

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
- Goal 2: Implement and support a District Strategic Plan.
- Goal 3: Continue to improve communications and foster community relations.

2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
- Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
- Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
- Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
- Goal 5: Improve communication with our school community across all levels.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held on Wednesday, January 25, 2017 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance
- IV. Roll Call

Present:

| | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mrs. Buckley | <input checked="" type="checkbox"/> Mrs. Coar | <input checked="" type="checkbox"/> Mrs. Coleman |
| <input checked="" type="checkbox"/> Mrs. D'Angelo | <input checked="" type="checkbox"/> Mrs. Halcrow | <input checked="" type="checkbox"/> Mrs. Jakob |
| <input checked="" type="checkbox"/> Mrs. Lang | <input checked="" type="checkbox"/> Mr. Padula | <input checked="" type="checkbox"/> Mrs. Saad arr. 7:12 pm |

Absent:

| | | |
|--|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley | <input type="checkbox"/> Mrs. Coar | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Halcrow | <input type="checkbox"/> Mrs. Jakob |
| <input type="checkbox"/> Mrs. Lang | <input type="checkbox"/> Mr. Padula | <input type="checkbox"/> Mrs. Saad |

Others Present:

| | |
|---|---|
| <input checked="" type="checkbox"/> Sean McNeil, Superintendent | <input checked="" type="checkbox"/> Val Petrone, Business Admin/BOE Secretary |
| <input checked="" type="checkbox"/> Cheryl Cuddihy, Principal | <input checked="" type="checkbox"/> Amy Romano, Principal |
| <input checked="" type="checkbox"/> Kathy Elgrim, Supervisor | <input checked="" type="checkbox"/> Scott Kiewe, Director |

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION by Mrs. Jakub, seconded by Mrs. Lang and carried on voice vote to accept the minutes of the December 14, 2016 Regular Meeting, Mrs. Lang and Mrs. D’Angelo abstaining.

MOTION by Mrs. Lang, seconded by Mrs. Coleman and carried on voice vote to accept the minutes of the January 4, 2017 Reorganization Meeting, with Mrs. Jakub.

VIII. Superintendent's Report

| | | | |
|---------------|----------------|------------------|--------------------|
| A. Enrollment | SICKLES | KNOLLWOOD | |
| | Pre-K 26 | 4 111 | |
| | K 69 | 5 111 | |
| | 1 107 | 6 108 | |
| | 2 109 | 7 137 | |
| | 3 117 | 8 123 | |
| | 428 | 590 | Total: 1018 |

B. Fire Drills

Sickles 1/6 8:40 A.M.
 Knollwood 1/13 9:30 A.M.

C. Security Drills

Sickles 1/10 8:30 A.M. - Tabletop
 Knollwood 1/19 8:45 A.M. - Lockdown

D. Harassment Intimidation and Bullying Report

There were no incidents or investigations to report.

E. Staff Attendance Data – December 2016

| EMPLOYEE CATEGORY | Amount of Staff | Total Possible Days | Total Absences | Attendance Percentage |
|--------------------------|------------------------|----------------------------|-----------------------|------------------------------|
| Administrators | 7 | 122 | 1 | 99.2 |
| Teachers | 101 | 1717 | 44 | 97.4 |
| Aides | 30 | 507 | 23.5 | 95.4 |
| Secretaries | 8 | 136 | 3 | 97.8 |
| Custodians | 9 | 180 | 0 | 100 |
| Coordinators | 2 | 34 | 0 | 100 |
| TOTAL | 157 | 2696 | 71.5 | 98.3 |

F. Student Attendance Data – December 2016

| GRADE | Amount of Students | Total Possible Days | Total Absences | Attendance Percentage |
|---------------------|---------------------------|----------------------------|-----------------------|------------------------------|
| Pre-Kinder. | 26 | 459 | 76 | 83.22 |
| Kindergarten | 70 | 1190 | 18 | 98.49 |
| First | 107 | 1819 | 48.5 | 97.33 |
| Second | 110 | 1870 | 46 | 97.54 |
| Third | 117 | 1989 | 50 | 97.49 |
| TOTAL | 430 | 7327 | 238.5 | 96.74 |
| Fourth | 113 | 1921 | 85 | 95.58 |
| Fifth | 110 | 1870 | 102.5 | 94.52 |
| Sixth | 109 | 1853 | 111.5 | 93.87 |
| Seventh | 137 | 2329 | 176.5 | 92.08 |
| Eighth | 123 | 2091 | 138 | 93.21 |
| TOTAL | 592 | 10064 | 613.5 | 93.76 |

G. Update on Schools – Principals Cuddihy & Romano

H. School Community Update – Presentation on Status of Curriculum Revision

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

▪ **Committee held their monthly meeting on 1/18/17**

1. Reports

a. Committee Report –

- discussion centered around 2017 -2018 calendar
- Website updates –need
- Strategic Plan – out on 2/9/17

b. Regional High School Board of Education Meeting(s)

c. PTA –

- ticket sales fund raiser
- 8th grade dance planning underway
- Authors visits & assemblies

d. Education Foundation –

e. Booster Club –

- 2/25/17 @Downtown , 6:30 pm, 90's Karaoke, 150 people max

f. Borough Council Meeting

2. MOTION by Mrs. Lang, seconded by Mrs. Coleman and carried on voice vote to approve the 2017-18 School Calendar

3. MOTION by Mrs. Lang, seconded by Mrs. Coleman and carried on voice vote to approve the Strategic Plan

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on 1/23/17**

Items 1 through 6 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Saad, seconded by Mrs. Lang and carried on unanimous roll call vote, to approve Items 1 through 6.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of January in the amount of \$428,180.16, with Mr. Padula abstaining PO # 17001462

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

| <u>Amount</u> | <u>From</u> | <u>To</u> |
|---------------|-------------------------------------|---|
| \$ 350 | 11-000-213-100-01-0 sly nurses | 11-000-213-300-02-0 othr med srvcs |
| \$ 200 | 11-100-216-100-00-0 sly rel srvc | 11-000-216-600-00-B supp/materials rel srvc |
| \$ 8,500 | 11-000-221-176-00-0 math coach | 11-000-221-104-01-0 curr devlpmnt comp |
| \$ 1,950 | 11-000-221-176-00-0 math coach | 11-000-221-600-00-C supp/mat curr imprmnt |
| \$ 4,500 | 11-000-222-100-00-0 sly library | 11-000-230-331-00-0 legal fees |
| \$12,000 | 11-000-262-620-01-0 electricity | 11-000-230-530-01-0 telephone/intnt |
| \$ 3,000 | 11-000-262-620-01-0 electricity | 11-000-251-330-00-0 pur srvcs |
| \$ 3,387 | 11-000-262-520-01-0 multi peril ins | 11-000-291-260-00-0 Wrkrs comp insurance |
| \$ 100 | 11-000-262-800-02-M lic fees | 11-000-291-260-00-0 Wrkrs comp insurance |
| \$ 9,250 | 11-000-291-270-05-0 attend comp | 11-000-291-270-04-0 tuition reimbursmnt |
| \$ 5,750 | 11-190-100-610-00-0 supp k-8 | 11-190-100-610-02-K supplies Knllwd |
| \$ 4,250 | 11-000-221-176-00-0 math coach | 11-190-100-640-02-K txtbks Knllwd |
| \$ 1,700 | 11-213-100-101-00-0 sly res rm | 11-204-100-101-02-0 sly subs LLd |

3. Monthly Certification of Board Secretary's/Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated December, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,500,000 in tax levy due to the Board of Education account in January, with Mr. Padula abstaining.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

| DATE | EMPLOYEE | ACTIVITY | REG/EXP. COST | LOCATION | R/T Miles/Max. Amt. |
|------------|----------------------------------|--|---|----------------|---------------------|
| 2/1-2/4/17 | J. Data K. Hauge A. Romano | Kennedy Center Partners in Education | Per person: -Reg: \$299 -Hotel: \$182/day -Train:\$140 -Meals: 69/day | Washington, DC | |
| 2/3/2017 | C. Pagan | Educational Partnership Meeting: Family Conflict impact on learning, benefits of alternate therapies in school | N/A | | N/A |

| | | | | | |
|--|---|--|----------------------------------|---|--------------------|
| 2/3/2017 3/10/2017 4/21/2017 5/5/2017 6/2/2017 | B. Keefe | Mary Jane Weiss BCBA-D Mentorship | N/A | Princeton Junction, NJ | N/A |
| 2/06/2017 | K. Kennedy | Getting the Most Out of Your Guided Reading Sessions and Adding to Your Repertoire of Small Group Work | \$50 | Teachers College Columbia Univ. New York, NY | \$55 max |
| 2/15/2017 | P. Young | Pearson Regional Training for PARCC Assessment | N/A | Monroe Twp., NJ | 49 |
| 2/16/2017 | C. Aviles | PARCC training | N/A | Mt. Laurel, NJ | 110 |
| 2/21-24/2017 | B. Keefe M. Strobel | CPI Training | \$1,299 \$2,850 | East Brunswick, NJ | - 217 |
| 2/27-28/2017 | J. Bagley K. Lagrotteria K. Lydon D. Ranahan | NJ Association for Health, Physical Education, Recreation and Dance | \$120 \$120 \$120 \$100 | Long Branch, NJ | 10 - - 29 |
| 3/15/2017 | K. Walls | Increase All Your Students' Learning w/ Practical, Timesaving Work Stations | \$245 | Long Branch, NJ | - |
| 3/30/2017-4/2/2017 | E. Verbovsky | The American Occupational Therapy Assoc. 2017 Annual Conference & Centennial Celebration | \$651 | Philadelphia, PA | 164 |
| 6/23-29/2017 | C. Aviles | ISTE Conference | \$1,599.72 | San Antonio, TX | |

6. SEMI Waiver Request – Special Education Medicaid Initiative

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018; and

WHEREAS, the Fair Haven Board of Education desires to apply for this waiver due to the fact that PCG projects Fair Haven as having fewer than 40 Medicaid eligible classified students in the 2017-2018 school year; (estimate is 8)

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

C. Education – *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on 1/18/17** – the committee previewed this evening’s curriculum presentation.

1. Field Trips

RESOLUTION by Mrs. Coleman, seconded by Mrs. Coar and carried on unanimous roll call vote, to approve the following field trips:

| Date | Teacher (s) | Grade | Destination | Relevance | Cost |
|-------------|--|--------------|--------------------|--|--|
| 2/21/17 | Kennedy Moriarity | K | Count Basie | Integration of the Arts into everyday instruction | N/A Rescheduled cancelled trip |
| 3/7/17 | Mattison Bufano Growick Ohe Tullis | 5 | Franklin Institute | Integration of Science and Social Studies curriculum with Technology | Admission: \$2272.05 Bus: \$2850 Parking/Tip: \$120 RN: \$125 Students Pay: \$48 |

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

- **Committee held their monthly meeting on 1/19/17**
 - **Welcome to Mrs. Schwartz**

Items 1 through 3 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Buckley, seconded by Mrs. Coar and carried on unanimous roll call vote to approve Items 1 through 3.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

RESOLUTION to approve Leann Lanza as a substitute girls basketball coach to fill in as needed. \$70/game to be deducted from coach’s stipend.

2. Support Staff Resignation

RESOLUTION to accept the resignation from Brian Ericson, part-time IT support, effective December 30, 2016.

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2016-2017 school year pending results of their criminal history review.

Suzanne Duffy
Lisa Kolarsick
Gunnor Tilly

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on 1/24/17**

○ **Touched on dress code and cell phones**

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws, policies and regulations:

| | |
|------|---|
| 5111 | Eligibility of Resident/Nonresident Pupils - Policy |
| 1510 | Americans with Disabilities Act – Policy & Regulation (M) |
| 2418 | Section 504 of the Rehabilitation Act of 1973 -- Students - Policy and Regulation (M) |
| 5116 | Education of Homeless Children – Policy & Regulation |
| 8330 | Student Records – Policy & Regulation (M) |

F. President's Report –

- Senior members of the board have only two (2) years experience regarding the things done at this meeting
- Proud of changes – don't go to social media
- Certify Board – There is training to attain this certification

X. Business Administrator's Report – no report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

1. Ruth Blazer, 525 River Rd., can seniors get a schedule of events?
2. Stephanie Bates, Third Street, to the Music Department, the glee club is awesome
3. Suzanne McCabe, 67 Lewis Pt. Rd – Partnership with neighboring district, how were pilots chosen? The meetings were not useful to her.
4. Tina_____, Pine Cove Rd., Pilots for 7th grade. Textbooks math missing, how are we addressing these students as they progress to RFH?
5. Karen Rodriquez, community feedback on the calendar
6. Liz Felzman, 37 Poplar, concerned about 7th grade math program
7. Tina, basic skills classes

XII. Correspondence

Mr. McNeil read MCCC 1/10/17 appreciation on Sickles Staff

XIII. New Business

January 9 – Law Enforcement appreciate- Resolution to BP/MB

XIV. Adjournment

MOTION by Mrs. Lang seconded by Mrs. Buckley and carried on unanimous roll call vote to adjourn at 8:48 PM.