

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2015-16 BOARD OF EDUCATION GOALS

- Goal 1: Develop and present a comprehensive facilities referendum question.
- Goal 2: Develop a Strategic Plan by continuing to identify and plan for our district's short and long term.
- Goal 3: Continue to improve community relations, visibility and communication.

2015-16 DISTRICT GOALS

- Goal 1: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
- Goal 2: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
- Goal 3: Expand the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
- Goal 4: Design strategies to create and expand learning opportunities and experiences for all children as part of our efforts to improve student wellness.
- Goal 5: Continue to promote an environment of trust, respect and service to our school community.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, January 27, 2016 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

<input checked="" type="checkbox"/> Mr. Bernstein	<input checked="" type="checkbox"/> Mrs. Brasch	<input checked="" type="checkbox"/> Mrs. Buckley
<input checked="" type="checkbox"/> Mrs. Coleman	<input checked="" type="checkbox"/> Mrs. Halcrow	<input checked="" type="checkbox"/> Mrs. Jakub
<input checked="" type="checkbox"/> Mr. Padula	<input checked="" type="checkbox"/> Mrs. Saad arr @ 7:03PM	<input checked="" type="checkbox"/> Mr. Spector arr@ 7:10PM

Absent: No one

Others Present:

<input checked="" type="checkbox"/> Nelson Ribon, Superintendent	<input checked="" type="checkbox"/> Val Petrone, Business Admin./BOE Secretary
<input checked="" type="checkbox"/> Cheryl Cuddihy, Principal	<input checked="" type="checkbox"/> Marcie Mackolin, Attorney

V. Adjournment to Executive Session

MOTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on voice vote to adjourn to executive session prior to the end of this session for the purpose of discussing real estate, professional service, and student matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session is anticipated to last approximately 45 minutes. Action may be taken following executive session.

VI. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VII. Recognition of Visitors

VIII. Consideration of Minutes

MOTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on voice vote to accept the minutes of the December 16, 2015 Regular Meeting, with Mrs. Jakub and Mrs. Buckley abstaining.

MOTION by Mrs. Coleman, seconded by Mrs. Brasch and carried on voice vote to accept the minutes of the January 4, 2016 Reorganization Meeting.

IX. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K	4	108
	K 78	5	110
	1 100	6	138
	2 115	7	120
	3 109	8	110
	430	586	Total: 1016

B. Fire Drills

Sickles	1/06, 10:40 A.M.
Knollwood	1/15, 08:50 A.M.

C. Security Drills

Sickles	01/21 2:00 P.M. Active Shooter
Knollwood	12/18 1:00 P.M.; 01/26 2:00 P.M. Lockdown

D. Harassment Intimidation and Bullying Report

MOTION by Mrs. Coleman, seconded by Mrs. Brasch and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from December 2015.

E. NJ Anti-Bullying Bill of Rights (ABR) Act – 2014-15 District & School Grades

MOTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on voice vote to accept the 2014-15 District and Schools Grades Report under the NJ Anti-Bullying Bill of Rights Act

F. Staff Attendance Data – December 2015

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	125	0	100
Teachers	100	1696	46.5	97.3
Aides	28	468	25.5	94.6
Secretaries	8	136	4	97.1
Custodians	9	207	3	98.6
Coordinators	2	34	0	100
TOTAL	154	2666	79	97.0

G. Student Attendance Data – December 2015

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	28	476	6	98.72
Kindergarten	78	1326	4.5	99.76
First	100	1700	39	97.71
Second	114	1938	46	97.63
Third	109	1853	55	97.03
TOTAL	429	7293	150.5	97.93

Fourth	109	1853	106	94.28
Fifth	110	1870	116.5	93.77
Sixth	138	2346	152	93.52
Seventh	120	2040	111.5	94.53
Eighth	110	1870	119.5	93.61
TOTAL	587	9979	605.5	93.93

H. School Presentation – Mrs. Cuddihy

1. Pitch In Community Service Group recognition –

Six students along with Mrs. Greenhall created a group to collect toys and coats for the less fortunate. On Friday, they will deliver the coats to Lunch Break. The Board presented the students present with certificates lauding their service to others.

2. Chromebooks - Mrs. Hughes Grade 3

Mrs. Hughes and a few of her students, Jesse, Luke, Natalie and Logan, presented a persuasive slideshow on procuring more Chromebook carts for Sickles School

3. The Rwanda Literacy Initiative – Count Basie and Kennedy Center Partnership

Dr. LaBrocca presented background on the Rwanda Literacy Initiative. Her art students researched, collaborated, and wrote a piece. The writing sparked ideas for a 7x7 inch collage, and in turn the collage was made into tiles. Books are also being made for the Rwanda children

X. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Halcrow*

1. Reports

a. Committee Report –

Mrs. Halcrow reported on the following topics that were covered at the meeting held January 26:

- Liaisons to various community groups and organizations were appointed
- PARCC data
- Strategic planning – survey to community
- Shared Services with the borough – meeting to be scheduled

b. Regional High School Board of Education Meeting(s)-no report

c. PTA Meeting – Mrs. Lucci reported

- Chili fundraiser this coming Sunday
- Ms Lucci thanked River Road Books
- Coding Club has been scheduled for Sickles students

d. Education Foundation – Kelly McCann reported

- Fall Fundraisers – were very successful
- Kentucky Derby party tentative for Spring

e. Booster Club – Mrs. Coleman reported

f. Borough Council Meeting – Tiki Haven 2/27 fundraiser

B. Finance – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on January 21, 2016 – Mrs. Saad reported**

- Thank you to PTA, Booster Club & Foundation for all their support

Items 1 through 6 under Finance on the Meeting Agenda will be considered as a consent agenda.

RESOLUTION by Mrs. Saad seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve Items 1 through 6, Mrs. Jakub abstained on PO # 16001342

1. Treasurer's Report

RESOLUTION to accept the Treasurer's report for the month of December.

2. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the report for the month of December.

3. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of January in the amount of \$413,901.16,(Mrs. Jakub abstained from PO # 16001342)

4. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to Under appropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
300	11-000-240-500-01-S prof sem fees	11-000-240-500-02-S trvl reimbursement
1750	11-190-100-610-01-S supplies S	11-000-240-600-01-S office supplies
6700	11-000-270-512-01-0 field trips	11-000-270-515-00-0 contracted sp ed
8750	11-130-100-101-01-0 sly tch 6-8	11-130-100-101-02-0 sly sub gr 6-8
1500	11-213-100-101-00-0 sly res room	11-150-100-101-00-0 sly home instrct
350	11-213-100-101-00-0 sly res room	11-204-100-101-02-0 sly sub LLD

5. Monthly Certification of Budgetary Major Account/fund Status

RESOLUTION to certify Budgetary Major Account/Fund Status Report for the month of January 2016 after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been overexpended in financial obligations for the remainder of the year to accept the certification.

Valery Petrone, Board Secretary

6. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
1/28/16	P. Young	NJ Association of School Administrators 2016 TECHSPO Conference	\$220	Atlantic City, NJ	155.6
2/4/16	A. Dooley C. Stephan	A Global Education: Developing Engaged Global Citizens	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
2/5-3/17	C. Rimmert	Mindful Schools Mindful Fundamentals	\$125	On-line course	N/A
2/10/16	K. Burke G. Prendimano	Preparing for State Middle School Exams in NY, NJ, and CT - Planning Mini-Units, Reinforcing Skills, Targeting Needs	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day
2/12/16	C. Rimmert	The Anti-Bullying Bill of Rights: Five Years Later	\$75	Oceanport, NJ	N/A
2/17-19, 2016	C. Cuddihy R. LaBrocca V. Mottern J. Sustick	Partners in Education Annual Meeting Kennedy Center for the Performing Arts	\$697 \$797 \$797 \$797	Arlington, VA	N/A
2/22, 23, 2016	J. Bagley K. Lagrotteria K. Lydon D. Ranahan	NJASPERD Annual Convention	\$125 Each	Long Branch, NJ	5 5 12 14
2/24/16	N. DelTin C. Robinson	Bridging Content-Area and Literacy: Centers, Inquiry, and Writing Well in	\$80	Teachers College Columbia Univ.	\$55 max

		Content-Area Studies		New York, NY	per day
3/01/16	M. Schiano C. Myrhum	Poetry! Writing Poetry and Immersing Kids in Literary Techniques and Language	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day

C. Education – *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on January 21, 2016 – Mrs. Saad reported**
 - Conferences-Tri District Meetings-PARCC assessment data

1. Field Trips

RESOLUTION by Mrs. Coleman seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Cost
2/17/16	Chayette Hauge Marino	4-8	Tri-District Music Festival, RFHRHS	Busses: \$525
3/17 & 18/ 2016	Romano	8	Washington, D.C.	Transportation/Hotel/Meals: \$28,251.27 Approx Price \$200/student
4/4-8 2016	Dougherty Merton Mills Talmage Vaughn	4	SPUR-Sunnyside Equestrian Center, Lincroft	Busses: \$875 Students Pay: \$12
4/28/16	Donovan Growick Mattison Ohe Speck	5	Franklin Institute, Philadelphia, PA	Tickets: \$2,138.05 Busses: \$2,850 Students Pay: \$47
5/04/16	DelTin Gibson Kennedy McGrade Moriarty	K	Count Basie Theatre, Red Bank	Busses: \$350 Students Pay: \$16
5/31/16	Goode	3	4 th /5 th Grade Drama Club Play at Knollwood	Busses: \$350

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on January 14, 2016-Mrs. Coleman reported**
 - Culture & Climate of schools –
 - Substitute pay

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools: Items 1 through 5 under Education on the Meeting Agenda will be considered as a consent agenda.

RESOLUTION by Mrs. Coleman seconded by Mr. Bernstein and carried on unanimous roll call vote, to approve Items 1 through 5, with Mrs. Jakub abstaining on 5A

1. Professional Staff

a. Coaches

RESOLUTION to approve the appointment of the following coaches for Knollwood Spring sports 2016:

Softball - Leeann Lanza \$2,615
 Baseball – Joseph Novellino \$2,625
 Track and Field – Christopher Stephan \$1875
 Track and Field – Allison Russoniello \$1875
 Tennis – Alison Dooley \$1,375

b. Leaves of Absence

1. RESOLUTION to approve an unpaid leave of absence for Patrice Horan for five (5) days between 1/21/16 and 2/02/16 for child care.
2. RESOLUTION to approve a medical leave of absence for Patricia Wood March 22, 2016 through May 15, 2016.

c. Lunch Duty

RESOLUTION to increase Numar Vasquez's lunch duty from 30 minutes per day to 1 hour per day effective February 1, 2016. \$22/hour

2. Support Staff

A) RESOLUTION to approve the appointment of Erin Gotch as a part-time paraprofessional effective 1/04/16, one (1) hour per day not to exceed 109 hours. \$15/hour

3. Extra-Curricular Activities

RESOLUTION to approve the following extra-curricular activities and advisors:

Club Name	Advisor	Amount Not To Exceed
4 th /5 th Grade Drama Club	M. Bufano	\$800
4 th /5 th Grade Drama Club	K. Florio	\$800
Knight Club	K. Lagrotteria	\$700
Knight Club	J. Bagley	\$400

4. Washington, D.C. Chaperones

RESOLUTION to approve the following chaperones and stipends, if applicable, for the 8th grade Washington, D. C. trip on March 17 & 18, 2016:

N. Bryant, \$210	H. O'Hare, \$210
J. DiPalma, \$210	A. Russoniello, \$210
A. Durborow, \$210	F. Seck, \$210
G. Illiano, \$210	A. Smerecznik, \$210
E. Koch, \$210	C. Stephan, \$210
K. Lagrotteria, \$210	B. Cadamuro, RN \$460 (includes sub pay)
A. Romano	
Acting Chief J. McGovern, FHPD	

5. Substitute Teachers

- a. MOTION to remove the following substitutes from our active substitute list.

Jennifer Andres
 Gina Brock
 Elizabeth de la Pena
 Carlie Jakub
 Felicia Kenny
 Patricia Raphael, RN
 Suzanne Ritger

- b. RESOLUTION to approve the following as substitute teachers for the 2015-2016 school year:

Jean Charte
 Margaret Dengler

Thanks to the board for attendance and input at non tenure closed review on 1/20/16

E. Operations – *Chairperson, Mrs. Brasch*

- **Committee held their monthly meeting on January 20, 2016**
 - RTU12 – replacement to be scheduled for April
 - Feb 8 & 9 – Police Activities at both buildings during break

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

- **Committee held their monthly meeting on January 15, 2016- Mr. Bernstein reported**

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

P 1240 Evaluation of Superintendent (M)
 R 1240 Evaluation of Superintendent (M)

P 3221 Evaluation of Teachers (M)
 R3221 Evaluation of Teachers (M)

P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)

R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)

P3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)

R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)

P3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

P3431.1 Family Leave (M)

P4431.1 Family Leave (M)

P5337 Service Animals (New)

P5516 Use of Electronic communication and Recording Devices (ECRD) (M)

G. Ad Hoc Committees – 3 Ad Hoc committees have been formed

1. Community Engagement – Mrs. Halcrow Chair
2. Negotiations –
3. Tri District Committee – Mr. Spector

H. President's Report –

- a. Thank you Rick, staff and Superintendent Ribon for hard work
- b. Mr. Padula thanked Mrs. Blaser for coordinating the snow shovelers
- c. Thank you to the committee chairs for minutes
- d. Budget – board will be looking closely at the upcoming budget
- e. Spelling Bee
- f. Thank you to teachers for the success of conferences

XI. Business Administrator's Report – No Report

XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

1. Mr. Lydon – Hendrikson Pl – Commented on the Be a Good Neighbor Student Group, feels that additional students should be able to join after the fact.
2. Mrs. Blaser – River Rd agreed with Mr. Lydon and will allow additional students to join
3. Mrs. Lucci, 424 River Road– offered to help the good neighbor sign up with electronic communications
4. Mrs. McCabe, 67 Lewis Point Road – questioned culture and climate asked for elaboration and also questioned process/progress of Superintendent search

XIII. Correspondence

XIV. New Business –

- Mr. Bernstein – shared that there is a law that will include Fine Arts grades in a student's GPA – starting next year
- Library door is squeaking could we have it fixed
- Mr. Ribon gave kudos to R. Robbins & crew
- Next Board meeting is February 22, 2016 (Monday)

- XV. Adjournment at 8:27 PM to Closed Session for the purpose of discussing real estate and professional service, and student matters.
- XVI. Return at 10:07 PM to Open Session
- XVII. Adjournment

MOTION by Mr. Padula, seconded by Mr. Bernstein and unanimously carried on voice vote to adjourn at 10:09

Valery Petrone, Board Secretary