report
5. Footlights

No Report

6. Borough Council Meeting
No Report

IX. Committee Reports

A. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on June 25, 2018**

Discussed current budget status -

Items 1 through 20 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Saad, seconded by Mrs. Lang and carried on unanimous roll call to approve Items 1 through 19 amended

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of June (through June 21) in the amount of \$828,594.44 abstain 1981

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	From	To
\$90	11-000-216-320-060-02-0 OT/PT ESY	11-00-213-100-050-02-0 sly sub nurses
\$ 900	11-240-100-101-060-00-0 sly bilingual	11-000-213-100-060-02 sub nurses
\$ 650	11-000-216-320-060-02-0 OT/PT ESY	11-000-213-300-060-02-0 othr medical srvcs
\$ 13,690	11-000-216-320-050-00-B purch srvcs OT/PT	11-000-216-320-060-00-B purch srvcs OT/PT
\$ 991	11-000-216-320-060-02-0 OT/PT ESY	11-000-216-320-060-00-B purch srvcs OT/PT
\$ 11,800	11-000-291-270-000-01-0 Dental Insurance	11-000-217-100-050-00-0 sly aides
\$ 2,522	11-190-100-106-050-00-0 health bens	11-000-217-100-060-00-0 sly aides
\$ 2,500	11-000-223-320-000-00-D Consult	11-000-219-390-000-01-B consult
\$ 50	11-000-223-500-000-02-D trvl reimburse	11-000-219-390-000-01-B consult
\$ 1,675	11-000-222-600-050-05-K library books	11-000-219-390-000-02-B spec ed exam fees
\$ 115	11-000-222-600-050-05-K library books	11-000-219-600-000-00-B supplies/materials
\$ 6,500	11-000-221-320-000-00-0 purch srvc	11-000-221-102-00-00-0 sly curriculum sup
\$ 4,550	11-000-221-104-050-01-0 curr develop comp	11-000-221-102-00-00-0 sly curriculum sup
\$ 3,200	11-000-221-104-060-01-0 curr develop comp	11-000-221-102-00-00-0 sly curriculum sup
\$ 2	11-000-222-105-050-00-0 sly clerk	11-000-222-100-060-00-0 salary librarian
\$ 680	11-000-222-105-050-00-0 sly clerk	11-000-222-300-000-02-0 software maintenance
\$ 105	11-000-222-105-050-00-0 sly clerk	11-000-222-600-060-01-S library texts
\$ 190	11-000-222-105-050-00-0 sly clerk	11-000-222-600-060-04-S supplies
\$ 105	11-000-230-590-000-04-0 prof sem fees	11-000-230-270-000-00-0 health bens admin
\$ 490	11-000-230-590-000-04-0 prof sem fees	11-000-230-331-000-00-0 legal fees
\$ 2,700	11-000-230-590-000-04-0 prof sem fees	11-000-230-530-000-01-0 communications

\$ 1,120	11-000-230-590-000-01-0 board liability ins	11-000-230-530-000-01-0 communications
\$ 270	11-000-251-592-000-03-0 publishing	11-000-251-592-000-02-0 trvl reimburse
\$ 3,775	11-000-262-610-000-00-M supplies	11-000-261-420-000-01-M maintenance of grounds
\$ 1,475	11-000-261-420-000-02-M maint/district	11-000-261-420-000-01-M maintenance of grounds
\$ 20,250	11-000-262-620-000-01-0 electricity	11-000-261-420-060-02-P Maint building S
\$ 16,000	11-000-262-620-000-02-0 Gas	11-000-261-420-060-02-P Maint building S
\$ 1,975	11-000-262-100-000-02 sly PT/OT	11-000-262-100-000-03-0 sly lunch aides
\$ 5,350	11-000-262-610-000-00-M supplies	11-000-262-300-000-00-0 service/maint agree
\$ 395	11-000-262-800-000-01-M prof org fees	11-000-262-490-000-01-0 water and sewer
\$ 1,110	11-000-262-590-000-02-0 clothing allow	11-000-262-590-000-01-0 truck/ travel
\$ 75	11-000-262-800-000-01-M prof org fees	11-000-262-800-000-02-M licensing fees
\$ 3,800	11-000-270-512-000-02-0 extra curr transport	11-000-270-503-000-00-0 ALL non-pub transport
\$ 1,995	11-000-291-220-000-02-0 PERS SS	11-000-291-241-000-00-0 PERS pension
\$ 7,200	11-190-100-106-050-00-0 health bens	11-000-291-270-000-04-0 tuition reimbursement
\$ 475	11-120-100-101-050-01-0 sly tch 1-5	11-110-100-101-060-02-0 sub kindergarten
\$ 999	11-120-100-101-050-01-0 sly tch 1-5	11-130-100-101-050-01-0 sly grades 6-8
\$ 8,275	11-120-100-101-050-02-0 sub 1-5	11-190-100-106-050-02-0 prof lunch aides
\$ 1,775	11-120-100-101-060-02-0 sub 1-5	11-190-100-106-060-02-0 prof lunch aides
\$ 8,350	11-130-100-101-050-02-0 sub 6-8	11-190-100-610-050-00-0 supplies 4-8
\$ 19,950	11-000-291-270-000-01-0 Dental Insurance	11-190-100-610-060-00-0 supplies P-3
\$ 3,050	11-130-100-101-050-02-0 sub 6-8	11-190-100-610-060-01-S supplies
\$ 18,100	11-190-100-106-050-00-0 health bens	11-190-100-640-060-01-S textbooks
\$ 50	11-204-100-610-050-00-B supplies	11-204-100-101-050-02-0 sub LLD
\$ 10,225	11-130-100-101-050-02-0 sub 6-8	11-213-100-101-060-00-0 sly resource room
\$ 999	11-213-100-101-060-01-0 sly sub Res Rm	11-213-100-101-050-01-0 sub resource room
\$ 1,234	11-214-100-106-050-00-0 ABA home therapy	11-214-100-101-050-01-0 subs ABA
\$ 2,835	11-214-100-106-050-00-0 ABA home therapy	11-214-100-101-060-00-0 ABA sly
\$ 6,050	11-190-100-106-050-01-0 special prog comp	11-214-100-106-050-01-0 ABA aides K
\$ 1,150	11-214-100-106-050-00-0 ABA home therapy	11-214-100-106-060-01-0 ABA aides S
\$ 465	11-214-100-106-050-00-0 ABA home therapy	11-215-100-101-060-02-0 PSD subs
\$ 4,000	11-190-100-106-050-00-0 health bens	11-215-100-106-060-00-0 sly PSD
\$ 3,600	11-215-100-320-060-00-B purch prof svcs	11-215-100-106-060-00-0 sly PSD

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated May 31, 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Bills and Claims Payment/Transfers through June 30, 2018

RESOLUTION to authorize the Business Administrator and Superintendent to pay bills through June 30, 2018 and transfer funds from over appropriated to under appropriated accounts to address anticipated deficits. The bills and transfers will be approved at the next regularly scheduled Board meeting.

5. Transfer of Unexpended Funds – Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-13 and NJSA 18A:7F-41 permit a Board of Education to deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and WHEREAS, the Fair Haven Board of Education wishes to deposit unexpended appropriations or unanticipated excess current revenue into a Capital Reserve account at year end, and WHEREAS, the Fair Haven Board of Education has determined that up to an additional \$250,000 is available for such purpose of transfer and NOW THEREFORE BE IT RESOLVED that the Board authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

6. Transfer of Unexpended Funds - Maintenance Reserve

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-13 and N.J.S.A. 18A:7F-41 permit a board of education to deposit into certain reserve accounts at year end; and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and WHEREAS, the Fair Haven Board of Education wishes to deposit unexpended appropriations or unanticipated excess current revenue into a maintenance reserve account at year end; and WHEREAS, the Fair Haven Board of Education has determined that up to \$250,000 is available for such purpose of transfer. NOW THEREFORE BE IT RESOLVED that the Board authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. 403 (B) Tax Shelter

WHEREAS, the Fair Haven Board of Education (the "Board") intends to make non-salary reduction contributions on behalf of certain classes of employees who terminate employment

WHEREAS, the Board will not permit any individual employee to have an option of, receiving the equivalent amounts as compensation;

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA") amended Section 403(b) (3) of the Internal Revenue Code of 1986, as amended (the "Code") to permit employers to make contributions to 403(b) programs for employees who have terminated employment with the District, and

WHEREAS, the District wishes to make such contributions as permitted under Sections 403(b)(3) and Section 415(c)(1) of the Code for certain terminated employees,

NOW THEREFORE IT IS RESOLVED that the Board hereby authorizes and directs that the Administration to make post-termination contributions into EQUI-VEST 403(b) contracts established through representatives of AXA Network L.L.C. and AXA Advisors L.L.C. for each eligible individual as defined in the policy(s), provided that such contributions shall not exceed the limits of Section 415(c)(1) of the Code and shall not continue beyond the five (5) year period authorized under Section 403(b)(3) of the Code.

FURTHER RESOLVED that the proper employee of the Board be and they are hereby authorized and directed to take any and all actions necessary or desirable to implement the resolutions as set forth herein.

8. 2018/2019 Anticipated Contracts

Per PL 2015 Chapter 47 the intent to renew, award, or permit to expire previously awarded contracts awarded by the Board of Education must be reported at a public meeting. The following contracts are, have been and will continue in full compliance with all state and federal statutes and regulations, in particular NJ Title 18A:18 et seq/ NJAC Chapter 23 and Federal procurement regulations 2CFR Part 200.317 et seq.

Strauss Esmay	Hulsart and Company	Sciarrillo and Cornell
MOESC	Red Bank Regional HS	Spiezle Group
APITC	Frontline	School Messenger
Brown and Brown	Boynton and Boynton	NJSIG
Republic Waste	Acacia Financial	ERM
ACES	ACT	ED-DATA
PowerSchool	Tyco	Simplex
MRESC	Petersen Services	HRESC
Curriculum Associates		Monmouth Behavioral Therapy

9. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$1,000,000 in tax levy due to the Board of Education account in July.

10. Property/Casualty Insurance Renewals

RESOLUTION to approve insurance renewals for the 2018-2019 school year:

<u>Coverage</u>	<u>2018-2019 Annual Premium</u>	<u>2017-2018 Annual Premium</u>
Commercial Pkg	\$62,800	\$68,242
Workers Com	\$107866	\$92,192
Errors & Omissions	\$31,741	\$32,827
Volunteer Accident	\$300	\$300
Bonds	\$1,040	\$1040
Student Accident	\$7,750	\$7,750

11. Legal Services Contract – Sciarrillo Cornell

RESOLUTION to approve a contract with Sciarrillo, Cornell, Merlino, McKeever and Osborne to provide legal services for the 2018-2019 school year at a rate of \$165/hour.

12. Payroll/ Budgetary Services APITC

RESOLUTION to approve a contract with the Asbury Park Information Technology Center to provide Payroll, Personnel and Budgetary Accounting System Service for the 2018-2019 school year, in the amount of \$16,850.

13. Awarding Contracts below Bid Threshold

MOTION to set the bid threshold at \$36,000 the maximum allowed under the Public Schools Contracts Law for a Qualified Purchasing Agent and authorize the Business Administrator to award contracts within the bid threshold. The quotation amount is set at 15% of \$36,000 or \$5,400.

14. Purchase through State Contracts

MOTION to authorize the Business Administrator to procure goods and services through State Agencies using State Contracts when financially beneficial to the district.

15. Authorization to Request Funds

RESOLUTION to authorize the Business Administrator to request State and Federal funds.

16. 2018/2019 Budget

RESOLUTION to authorize the Superintendent and Business Administrator to implement the approved 2018-2019 budget.

17. Approval of Tax Shelter Annuity Companies

MOTION to continue the authorization of payroll deductions for employees to participate in the tax shelter annuities: AXA/Equitable, Lincoln and Vanguard. The 403b agreement is on file in the business office.

18. SOP Manual

MOTION to re-adopt the Standard Operating Procedures Manual.

19. Non-resident Tuition Students

RESOLUTION to approve the following non-resident tuition students:
R109 and R110

20. Policy

a. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following bylaws and policies, as stated:

1550P – Equal Employment/Anti-Discrimination

B. Education & Curriculum – *Chairperson, Mrs. Jakub*

▪ **Committee held their monthly meeting on June 26, 2018**

1. New 2018-2019 Delayed Opening Plan

a. MOTION by Mrs. Jakub , seconded by Mrs. Coar and carried on voice vote to approve the updated 2018-2019 Delayed Opening Plan which abolishes our former Plan A and Plan B and calls for a single 2 hour Delayed Opening Plan

2. Policy

As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following bylaws and policies, as stated:

5350P – Student Suicide Prevention

5533P – Student Smoking

5561P – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

8462P – Reporting Potentially Missing or Abused Children

C. Human Resources – *Co-Chairpersons, Mr. Padula and Mrs. D’Angelo*

▪ **Committee held their monthly meeting on June 21, 2018**

Great news many interviews

Items 1 through 8 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Coleman, seconded by Mrs. Coar and carried on unanimous roll call to approve Items 1 through 8, Mrs. Coar nay on #2f

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools and are contingent upon the successful review of NJ S414:

1. Administrative Appointments

- a. RESOLUTION to appoint Marilyn Schwartz as principal at Viola L. Sickles School for the 2018-2019 school year. \$115,000
- b. RESOLUTION to appoint David Joye as Business Administrator/Board Secretary effective August 1, 2018 to June 30, 2019. \$133,000 pro-rated. Pending approval of contract by the Executive Monmouth County Superintendent
- c. RESOLUTION to reappoint Pat Young, District Network and Technology Administrator, for 2018-2019 at a salary of \$95,410

2 Professional Staff

a. Appointments

1. RESOLUTION to appoint Jason Fritts, science teacher, for the 2018-2019 school year. Step 2BA+30 \$53,918
2. RESOLUTION to appoint Kristen Burghart as Academic Interventionist – ELA for the 2018-2019 School Year. Step 17 MA \$87,968
3. RESOLUTION to appoint Kristen Goode as Academic Interventionist – Math for the 2018-2019 School Year. Step 11 BA +30 \$67,818
4. RESOLUTION to appoint Alice Robinson as part time Kindergarten Teacher for the 2017-2018 School Year Step 1 MA .71 FTE \$38,779

5. RESOLUTION to appoint Janine Cannon as a 3rd Grade Teacher for the 2018-2019 School Year. Step 4 BA \$53,718

6. RESOLUTION to appoint Mallory Coffin from part time FTE to Full Time FTE in current position of ICR Special Education Teacher. Step 6 BA+15 1.0 FTE \$56,518

b. Curriculum Committees

RESOLUTION to increase Jessica Dougherty's hours for 4th grade social studies curriculum writing at \$33 per hour not to exceed 30 hours.

c. Child Care Leave

1. RESOLUTION to approve the request of Sheri Kleinman for a maternity leave of absence effective September 4, 2018 to on or about November 26, 2018.

2. RESOLUTION to approve the request of Nicole Del Tin for a maternity leave of absence effective October 9, 2018 to on or about March 1, 2019.

d. Unpaid Leave

RESOLUTION to approve the unpaid leave request for Gwendolyn Mayer effective for the entire 2018-2019 School Year according to the terms approved by the committee as per the collective bargaining agreement between the FHBOE and the FHEA

e. Salary Revision

RESOLUTION to revise the 2018-2019 salary of Allison Duffy. 7MA \$59,868

f. Staff Transfers

MOTION to approve the following staff transfers effective for the 2018-2019 school year:

Kerri Campanella	from Special Education Teacher Knollwood School	to ABA/Special Education teacher Sickles School
Domenica Oliveira	from ABA Teacher Sickles School	to Special Education Teacher Sickles School
Melissa Maguire	from 2 nd Grade Teacher Sickles School	to 4 th Grade Teacher Knollwood School
Courtney Speck	from 4 th Grade Teacher Knollwood School	to 6 th Grade ELA Teacher Knollwood School
Kate Gagliano	from Special Education Teacher Sickles School	to Special Education Teacher Knollwood School

3. Support Staff

a. Resignations

1. RESOLUTION to accept the resignation of Andrea Delia effective June 13, 2018.

2. RESOLUTION to accept the resignation of Angela McAvoy effective June 25, 2018

3. RESOLUTION to accept the resignation of Thomas O’Hara, Treasurer of School Monies effective July 15, 2018.

b. Appointments

1. RESOLUTION to appoint Vincent DiLeonardo, as a full time technology technician for the 2018-2019 school year. FTE 1.0 \$45,000
2. RESOLUTION to reappoint the following support staff:

NAME	POSITION	HOURLY RATE
Brittany Ciccarelli	instructional assistant	20.80
Aileen Davis	instructional assistant	20.80
Alison Distefano	instructional assistant	22.40
Cynthia Donohue	instructional assistant	22.70
Sharon Everett	paraprofessional	16.50
Trish Ferretti	instructional assistant	22.70
Michelle Gagliardi	instructional assistant	20.80
Melissa Hall	instructional assistant	22.00
Christina Hearn	instructional assistant	20.80
Laura Jensen	instructional assistant	22.70
Joan Kingdon	paraprofessional	28.35
Sharon Krellin	paraprofessional	17.00
Tinamarie Loria	instructional assistant	21.50
Sarah Lovgren	instructional assistant	20.80
Daniella Meloro	instructional assistant	20.40
Laurie Morales	instructional assistant	22.50
Lynne Myerson	paraprofessional	16.00
Katelyn Oliger	paraprofessional	15.30
Remi Setteducati	instructional assistant	20.40
Erin Shaw	instructional assistant	20.00
Alex Smerecznik	instructional assistant	22.00
Noreen Stevens	paraprofessional	17.00
Lori Valentine	instructional assistant	21.50
Margaret Dengler	part-time library/media clerk	10.50
Erin Gotch	part-time library/media clerk	10.25
Pauline Clark	part-time technology technician	26.75

4. Maintenance and Custodial Staff

a. Resignation

RESOLUTION to accept the resignation of Steve Gearl, night shift custodian effective May 17, 2018.

b. Appointment

RESOLUTION to appoint Chris Novelli as a custodian for the 2018-2019 school year at a Step 3 salary of \$42,555

c. Salary Revision

RESOLUTION to revise the 2018 – 2019 salary of Mike West, Maintenance, to \$59,240 due to increased responsibilities.

d. Buildings and Grounds Stipend

RESOLUTION to approve Mike West for a monthly stipend in the amount of \$1,500 per month to serve as Head of Maintenance and Head of Grounds until such time as the district procures a Supervisor of Buildings and Grounds.

5. Summer Learning Academy

MOTION to approve Summer Learning Academy staff members to be paid through the Title I Federal Grant Funds.

6. Extended School Year

RESOLUTION to approve the following staff for the 2019 ESY program:

Speech	Jacqueline	Diez	\$60/hour not to exceed 20 hours/week
Speech	Elizabeth	Crowley	\$60/hour not to exceed 5 hours/week
Instructional Assistant	Katelyn	Oliger	\$20/hour

7. Contracted Service Providers Renewal

a. Occupational Therapy

RESOLUTION to approve Teri Collins, contracted Occupational Therapist, for the 2018-2019 School Year at a rate of \$75/hour

b. Physical Therapy

RESOLUTION to approve Sibel Zentai, contracted Physical Therapist, for the 2018-2019 School Year at a rate of \$70/hour

8. Policy

a. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following bylaws and policies, as stated:

1550P – Equal Employment/Anti-Discrimination

Addendum to Human Resources Committee Agenda:

1. RESOLUTION to approve the updated accepted retirement date of Valery Petrone, Business Administrator, from June 30, 2018 to July 31, 2018.
2. RESOLUTION to reappoint Valery Petrone as Business Administrator for the period of July 1, 2018 to July 31, 2018 at a salary of \$14,000 pending approval by the Executive County Superintendent.

E. President’s Report

1. After significant review of its current status of facilities, curriculum & programming needs, as well as a thorough review of community input via the Strategic Planning, Board Meeting, and survey process, the Board of Education has determined it will make a proclamation to announce that it will seek a referendum vote on September 24, 2019 to address the needs identified through the processes described herein. The Board will form an Ad-Hoc Referendum Planning Committee of the Board that will hold its first meeting in July 2018. This Committee will make recommendations to the Board of Education regarding all relevant timelines, opportunities for community input, and any additional necessary steps as we pursue a referendum. The Board's target for our first referendum community input session will be September 2018.

X. Business Administrator's Report

1. Election

Nominating petitions for November Board of Education seats are due in Freehold by July 30 at 4 PM. Three seats are up for election.

2. ESEA Grant

- a. RESOLUTION by Mrs. Lang, seconded by Mr. Menzer and carried on unanimous roll call to refuse Title III monies in the amount of \$191.00 for the 2018-2019 School Year
- b. RESOLUTION by Mrs. Jakub, seconded by Mrs. Coleman and carried on unanimous roll call to approve the submission of the FY 2019 ESEA Grant to the NJDOE

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

XIII. New Business - Gilbert

XIV. Adjournment to Closed Session @ 6:35 pm

RESOLUTION by Mrs. Coleman, seconded by Mrs. Jakub and carried on unanimous roll call to adjourn to closed session prior to the end of this session for the purpose of discussing student and personnel matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 60 minutes. Upon return, action may be taken.

XV. Return to Open Session @ 7:25 pm

XVI. Adjournment

MOTION by Mrs. Coar, seconded by Mrs. Jakub and unanimously carried on voice vote to adjourn at 7:26 PM.

Valery Petrone, Business Administrator