

# FAIR HAVEN BOARD OF EDUCATION

## NOTICE OF REGULAR MEETING

The next Regular Meeting of the Fair Haven Board of Education was held on Wednesday, July 23, 2014, at 6:30 P.M. in the Knollwood Media Center on Hance Road.

## AGENDA

I. Call to Order by Mrs. Frissora

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present: Mr. Alescio, Mr. Bernstein, Mrs. Frissora, Mr. Spector (arrived 6:37pm), Mrs. Walker, Mr. Mancuso (arrived 6:50 pm)

Absent: Mrs. Lehnert, Mr. Spector

Others Present: Mr. Davis, Mrs. Cuddihy, Mrs. Minervini, Mr. Ribon, Ms. Petrone, Mrs. Carolan, Mrs. Elgrim, Ms. Young, Mr. Sciarrillo

Adjourn to Committee for lack of a quorum on a MOTION by Mrs. Frissora and seconded by Mr. Bernstein.

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

MOTION by Mr. Bernstein and carried on unanimous voice vote to reconvene the Regular Meeting at 6:37 pm due to Mr. Spector arriving.

VI. Recognition of Visitors

Mrs. Frissora welcomed the visitors.

VII. Consideration of Minutes

MOTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous voice vote to accept the minutes of the June 25, 2014 Regular Meeting.

VIII. Superintendent's Report

A. Fire Drills

Sickles	7/10
Knollwood	7/14

B. Security Drills

Sickles  
Knollwood

C. Harassment Intimidation and Bullying Report

MOTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous voice vote to accept the Harassment, Intimidation and Bullying Report from June 2014.

- D. Violence, Vandalism, HIB Second-Half of the Year Report  
MOTION by Mrs. Spector, seconded by Mr. Bernstein and carried on unanimous voice vote to accept the Violence, Vandalism, HIB Second-Half of the Year Report
- E. Rumson /Fair Haven/RFH will be meeting the 1<sup>st</sup> week in August to set a common goal.
- F. August 5<sup>th</sup> is National Night Out
- G. Kickoff for the 2014-2015 school year is September 2<sup>nd</sup> and 3<sup>rd</sup> with professional development days for staff, the students start on the 4<sup>th</sup> with a full day of school.
- H. Several of the administrators went on a 3 day conference to Boston, on technology in the school setting.
- I. New hires - most of our vacancies are filled and we are very pleased with all of our hires
- J. Legislative changes have been made to the teacher evaluation program
- K. Buildings and Grounds – Playground installation at Knollwood should happen by the middle of August, ESY is going strong at Sickles, cleaning in full swing
- L. Professional Development – There are many opportunities offered this summer
- M. Curriculum revision is pending in Science and possibly, Math as well
- N. Strategic Planning met with Architectural firm (SSP) earlier today, they will be submitting a proposal in the upcoming weeks
- O. Sickles Principal – Mrs. Cuddihy reported that she has been transitioning into the role. She has met with the K-team, Grade 2 team and many stake holders, as well as board members
- P. Knollwood Principal – Mr. Davis reported that they have been interviewing for open positions. This takes much time, but is impressed with candidates and new hires. They are working on class lists. The goal is to have the placement letter out during Fireman’s Fair Week. He is also working on the activity calendar. The Washington trip is already in the planning stages. Social Studies teachers are going to Gettysburg for a “scouting” for the 7<sup>th</sup> grade fall trip.

IX. Committee Reports

A. Community Relations/Regional Coordination – *Chairperson, Mrs. Alescio*

1. Reports

- a. Committee Report - working on survey on transition going to be sent to this last year’s Freshman class
- b. Regional High School Board of Education Meeting(s) – no reports
- c. PTA Meeting – Mrs. Alescio reported on the future PTA activities
- d. Education Foundation – no report
- e. Booster Club – Mrs. Alescio reported that the Booster Club has donated the money for a portable AED
- f. Borough Council Meeting – no report

B. Finance – *Chairperson, Mrs. Walker*

MOTION by Mrs. Walker, seconded by Mr.Spector and carried on unanimous voice vote to consider Items 1 through 8 on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Walker, seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve Items 1 through 8.

1. Treasurer's Report

RESOLUTION to accept the Treasurer's report for the month of June

2. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the report for the month of June

3. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of July in the amount of \$633,694.14.

4. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	FROM	TO
\$ 900	11-000-230-610-00-0 gen supplies BOE	11-000-230-530-01-0 telephone
\$ 2,450	11-000-230-270-00-0 health ben admin	11-000-230-530-01-0 telephone
\$ 445	11-000-230-590-03 liability ins	11-000-230-590-04-0 prof. seminar fees
\$ 595	11-000-230-590-06-0 advertise fees	11-000-230-590-05-0 trvl reimbursement
\$ 225	11-000-240-105-01-0 sly secretary	11-000-240-105-03-0 sly secretary sub
\$ 3,644	11-000-262-620-02-0 gas	11-000-251-100-00-0 sly business ofc
\$ 329	11-000-251-592-01-0 seminar fees	11-000-251-330-00-0 purch prof srv
\$ 580	11-000-251-600-00-0 supplies Bus Ofc	11-000-251-330-00-0 purch prof srv
\$ 110	11-000-262-100-01-0 sly custodians	11-000-261-100-01-0 sly maintenance
\$ 300	11-000-262-300-00-0 srv/main agreemnt	11-000-261-420-02-J maint Knollwood
\$ 3,325	11-000-240-600-02-K ofc supplies	11-000-261-420-02-J maint Knollwood
\$ 1,625	11-000-262-590-02-0 clothing allow	11-000-261-420-02-M maint
\$ 8,170	11-000-223-320-00-D consult fees	11-000-261-420-02-M maint
\$ 2,605	11-000-262-100-01-0 sly custodians	11-000-261-420-02-P Maint/repair Sickles
\$ 1,500	11-000-262-590-01-0 trvl/truck	11-000-261-420-02-P Maint/repair Sickles
\$ 435	11-000-262-100-01-0 sly custodians	11-000-262-100-02-0 sly PT/OT custodians
\$ 14,895	11-000-262-620-01-0 electricity	11-000-262-420-01-0 technology
\$ 7,870	11-000-262-100-03 sly lunch aides	11-000-262-610-00-M Custodial supplies
\$ 680	11-000-262-100-01-0 sly custodians	11-000-266-100-00-0 sly security
\$ 400	11-000-270-515-00-0 sp.ed. Trans	11-000-270-512-02-0 ex-curr transportation
\$ 9,315	11-000-270-512-01-0 field trip trans	11-000-270-513-01-0 priv school transportation
\$ 1,265	11-000-270-503-00-0 AIL nonpub trans	11-000-270-513-01-0 priv school transportation
\$ 10,055	11-000-291-220-01-0 SS - TPAF	11-000-270-513-01-0 priv school transportation
\$ 3,275	11-000-291-241-00-0 PERS Annual oblig	11-000-291-220-02-0 SS PERS
\$ 243	11-000-291-270-01-0 dental insurance	11-000-291-270-00-0 health benefits
\$ 2,435	11-000-291-270-01-0 dental insurance	11-000-291-270-05-0 attendance comp
\$ 6,500	11-120-100-101-01-0 sly tch gr 1-5	11-120-100-101-02-0 sly sub gr 1-5
\$ 41	11-110-100-101-01-0 sly Kindergarten	11-150-100-101-00-0 sly home instruction
\$ 2,730	11-000-262-100-03 sly lunch aides	11-190-100-106-02-0 sly prof lunch aides
\$ 2,655	11-190-100-640-02-K txtbk Knoll	11-190-100-610-00-0 supplies k-8
\$ 3,670	11-190-100-270-00-0 health ben	11-190-100-610-00-0 supplies k-8
\$ 2,300	11-190-100-640-01-S txtbk Sickles	11-190-100-610-00-0 supplies k-8
\$ 5,070	11-190-100-270-00-0 health ben	11-190-100-800-02-K test scoring
\$ 1,000	11-190-100-106-01-0 sp prog comp	11-190-100-800-02-K test scoring
\$ 290	11-204-100-101-01-0 sly LLD tchrs	11-204-100-101-02-0 sly sub LLD
\$ 2,265	11-000-216-100-00-0 sly related srvc	11-215-100-106-01-0 sly PSD
\$ 3,850	11-000-219-600-00-B supp/mat CST	12-120-100-730-00-0 equip 1-5
\$ 1,500	11-000-221-600-00-C supp/mat curr	12-120-100-730-00-0 equip 1-5
\$ 20,110	11-000-262-620-01-0 electricity	12-120-100-730-00-0 equip 1-5

5. Monthly Certification of Budgetary Major Account/fund Status

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee’s current responsibilities and in compliance with State travel reimbursement guidelines.

DATE(S)	EMPLOYEE	ACTIVITY	REG/EXP.	LOCATION	R/T Miles/Max. Amt.
Aug. 4-8, 2014	T. Cappello	Teachers College 5-Day Writing Summer Institute	\$750	New York, NY	\$55 max per day
Aug. 5-6, 2014	S. Bennett C. Cuddihy	Everyday Mathematics User	\$200 each	Philadelphia, PA	176 miles per day

	K. Kennedy C. Robinson E. Spears	Conference			
Aug. 11-15, 2014	K. Jungfer A. Ohe	Teachers College 5-Day Reading Summer Institute	\$750	New York, NY	\$55 max per day
Aug. 27, 2014	K. Davis M. Mason	Legal One – How to Investigate HIB claims	\$150 \$150	Monroe Twp., NJ	48 miles 48 miles

7. Tuition Reimbursement

RESOLUTION to approve tuition reimbursement for Nelson Ribon for a total of 8 graduate credits at Pepperdine University, as per employment contract; Course Name: Dissertation Research; Summer 2013, Fall 2013, Fall 2014, Spring 2015.

8. Application for Federal Grants

a. IDEA B and Preschool

RESOLUTION to authorize the submission of the IDEA application for the fiscal year 2015 and to accept the grant award upon subsequent approval of the applications. B-\$203,326 and Preschool \$6,901

b. NCLB

RESOLUTION to authorize the submission of the NCLB application for the fiscal year 2015 and to accept the grant award upon subsequent approval of the applications. \$17,235

C. Curriculum - *Chairperson, Mr. Spector*

1. Field Trips

RESOLUTION by Mr. Spector, seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Cost
11/14/14	E. Koch	8	Whitesbog Village, Browns Mills, NJ	\$10/student adm. \$2,250/busses Students pay: \$31

2. Teachers College Reading & Writing Workshop Summer Institutes (Prof. Dev.)

RESOLUTION by Mr. Spector, seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve the following 5-Day Summer Institute at Teachers College, Columbia University: \$750 each

Teaching of Writing – August 4-8, 2014  
Tamara Cappello

Teaching of Reading – August 11-15, 2014  
Kelsey Jungfer  
Ame Ohe

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch (Mrs. Frissora-reporting)*

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Appointments

1. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Nicole Auditore as a special education teacher for the 2014-2015 school year. FTE = 1.0 - \$51,492 (Step 1BA+15)  
B.A. The College of NJ English, Secondary Education  
M.S. Monmouth University, Special Education, Communication Studies

2. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Courtney Davis as a special education teacher for the 2014-2015 school year. FTE = 1.0 - \$61,543 (Step 9MA+15)  
B.S. West Virginia University, Elementary Education  
M.S. Nova South Eastern University, Exceptional Student Education
3. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Jackie Diez as a part-time speech-language pathologist for the 2014-2015 school year. FTE = .8 - \$50,410 (Step 10MA)  
B.A./M.A. Loyola College, Speech-Language Pathology
4. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Colleen Doogan as a part-time Literacy Coach for the 2014-2015 school year. FTE = 0.66, \$38,995 (Step 8MA).  
B.S. Elizabethtown College, Elementary Education  
M.S. Georgian Court College, Education with Reading Specialist cert.
5. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Laura Flood as a special education replacement teacher for the 2014-2015 school year. FTE = 1.0 - \$50,893 (Step 1BA)  
B.A. Wheelock College, Elementary Education  
M.Ed. The College of New Jersey, Special Education
6. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Kelly Fogas as an Art teacher (Knollwood) for the 2014-2015 school year. FTE = 1.0 - \$54,298 (Step 3MA)  
B.A. Kean University, Fine Arts Education  
M.S. University of Scranton, Educational Administration
7. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Ashley Goral as a School Psychologist for the 2014-2015 school year. FTE = 1.0 - \$55,498 (Step 3MA+30)  
B.A. Lafayette College, Psychology, Art History  
M.A. Rowan University, School Psychology
8. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Elisa Ham as a part-time Literacy teacher for the 2014-2015 school year. FTE = .41 - \$21,850 (Step 1MA)  
B.A. Fairfield University, English  
M.A. Georgian Court University, Education
9. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Kelsey Jungfer as a 3<sup>rd</sup> grade replacement teacher for the 2014-2015 school year. FTE = 1.0 - \$50,893(Step 1BA)  
B.A. Georgian Court University, Education and Psychology
10. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Jennifer Mancino as a part-time mathematics teacher the 2014-2015 school year. FTE = 0.50, \$27,148 (Step 3MA).  
B.S. Rutgers University, Business Administration, Mathematics Minor  
MEd. Northeastern University, Curriculum & Instruction
11. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint Numar Vasquez as a Spanish teacher for the 2014-2015 school year. FTE = 1.0 - \$53,793 (Step 2MA)  
B.A. Rutgers University, Hispanic Culture & Literature  
M.A. Monmouth University, Teaching

b. Resignations

1. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to accept the letter of resignation from Robert Zupko, art teacher, effective June 30, 2014 with regret.
2. RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to accept the letter of resignation from Kerin Repinsky, part-time speech teacher, effective June 30, 2014 with regret.

c. Leave of Absence

RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the request of Elizabeth Koch for a leave of absence without pay effective September 10, 2014 through September 23, 2014.

d. Extended School Year (ESY) Program

RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to increase the hours of Elizabeth Keefe from 26 to 30 for the 2014 ESY program. \$100/hr

2. Sports

RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the following positions for the 2014-2015 school year:

Tara Mattison	Athletic Coordinator	\$4,000
Kimberly Lagrotteria	Boys Soccer Coach	\$2,625
Karen Florio	Girls Soccer Coach	\$2,625
Christina Jarosinski	Cross Country Coach	\$1,875
Christopher Stephan	Cross Country Coach	\$1,875

3. Support Staff

a. Appointments

RESOLUTION by Mrs. Frissora, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint the following support staff for the 2014-2015 school year:

Noelia Bruncati	Paraprofessional	\$16,799
Kevin Burke	Paraprofessional	\$16,799
Connie Calandriello	Lunch Aide	\$15.00/hr.
Lorraine Choma	Lunch Aide	\$12.75/hr
Aileen Davis	Part-Time Paraprofessional	\$15/hr
Loretta DePaulis	Lunch Aide	\$12.50/hr
Alison Distefano	Instructional Assistant	\$22,399 (paid by Rumson)
Cindy Donohue	Instructional Assistant	\$22,399
Ann Dupree	Lunch Aide	\$13.00/hr
Sharon Everett	Paraprofessional/Lunch Aide	\$16,799/\$12.75/hr
Maribel Fernandez	Paraprofessional	\$16,196
Patricia Ferretti	Paraprofessional	\$17,294
Myra Garvansites	Lunch Aide	\$14.50/hr
Erin Magovern Gotch	Lunch Aide	\$12.75/hr
Joan Gross	Lunch Aide	\$15.00/hr
Melissa Hall	Paraprofessional	\$16,799
Joanne Halliday	Lunch Aide	\$12.25/hr
Christine Hearn	Paraprofessional/Lunch Aide	\$16,799/\$13.00/hr
Christine Howard	Lunch Aide	\$18.50/hr
Laura Jensen	Instructional Assistant	\$22,399
Lynda Johnston	Part-Time Library Aide	\$8,029
Joan Kingdon	Paraprofessional	\$27,999(paid by Rumson)
Sharon Krellin	Instructional Assistant	\$22,399
Frank Littriello	Part-Time Security	\$20/hr
Tina Marie Loria	Part-Time Paraprofessional	\$15.30/hr
Josephine Menna	Lunch Aide	\$16.25/hr
Kathleen Misciagna	Paraprofessional	\$16,799
Laurie Morales	Instructional Assistant	\$22,399
Susan O'Donnell	Lunch Aide	\$13.50/hr
Beverly Parker	Lunch Aide	\$12.25/hr
Joseph Perrino	Instructional Assistant	\$16,799

Nyssa Schlem	Instructional Assistant	\$22,399
Elizabeth Schwartz	Part-Time Library Aide	\$7,494
Alex Smerecznik	Instructional Assistant	\$21,960
Noreen Stevens	Paraprofessional	\$16,799
Lori Valentine	Instructional Assistant	\$16,799
Mary Ellen Wiley	Paraprofessional	\$16,799

E. Buildings/Grounds & Safety - *Chairperson, Mrs. Rehder*

1. Playground installation tentatively scheduled for August 10
2. PTA will assign volunteers and we will provide supplies for the map painting at Sickles
3. RTU's and coils for AC scheduled for July 29
4. Kindergarten furniture has been ordered
5. Signal Panel for propped doors is being discussed
6. Sportsman field was treated for Cicada Killers

F. Policy - *Chairperson, Mr. Bernstein*

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

P & R 2412	Home Instruction Due to Health Condition (M)
P & R 2417	Student Intervention and Referral Services (M)
P & R 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
P 3283	Electronic Communications Between Teaching Staff Members and Students (M)
P 4283	Electronic Communications Between Support Staff Members and Students (M)
P & R 5200	Attendance (M)
P & R 5610	Suspension (M)
P & R 5611	Removal of Students for Firearms Offenses (M)
P 5612	Assaults on District Board of Education Members or Employees (M)
R 5612	Assaults on District Board of Education Members or Employees (M)
P & R 5613	Removal of Students for Assaults with Weapons Offenses (M)
P 5620	Expulsion
P & R 8462	Reporting Potentially Missing or Abused Children (M)

(M) Mandated

2. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following bylaws and policies:

P1581	Victim of Domestic or Sexual Violence Leave (M)
P3125	Employment of Teaching Staff Members (M)
P3240	Professional Development for Teachers and School Leaders (M)
P4125	Employment of Support Staff Members (M)

(M) Mandated

RESOLUTION by Mr. Bernstein, seconded by Mrs. Walker and carried on unanimous roll call vote to approve the above policies.

G. Legislative Committee - *Chairperson, Mrs. Walker*

The Legislator is on break for summer

The Governor set up a panel to examine the teacher evaluation system and its impact on students and staff. The weights have been adjusted in the evaluation system.

H. Strategic Planning – *Chairperson, Mrs. Frissora*

We met with an architectural firm, SSP of Bridgewater, earlier today.

The committee discussed with them their expertise on moving us forward to a successful referendum. We will be interviewing additional firms

I. President's Report - Mr. Mancuso

1. Mrs. Lehnert tendered her resignation effective last week, Mr Mancuso thanked her for her years of service.
2. Retreat July 31 and August 13 – Goals and evaluations

XI. Business Administrator's Report

A. Tuition Student

RESOLUTION by Mr. Spector, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the request to accept a 7<sup>th</sup> grader (R79) as a tuition student for the 2014-2015 school year at a rate \$11,427.

XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XIII. Correspondence

- Elaine Lehnert

XIV. New Business

XV. Adjournment

MOTION by Mr. Mancuso, seconded by Mr. Bernstein unanimously carried on voice vote on to adjourn at 8:13 P.M.

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Valery Petrone, Board Secretary