

## ALL VOTING ITEMS WERE APPROVED

### FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

#### 2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.  
Goal 2: Implement and support a District Strategic Plan.  
Goal 3: Continue to improve communications and foster community relations.

#### 2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.  
Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.  
Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.  
Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.  
Goal 5: Improve communication with our school community across all levels.

#### NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, January 25, 2017 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

#### AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakub
<input type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Absent:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. Coleman
<input type="checkbox"/> Mrs. D'Angelo	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakub
<input type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Others Present:

- |  |  |
|--|--|
| <input type="checkbox"/> Sean McNeil, Superintendent | <input type="checkbox"/> Val Petrone, Business Admin/BOE Secretary |
| <input type="checkbox"/> Cheryl Cuddihy, Principal   | <input type="checkbox"/> Amy Romano, Principal                     |
| <input type="checkbox"/> Kathy Elgrim, Supervisor    | <input type="checkbox"/> Scott Kiewe, Director                     |
| <input type="checkbox"/> Chris Aviles, Coordinator   | <input type="checkbox"/> Pat Young, Coordinator                    |

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION to accept the minutes of the December 14, 2016 Regular Meeting.

MOTION to accept the minutes of the January 4, 2017 Reorganization Meeting.

VIII. Superintendent's Report

A. Enrollment	<b>SICKLES</b>	<b>KNOLLWOOD</b>	
	Pre-K 26	4	111
	K 69	5	111
	1 107	6	108
	2 109	7	137
	3 117	8	123
	<b>428</b>	<b>590</b>	<b>Total: 1018</b>

B. Fire Drills

Sickles	1/6 8:40 A.M.
Knollwood	1/13 9:30 A.M.

C. Security Drills

Sickles	1/10 8:30 A.M. - Tabletop
Knollwood	1/19 8:45 A.M. - Lockdown

D. Harassment Intimidation and Bullying Report

There were no incidents or investigations to report.

E. Staff Attendance Data – December 2016

<b>EMPLOYEE CATEGORY</b>	<b>Amount of Staff</b>	<b>Total Possible Days</b>	<b>Total Absences</b>	<b>Attendance Percentage</b>
<b>Administrators</b>	7	122	1	99.2
<b>Teachers</b>	101	1717	44	97.4
<b>Aides</b>	30	507	23.5	95.4
<b>Secretaries</b>	8	136	3	97.8
<b>Custodians</b>	9	180	0	100
<b>Coordinators</b>	2	34	0	100
<b>TOTAL</b>	157	2696	71.5	98.3

F. Student Attendance Data – December 2016

<b>GRADE</b>	<b>Amount of Students</b>	<b>Total Possible Days</b>	<b>Total Absences</b>	<b>Attendance Percentage</b>
<b>Pre-Kinder.</b>	26	459	76	83.22
<b>Kindergarten</b>	70	1190	18	98.49
<b>First</b>	107	1819	48.5	97.33
<b>Second</b>	110	1870	46	97.54
<b>Third</b>	117	1989	50	97.49
<b>TOTAL</b>	430	7327	238.5	96.74

<b>Fourth</b>	113	1921	85	95.58
<b>Fifth</b>	110	1870	102.5	94.52
<b>Sixth</b>	109	1853	111.5	93.87
<b>Seventh</b>	137	2329	176.5	92.08
<b>Eighth</b>	123	2091	138	93.21
<b>TOTAL</b>	592	10064	613.5	93.76

G. Update on Schools – Principals Cuddihy & Romano

H. School Community Update – Presentation on Status of Curriculum Revision

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

▪ **Committee held their monthly meeting on 1/18/17**

1. Reports

- a. Committee Report
- b. Regional High School Board of Education Meeting(s)
- c. PTA Meeting
- d. Education Foundation
- e. Booster Club
- f. Borough Council Meeting

2. MOTION to approve the 2017-18 School Calendar

3. MOTION to approve the Strategic Plan

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on 1/23/17**

Items 1 through 6 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 6.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of January in the amount of \$428,180.16.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$ 350	11-000-213-100-01-0 sly nurses	11-000-213-300-02-0 othr med srvc
\$ 200	11-100-216-100-00-0 sly rel srvc	11-000-216-600-00-B supp/materials rel srvc
\$ 8,500	11-000-221-176-00-0 math coach	11-000-221-104-01-0 curr devlpmnt comp
\$ 1,950	11-000-221-176-00-0 math coach	11-000-221-600-00-C supp/mat curr imprmnt
\$ 4,500	11-000-222-100-00-0 sly library	11-000-230-331-00-0 legal fees
\$12,000	11-000-262-620-01-0 electricity	11-000-230-530-01-0 telephone/intnt
\$ 3,000	11-000-262-620-01-0 electricity	11-000-251-330-00-0 pur srvc
\$ 3,387	11-000-262-520-01-0 multi peril ins	11-000-291-260-00-0 Wrkrs comp insurance
\$ 100	11-000-262-800-02-M lic fees	11-000-291-260-00-0 Wrkrs comp insurance
\$ 9,250	11-000-291-270-05-0 attend comp	11-000-291-270-04-0 tuition reimbursmnt
\$ 5,750	11-190-100-610-00-0 supp k-8	11-190-100-610-02-K supplies Knllwd
\$ 4,250	11-000-221-176-00-0 math coach	11-190-100-640-02-K txtbks Knllwd
\$ 1,700	11-213-100-101-00-0 sly res rm	11-204-100-101-02-0 sly subs LLd

3. Monthly Certification of Board Secretary's/Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated December, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,500,000 in tax levy due to the Board of Education account in January.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
2/1-2/4/17	J. Data K. Hauge A. Romano	Kennedy Center Partners in Education	Per person: -Reg: \$299 -Hotel: \$182/day -Train:\$140 -Meals: 69/day	Washington, DC	
2/3/2017	C. Pagan	Educational Partnership Meeting: Family Conflict impact on learning, benefits of alternate therapies in school	N/A		N/A

2/3/2017 3/10/2017 4/21/2017 5/5/2017 6/2/2017	B. Keefe	Mary Jane Weiss BCBA-D Mentorship	N/A	Princeton Junction, NJ	N/A
2/06/2017	K. Kennedy	Getting the Most Out of Your Guided Reading Sessions and Adding to Your Repertoire of Small Group Work	\$50	Teachers College Columbia Univ. New York, NY	\$55 max
2/15/2017	P. Young	Pearson Regional Training for PARCC Assessment	N/A	Monroe Twp., NJ	49
2/16/2017	C. Aviles	PARCC training	N/A	Mt. Laurel, NJ	110
2/21-24/2017	B. Keefe M. Strobel	CPI Training	\$1,299 \$2,850	East Brunswick, NJ	- 217
2/27-28/2017	J. Bagley K. Lagrotteria K. Lydon D. Ranahan	NJ Association for Health, Physical Education, Recreation and Dance	\$120 \$120 \$120 \$100	Long Branch, NJ	10 - - 29
3/15/2017	K. Walls	Increase All Your Students' Learning w/ Practical, Timesaving Work Stations	\$245	Long Branch, NJ	-
3/30/2017- 4/2/2017	E. Verbovsky	The American Occupational Therapy Assoc. 2017 Annual Conference & Centennial Celebration	\$651	Philadelphia, PA	164
6/23-29/2017	C. Aviles	ISTE Conference	\$1,599.72	San Antonio, TX	

6. SEMI Waiver Request – Special Education Medicaid Initiative

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018; and

**WHEREAS**, the Fair Haven Board of Education desires to apply for this waiver due to the fact that PCG projects Fair Haven as having fewer than 40 Medicaid eligible classified students in the 2017-2018 school year; (estimate is 8)

**NOW THEREFORE BE IT RESOLVED** that the Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.

C. Education – *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on 1/18/17**

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher (s)	Grade	Destination	Relevance	Cost
2/21/17	Kennedy Moriarity	K	Count Basie	Integration of the Arts into everyday instruction	N/A Rescheduled cancelled trip
3/7/17	Mattison Bufano Growick Ohe Tullis	5	Franklin Institute	Integration of Science and Social Studies curriculum with Technology	Admission: \$2272.05 Bus: \$2850 Parking/Tip: \$120 RN: \$125 Students Pay: \$48

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

- **Committee held their monthly meeting on 1/19/17**

Items 1 through 3 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 3.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

RESOLUTION to approve Leann Lanza as a substitute girls basketball coach to fill in as needed. \$70/game to be deducted from coach's stipend.

2. Support Staff Resignation

RESOLUTION to accept the resignation from Brian Ericson, part-time IT support, effective December 30, 2016.

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2016-2017 school year pending results of their criminal history review.

Suzanne Duffy  
Lisa Kolarsick  
Gunnor Tilly

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on**

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws, policies and regulations:

5111	Eligibility of Resident/Nonresident Pupils - Policy
1510	Americans with Disabilities Act – Policy & Regulation (M)
2418	Section 504 of the Rehabilitation Act of 1973 -- Students - Policy and Regulation (M)
5116	Education of Homeless Children – Policy & Regulation
8330	Student Records – Policy & Regulation (M)

F. President's Report

X. Business Administrator's Report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

XIII. New Business

XIV. Adjournment