

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2014-15 BOARD OF EDUCATION GOALS

- Goal 1:** Evaluate current Board structure and inter-board communication
- Goal 2:** Improve Community Relations, Visibility and Communications
- Goal 3:** Increase participation at MCSBA and NJSBA training and workshops
- Goal 4:** Successful launch of the Strategic Planning Process
- Goal 5:** Be regularly aware of specific professional development events, goals and their effectiveness
- Goal 6:** Identify the specific technologies and resources needed for the district in support of our curriculum
- Goal 7:** Consistently and regularly celebrate our teachers and staff

2014-15 DISTRICT GOALS

- Goal 1:** Support the development and growth of Professional Learning Communities, including the expansion of articulation and professional collaboration with local school districts. Targeted strategies will revolve around promoting and supporting teacher leadership, differentiation of instruction, data analysis and literacy.
- Goal 2:** Expand and support the integration of instructional technology for our staff and students
- Goal 3:** To further develop and support a student-focused culture in both schools by strengthening relationships in all facets of the total school program.
- Goal 4:** To expand our efforts in promoting an environment of trust, respect and service to the community; improving transparency and an open dialogue among stakeholders, respectful of all viewpoints in supporting the district and meeting the educational needs of all children.

NOTICE OF REGULAR MEETING

The next Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, July 29, 2015, at 6:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

<input type="checkbox"/> Mr. Bernstein	<input type="checkbox"/> Mrs. Brasch	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mr. Mancuso	<input type="checkbox"/> Mr. Padula
<input type="checkbox"/> Mrs. Saad	<input type="checkbox"/> Mr. Spector	<input type="checkbox"/> Mrs. Walker

Absent:

<input type="checkbox"/> Mr. Bernstein	<input type="checkbox"/> Mrs. Brasch	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mr. Mancuso	<input type="checkbox"/> Mr. Padula
<input type="checkbox"/> Mrs. Saad	<input type="checkbox"/> Mr. Spector	<input type="checkbox"/> Mrs. Walker

Others Present:

- Nelson Ribon, Superintendent
- Cheryl Cuddihy, Principal
- Kathy Elgrim, Supervisor
- Ellen Spears, Director
- Pat Young, Coordinator
- Val Petrone, Business Admin./BOE Secretary
- Kevin Davis, Principal
- Mari Ann Pepe, Supervisor
- Chris Aviles, Coordinator

V. Adjournment to Closed Session

RESOLUTION to adjourn to closed session prior to the end of this session for the purpose of discussing student matters, personnel and matters related to litigation. Any action of the board, which need not remain confidential, will be made public as soon as possible.

VI. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VII. Recognition of Visitors

VIII. Consideration of Minutes

- MOTION to accept the minutes of the May 21, 2015 Regular meeting
- MOTION to accept the minutes of the June 24, 2015 Regular Meeting
- MOTION to accept the minutes of the July 9, 2015 Special Meeting

IX. Superintendent's Report

A. Enrollment	SICKLES	KOLLWOOD	
	Pre-K 27	4	106
	K 80	5	109
	1 105	6	139
	2 110	7	121
	3 109	8	111
	431	586	Total: 1017 (as of 7/23)

B. Fire Drills

- Sickles 7/07/15, 9:32 A.M.
- Knollwood 7/02/15, 11:00 A.M.

C. Security Drills

- Sickles 7/13/15, 9:30 A.M., Lockdown
- Knollwood 7/13/15, 11:30 A.M., Lockdown

D. Harassment Intimidation and Bullying Report

MOTION to accept the Harassment, Intimidation and Bullying Report from 2015.

E. Long Range Planning Update

F. School Community Update

G. Staff Attendance Data – June 2015

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	146	1	99.3
Teachers	105	1382	79.5	94.2
Aides	26	364	16.5	95.5
Secretaries	8	160	2	98.7
Custodians	9	198	1	99.5
Coordinators	2	44	0	100
TOTAL	165	2470	102	95.9

H. Update on Schools – Principals Cuddihy & Davis

X. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mr. Padula*

▪ **Committee held their monthly meeting on**

1. Reports

- a. Committee Report
- b. Regional High School Board of Education Meeting(s)
- c. PTA Meeting
- d. Education Foundation
- e. Booster Club
- f. Borough Council Meeting

B. Finance – *Chairperson, Mrs. Walker*

▪ **Committee held their monthly meeting on**

MOTION to consider Items 1 through 8 on the Meeting Agenda as a consent agenda.

RESOLUTION, to approve Items 1 through 8.

1. Treasurer's Report May and June

RESOLUTION to accept the Treasurer's report for the months of May and June

2. Monthly Certification of Board Secretary's Report June

RESOLUTION to accept the report for the month of June

3. Bill Payment

a. RESOLUTION to approve payment of bills and claims for the month of June as approved at the June 24, 2015 meeting in the amount of \$113,935.83

b. RESOLUTION to approve payment of bills and claims for the month of July

4. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts (list to be provided at meeting):

AMOUNT	FROM	TO
\$ 320	11-000-216-100-00-0 sly related srvc	11-000-213-100-01-0 Salary nurses
\$ 1,435	11-213-300-02-0 othr med srvc	11-000-213-100-01-0 Salary nurses
\$ 46	11-000-216-100-01 sly ESY	11-000-216-600-00-B Supplies
\$ 9,100	11-000-218-104-00-0 guidance	11-000-219-104-00-0 Salary CST
\$ 4,018	11-000-216-100-00-0 sly related srvc	11-000-219-104-00-0 Salary CST
\$ 130	11-000-222-177-00-0 sly tech co-ord	11-000-222-105-00-0 sly lib clrk
\$ 1,026	11-000-222-100-00-0 sly librarians	11-000-222-177-01-0 Salary Ed Systems
\$ 6,420	11-000-217-100-00-0 sly spec aides	11-000-223-320-00-D Consultant fees
\$ 343	11-000-222-600-01-S library bks	11-000-223-500-01-D seminar fees
\$ 1,000	11-000-222-600-03-S A/V Materials	11-000-223-500-01-D seminar fees
\$ 2,655	11-000-240-105-01-0 sly secretary	11-000-230-331-00-0 Legal fees
\$ 1,579	11-000-240-103-00-0 sly principal	11-000-230-530-01-0 telephone
\$ 690	11-000-230-590-05-0 trvl reimburse	11-000-230-590-06-0 advertising fees
\$ 77	11-000-221-104-03-0 innov supplies	11-000-230-610-00-0 supplies
\$ 202	11-000-240-105-01-0 sly secretary	11-000-240-105-03-0 sub secretaries
\$ 282	11-000-221-104-03-0 innov supplies	11-000-240-600-01-S supplies ofc
\$ 332	11-000-221-104-03-0 innov supplies	11-000-240-600-02-K supplies ofc
\$ 634	11-000-251-592-02-0 trvl reimburse	11-000-251-330-00-0 purch services
\$ 11,964	11-000-262-620-01-0 electricity	11-000-261-420-01-M maint of grounds
\$ 3,590	11-000-262-100-03-0 sly lunch aides	11-000-262-100-02-0 sly PT/OT custodians
\$ 2,023	11-000-262-490-03-0 lease/purch	11-000-262-300-00-0 srvc/maint agreemnt
\$ 2,898	11-000-262-490-03-0 lease/purch	11-000-262-420-02-0 tech ass't salary
\$ 251	11-000-221-104-03-0 innov supplies	11-000-262-610-00-M supplies
\$ 2,157	11-000-262-100-01-0 sly custodians	11-000-266-100-00-0 security
\$ 28	11-000-262-100-03-0 sly lunch aides	11-000-266-200-00-0 security_FH
\$ 164	11-000-270-505-00-0 school choice trans	11-000-270-512-02-0 Extr curr trans
\$ 961	11-000-270-512-01-0 field trip trans	11-000-270-512-02-0 Extr curr trans
\$ 13,593	11-000-262-620-02-0 gas	11-000-270-513-01-0 private school trans
\$ 3,481	11-000-270-512-01-0 field trip trans	11-000-271-515-00-0 spec ed trans
\$ 22,343	11-000-291-270-01-0 dental benefits	11-000-291-220-02-0 SS PERS
\$ 9,260	11-000-291-270-00-0 health benefits	11-000-291-220-02-0 SS PERS
\$ 3,457	11-000-291-270-03-0 personal day comp	11-000-291-220-02-0 SS PERS

\$ 9,503	11-000-262-100-01-0 sly custodians	11-000-291-220-02-0 SS PERS
\$ 5,760	11-000-291-270-05-0 attendance comp	11-000-291-270-04-0 tuition reimburse
\$ 38,958	11-130-100-101-01-0 sly gr 6-8	11-120-100-101-01-0 salary gr 1-5
\$ 4,287	11-130-100-101-01-0 sly gr 6-8	11-120-100-101-02-0 sly sub 1-5
\$ 1,356	11-130-100-101-01-0 sly gr 6-8	11-130-100-101-02-0 sly sub 6-8
\$ 165	11-130-100-101-01-0 sly gr 6-8	11-150-100-101-00-0 sly home instruction
\$ 2,311	11-190-100-800-02-K test scoring	11-190-100-106-01-0 special prog comp
\$ 487	11-190-100-800-01-0 field trip fees	11-190-100-106-02-0 sly tchr lunch aides
\$ 1,113	11-000-221-104-03-0 innov supplies	11-190-100-610-01-S supplies
\$ 17,043	11-190-100-270-00-0 health benefits	11-190-100-610-02-K supplies
\$ 1,164	11-000-221-104-03-0 innov supplies	11-190-100-640-01-S txtbks S
\$ 796	11-000-221-104-03-0 innov supplies	11-190-100-640-02-K txtbks K
\$ 1,310	11-190-100-800-04-K student awards	11-190-100-800-03-0 camp rental
\$ 663	11-213-100-101-00-0 sly res center	11-204-100-101-02-0 sly subs
\$ 3,517	11-000-217-100-00-0 sly spec aides	11-204-100-106-00-0 sly aides
\$ 136	11-204-100-610-00-B supplies	11-204-100-106-01-0 sly ESY
\$ 103	11-215-100-101-00-0 sly PSD	11-215-100-101-02-0 subs PSD
\$ 3,381	11-000-261-100-01-0 sly maintenance	11-402-100-100-00-0 sly athletics
\$ 2,550	11-401-100-100-00-0 sly co-curr	11-402-100-100-00-0 sly athletics
\$ 2,990	11-402-100-800-00-0 othr objects	11-402-100-100-00-0 sly athletics
\$ 14,990	12-000-400-390-00-0 othr purch srv	12-000-260-730-00-0 equipment plant

5. Bill Payment – July

RESOLUTION to approve payment of bills and claims for the month July in the amount of \$665,971.48.

6. Monthly Certification of Budgetary Major Account/fund Status

RESOLUTION to certify the status of all accounts.

5. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$1,000,000 in tax levy due to the Board of Education in August.

7. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee’s current responsibilities and in compliance with State travel reimbursement guidelines

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
8/03-06/15	Cheryl Cuddihy Kevin Davis Kathleen Elgrim	Marzano New Administrator Observer Academy	\$349 \$349 \$349	Freehold, NJ	38 X 4
8/10/15	Kathleen Elgrim	Legal One Training	\$150	Monroe Twp., NJ	49
8/3-7, 2015	Courtney Donovan	Teachers College August Writing Institute	\$825	New York, NY	\$55/day

8/10/15	Chris Aviles	Google NY Lesson Plan Jam	-	New York, NY	-
8/10-14, 2015	Amanda Durborow Gwen Prendimano	Teachers College August Reading Institute	\$825 \$825	New York, NY	\$55/day \$55/day
8/13/15	June Sustick	K-12 maker Education Conference	\$150	Rutgers University	74
10/23-26/15	Valery Petrone	ASBO International Annual Meeting	\$695 registr \$690 Hotel \$325 Flight	Grapevine, TX	-

8. Application and Acceptance of Federal Grants

- a. RESOLUTION to authorize the submission of the IDEA application for the fiscal year 2016 and to accept the grant award upon subsequent approval of the applications. B-\$210,427 and Preschool \$7,127

b. NCLB

RESOLUTION to authorize the submission of the NCLB application for the fiscal year 2016 and to accept the grant award upon subsequent approval of the applications. Title I \$15,435 Part IIA \$17,037

C. Education – *Chairperson, Mr. Spector*

- **Committee held their monthly meeting on**

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

- **Committee held their monthly meeting on**

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Appointments

1. RESOLUTION to appoint Jacqueline Adase as a literacy teacher for the 2015-2016 school year. FTE = 1.0, Step 2BA, \$51,898
AA Brookdale Community College, English/Education
BA Georgian Court University, Education
2. RESOLUTION to appoint Meg Bozzone as a Spanish teacher for the 2015-2016 school year. FTE = 1.0, Step 1MA, \$53,793
M.A. Middlebury College, Spanish
3. RESOLUTION to appoint Jessica Data as an art teacher for the 2015-2016 School year. FTE = 1.0, Step 6BA+15, \$55,733
B.A. William Paterson University, Art Education

4. RESOLUTION to appoint Melissa Gibson as a part-time kindergarten teacher for the 2015-2016 school year. FTE = .66, \$36,160
BS West Chester University, Elementary Education
MA, Arkansas State University, Education for Special Education P-4
- 5 RESOLUTION to appoint Stephanie Homyak as a replacement literacy teacher effective on or about September 1, 2015 until June-2016 school year.
FTE = 1.0, Step 1, \$51,393
B.S. The College of New Jersey, Early Childhood Education./English
6. RESOLUTION to appoint Dina Lippey as a replacement teacher for Tara Mattison from September 1, 2015 until on or about November 30, 2015.
FTE = 1.0, Step 1MA, \$53,793
B.A. Rutgers University Sociology;
M.A. Teachers College, Columbia University, Elementary Inclusive Education
7. RESOLUTION to appoint Kathleen Smith as a technology/math teacher for the 2015-2016 school year. FTE = 1.0, Step 1BA, \$51,393
BS The college of New Jersey, iSTEM
8. RESOLUTION to appoint Loreal Zarza as a replacement teacher for Tara Barnett for the 2015-2016 school year. FTE = 1.0, Step 1BA, \$51,393
B.A. Montclair State University, Family & Child Studies
Currently enrolled in Kean University Masters Program, Special Education

b. Rescission

RESOLUTION to rescind the appointment of Sarah Young as a special education replacement teacher for the 2014-2015 school year.

c. Resignation

RESOLUTION to accept the resignation of Maria Caffrey effective June 30, 2015.

2. Support Staff

a. Appointments

1. RESOLUTION to appoint Jennifer Allen as an instructional assistant for the 2015-2016 school year. \$20/hour
2. RESOLUTION to appoint Karen Farawell as a paraprofessional for the 2015-2016 school year. \$15/hour

- 3. RESOLUTION to appoint Kathleen Hadley as a 12 month secretary in the special services office on or about August 15, 2015 to June 30, 2016. \$40,976
- 4. RESOLUTION to appoint Lynne Myerson as an instructional assistant for the 2015-2016 school year. \$20/hour
- 5. RESOLUTION to reappoint the following as lunchtime aides for the 2015-2016 school year.
 - Connie Calandriello \$15.25/Hour
 - Ann Dupree \$13.25/Hour
 - Myra Garvansites \$14.75/Hour
 - Erim Gotch \$13.00/Hour
 - Christine Howard \$18.75/Hour
 - Josephine Menna \$16.50/Hour
 - Kathleen Misciagna \$17.25/Hour
 - Beverly Parker \$12.50/Hour
- 6. RESOLUTION to reappoint Frank Littriello as a security guard. \$20/hour

b. Rescission

RESOLUTION to rescind the appointment of Kelly Schlosser, instructional assistant for the 2015-2016 school year.

E. Operations – *Chairperson, Mrs. Brasch*

- **Committee held their monthly meeting on**

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

- **Committee held their monthly meeting on**

- 1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

R2464 Gifted & Talented Pupils

- 2. Policy Adoption

MOTION to adopt regulation 2464 Gifted & Talented Pupils.

G. President’s Report

XI. Business Administrator's Report

XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XIII. Correspondence

XIV. New Business

XV. Adjournment to Closed Session

XVI. Return to Open Session

XVII. Adjournment