

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2014-15 BOARD OF EDUCATION GOALS

Goal 1: Evaluate current Board structure and inter-board communication

Goal 2: Improve Community Relations, Visibility and Communications

Goal 3: Increase participation at MCSBA and NJSBA training and workshops

Goal 4: Successful launch of the Strategic Planning Process

Goal 5: Be regularly aware of specific professional development events, goals and their effectiveness

Goal 6: Identify the specific technologies and resources needed for the district in support of our curriculum

Goal 7: Consistently and regularly celebrate our teachers and staff

2014-15 DISTRICT GOALS

Goal 1: Support the development and growth of Professional Learning Communities, including the expansion of articulation and professional collaboration with local school districts. Targeted strategies will revolve around promoting and supporting teacher leadership, differentiation of instruction, data analysis and literacy.

Goal 2: Expand and support the integration of instructional technology for our staff and students

Goal 3: To further develop and support a student-focused culture in both schools by strengthening relationships in all facets of the total school program.

Goal 4: To expand our efforts in promoting an environment of trust, respect and service to the community; improving transparency and an open dialogue among stakeholders, respectful of all viewpoints in supporting the district and meeting the educational needs of all children.

NOTICE OF REGULAR MEETING

The next Regular Meeting of the Fair Haven Board of Education was held on Wednesday, February 25, 2015, at 7:12 P.M. in the Knollwood Media Center on Hance Road.

AGENDA

I. Call to Order by the President

II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

III. Pledge of Allegiance

IV. Roll Call

Present:

[x] Mr. Bernstein

[x] Mrs. Brasch

[x] Mrs. Halcrow

[x] Mr. Mancuso

[x] Mr. Padula

[x] Mrs. Rehder

[x] Mrs. Saad

[x] Mr. Spector-left 7:30pm

[x] Mrs. Walker-left 7:45pm

Absent:

None

Others Present:

[x] Nelson Ribon, Superintendent

[x] Val Petrone, Business Admin./BOE Secretary

[x] Cheryl Cuddihy, Principal

[x] Kevin Davis, Principal

[x] Kathy Elgrim, Supervisor

[x] Ellen Spears, Director

[x] Pat Young, Coordinator

[x] Athina Cornell, Attorney

V. Adjournment to Closed Session

RESOLUTION by Mr. Mancuso, seconded by Mr. Bernstein and carried on unanimous roll call vote to adjourn to closed session prior to the end of this session for the purpose of discussing student matters, and matters related to litigation. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not be longer than 60 minutes.

VI. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VII. Recognition of Visitors

VIII. Consideration of Minutes

MOTION by Mr. Mancuso, seconded by Mr. Spector and carried on voice vote to accept the amended minutes of the January 28, 2015 Regular Meeting. Minutes amended to reflect Mr. Padula abstaining from PO's # 1500381 and 1500443 and Mr. Mancuso abstaining on PO # 15001356

IX. Superintendent's Report

A. Enrollment	SICKLES	KOLLWOOD	
Pre-K	27	4	110
K	71	5	143
1	108	6	119
2	107	7	110
3	<u>103</u>	<u>8</u>	<u>110</u>
	416	592	Total: 1008

B. Fire Drills

Sickles 2/23, 2:00 P.M.
Knollwood 2/12, 12:50 P.M.

C. Security Drills

Sickles 2/05/15, 10:33 A.M., Active Shooter
Knollwood 2/18/15, 9:50 A.M., Lockdown

D. Harassment Intimidation and Bullying Report

MOTION by Mr. Spector, seconded by Mrs. Walker and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from January 2015.

E. Long Range Planning Update

- Process & Timelines – 40 members of the public attended our community kickoff last evening Tuesday, February 24th. Mr. Scott Downie of the Spiegle Architectural Firm spoke to the process—the public in attendance asked questions regarding the information gathering and the process. Mr. Downie's presentation is on the website

F. School Community Update

- Superintendent's Chat – held last week at Sickles school with Principal Cuddihy
- Congratulation to R. Minervini and F. Seck –
 - Mrs. Minervini - welcomed a baby girl, Ava
 - Mr. Seck - has complete his studies and been awarded a Master of Arts in French Studies,
- PARCC Testing –
 - Desire to take or not take the test
 - 95% participation rate is required to maintain state funding
 - Opt out must be by the student
 - Superintendent Ribon encouraged parents to call or visit building principals
- Track & Field Team for Spring
 - Baseball, Softball and Tennis will come first, then we will investigate a Track and Field team
- Gym floor & Scoreboard
 - Slippery surface- addressing with company
 - Scoreboard – working parts are ordered

G. Staff Attendance Data – January 2015

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	144	9	93.7
Teachers	100	1707	43	97.5
Aides	27	486	12.5	97.4
Secretaries	8	144	4	97.2
Custodians	9	180	1.5	99.2
Coordinators	2	36	3	91.7
TOTAL	153	2942	83	97.2

H. Student Attendance Data – January 2015

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	504	19	96.23
Kindergarten	71	1278	19.5	98.47
First	108	1944	49	97.48
Second	107	1926	35	98.18
Third	103	1854	31	98.33
Fourth	110	1980	80	95.96
Fifth	143	2574	102	96.04
Sixth	119	2142	95.5	95.54
Seventh	110	1980	71.5	96.39
Eighth	110	1980	83	95.81
TOTAL	1008	18162	585.5	96.95

H. Update on Schools – Principal Cuddihy & Principal Davis

Principal Davis – Knollwood School-

- Hoops for Hearts - 6th graders raised over \$7,000. Mrs. Lags wore a duck costume as per her agreement if they met their goal
- Tri-District Concert –has been cancelled due to weather will try to reschedule
- Art Appreciation Day – was a success as always
- No Strings Attached – 7th and 8th grade Drama Club will be presenting the play on 2/26 at 7:00 pm, thanks to Mrs. Illiano and Mrs. Dooley
- Washington Trip – the trip is scheduled for next month
- PARCC testing we are ready
- Author Lester Laminack – will be back to spend the day with students and have an evening presentation for parents.

Principal Cuddihy – Sickles School-

- Art Appreciation Day – Mrs. Cuddihy thanked the PTA . The day was enjoyed immensely.
- Data analysis for dyslexia screening is being gathered as required
- In-View testing at grade 2
- SRI – Reading Inventory at Grade 3
- Read Across America - first week in March along with Dr. Seuss’s birthday celebration. Guest readers are encouraged and welcome.
- Kindergarten registration – lottery for morning slots will be held in March
- Digital books-teachers Sharon Mikolajczyk and Jennifer Bufano with some of their students presented digital their books as follows:
 - “Basketball” by Nicholas Rigby
 - “Clouds” by Ashley Strandberg
 - “Football” by Trent Stevens
 - “Dancing” by Molly Carr

I. District Curriculum Review Process – Mrs. Ellen Spears, Director of C & I

Mrs. Spears addressed curriculum revision issues. Specifically how the process works. Curriculum and good instruction practices are intertwined and to improve this we provide staff with professional development. We sometimes have outside consultants review different curricular areas. World Language, Math and Social Studies were three of the most recent. Common Core also impacts revision. Other revision prompts can come from test results; social pressures; former students; and staff. Sometimes a grade level or staff member will pilot a revision and then turn-key instruction to other staff.

J. Happy Birthday Mr. Mancuso.

X. Committee Reports

A. Education – *Chairperson, Mr. Spector*

- **Committee held their monthly meeting on February 24, 2015**

1. School District Calendars

a. RESOLUTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on unanimous roll call vote to approve the 2015-2016 school district calendar. First Day will be September 8, 2015.

b. RESOLUTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on unanimous roll call vote to approve the 2016-2017 school district calendar.

2. Field Trips

RESOLUTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on unanimous roll call vote to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Cost
3/12-3/13	Davis	8	Washington, D.C. 8 th Grade Class Trip	Buses: \$8,775 Hotel/Meals/Other: \$6625 Student Cost: \$150 (max.)
4/28/15	Wyckoff	3	Ellis Island/Statue of Liberty	Bus: \$2,250 Tickets: \$9/student \$15/Chaperone Students Pay: \$37.00

B. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Rehder*

▪ **Committee held their monthly meeting on February 19th.**

1. Reports

a. Committee Report –

- Continue identification of Stakeholders
- Newsletter is out and will continue to be produced every 6 – 8 weeks
- PTA Meeting – Mrs. Lucci reporting
 - 6th grade CPR – babysitting
 - Art Appreciation Days – special thanks to Mrs. Coleman
 - Knollwood Art Gallery will be facilitated by student council advisor Ms. Fogas
 - VIP lunch at Sickles School in early March
 - Honeybees Assembly – Grade 1
 - Dino Digs Assembly – Grade 2
 - Sky Dome Assembly– Grade 3
 - Casino Night – March 7. A special thank you to the teachers that volunteered to this staff event.
- Education Foundation – Kelly McCann, reporting
 - Meeting to discuss spending the funds raised to be scheduled
- Booster Club – Erin Simpson, reporting
 - March Madness will be held 3/26/15 at RFH
- Borough Council Meeting – Mrs. Sorenson reported
 - The Council attended our kickoff input meeting and were impressed with the firm representative.

C. Finance – *Chairperson, Mrs. Saad*

- **Committee held their monthly meeting on February 24, 2015. Discussed budget process.**

MOTION by Mrs. Saad, seconded by Mr. Bernstein and carried on voice vote to consider Items 1 through 5 on the Meeting Agenda as a consent agenda.

RESOLUTION by Mrs. Saad, seconded by Mrs. Brasch and carried on unanimous roll call vote, to approve Items 1 through 5, with Mr. Padula abstaining on PO # 15001445

1. Monthly Certification of Board Secretary's Report

RESOLUTION to accept the report for the month of January (2015)

2. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of February (2015) in the amount of \$353,719.96.

3. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	FROM	TO
\$5,044	11-000-222-600-08-K supp/mat library	11-000-222-300-02-0 software maint
\$1,000	11-000-262-300-00-0 srv/maint agreemnt	11-000-222-300-02-0 software maint
\$1,000	11-000-221-104-01-0 curr dev comp	11-000-223-500-01-D prof seminar fees
\$ 55	11-000-240-500-04-K trvl reimbursement	11-000-240-500-02-S trvl reimbursemnt pr
\$ 215	11-190-100-610-01-S supplies Sickles	11-000-240-600-01-S supplies ofc S
\$2,500	11-000-222-177-00-0 sly tch co-ordinator	11-000-262-420-02-0 tech support sly
\$5,250	11-000-291-260-00-0-wrks comp ins	11-000-291-250-00-0 unemploymnt comp
\$9,000	11-130-100-101-01-0 sly gr 6-8	11-120-100-101-02-0 sly subs gr 1-5
\$1,825	11-213-100-101-02-0 sly ESY res rm	11-204-100-106-00-0 sly tchr aides L/LD

4. Monthly Certification of Budgetary Major Account/fund Status

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call to certify Budgetary Major Account/Fund Status Report for the month of February 2015 after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been overexpended in financial obligations for the remainder of the year to accept the certification.

Valery Petrone, Board Secretary

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	COST	LOCATION	MILES
3/04/15	Mary Pat Buckley	Spelling, Punctuation, and Language Structure: Helping Our Kids Become Stronger at Using Their Conventions All Year	\$80	Teachers College Columbia Univ. New York, NY	\$55 max per day

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Brasch*

- **Committee held their monthly meeting on February 24, 2015**

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Leaves of Absence

1. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the request of Kathleen Mills for a leave of absence effective April 6, 2015 to June 30, 2015, no pay or benefits.
2. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the request of Amanda McGrade for a leave of absence for the entire 2015-2016 school year.
3. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the request of Jennifer Supko for a leave of absence for the entire 2015-2016 school year.
4. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the request of Deborah Babcock to revise her leave of absence as follows: Return to work on March 2, 2015 (change from March 16, 2015).
5. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote approve the request of Tracy Cook for leave of absence effective June 1, 2015 through the 2015-2016 school year.

b. Administrative Leave

1. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the administrative leave of Employee #11077591 effective February 16, 2015 to February 25, 2015.

c. Appointments

1. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to extend the appointment of Stephanie Strauss as a replacement teacher for Kathleen Mills through the end of the school year. \$254 per diem
2. RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the appointment of Samantha Heckler as a replacement teacher for Tara Mattison effective on or about March 16, 2015 through the end of the school year. \$254 per diem

d. Internship

MOTION by Msr. Brasch, seconded by Mr. Bernstein and carried on voice vote to approve Tara Mattison to complete her Monmouth University administrative internship program with Cheryl Cuddihy.

2. Support Staff

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to accept the letter of resignation from Eric Lasota, paraprofessional effective February 27, 2015.

3. Substitute Teacher Appointments

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to appoint the following as substitute teachers for the 2014-2015 school year, pending results of criminal history review where required.

Paige Baldino
Jennifer Salvo

4. 8th Grade Washington, D.C. Trip Chaperones

RESOLUTION by Mrs. Brasch, seconded by Mr. Bernstein and carried on unanimous roll call vote to approve the following chaperone for the 8th Grade Washington, D.C. trip, March 12-13, 2015 @ \$210 stipend each

Robert Cilmi	Elizabeth Koch
James DiPalma	Hugh O'Hare
Allison Dooley	Falilou Seck
Nicole Auditore	Christopher Stephan
Alyson Griffith	Kimberly Lagrotteria
Gabrielle Illiano	Patricia Raphael, R.N.

Alternates: Rose Horre, Pauline Clark

Kevin Davis, Principal – no stipend
Ptl. Dwayne Reevey, FHPD – no stipend

Thank you to the Fair Haven Police Department for providing a patrolman to come along on the trip.

E. Operations – *Chairperson, Mrs. Brasch*

▪ **Committee held their monthly meeting on February 16, 2015**

- Snow removal – Commended the maintenance and custodial staff on a great job clearing the snow and ice

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

▪ **Committee held their monthly meeting on February 18, 2015**

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policy:

P 2622 – Student Assessment

2. Policy Adoption

MOTION by Mr. Bernstein, seconded by Mrs. Brasch and carried on voice vote to adopt policy P 2622 – Student Assessment

- Mr. Ribon encouraged the public to explore our policies on our website.

G. President’s Report –

- Mr. Mancuso wished to acknowledge the community support and concern.

XI. Business Administrator's Report

- Change in March Board Meeting Date; March 19th (new date) at 7 pm

XII. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

1. Liza Doonan, 28 Parker Avenue – questioned responses from administration on PARCC refusal policy and Board goals
2. A. Clearfield, Rumson – asked for clarification on Administrative leave Resolution from earlier in the meeting
3. Bill Donovan, 58 Gentry Drive – requested clarification and an update on curriculum as it related to the Common Core
4. Suzanne McCabe, 67 Lewis Pt Rd – asked for metrics on the board goals and asked about the newly approved calendar
5. Jenni Lucci, 454 River Road – asked about a potential auction item that would involve 8th grade graduation for PTA Vegas night
6. Lisa Becker, 60 Tyson Drive – questioned the condition of the Chartier gym floor
7. Erin Simpson, 512 Ridge Road – commented on injuries regarding the gym floor
8. Stacy Strandberg, 81 Church Street – commented on the liability of the gym floor
9. Katy Frissora, 126 Lexington Avenue – stated that RFH basketball team won semifinals and they are moving onto finals. The chess club won semifinals at Toms River

XIII. Correspondence

A. Clurfeld, L. Doonan, C. Munt, C. Heinle, G. Ern, J. Lake, M Schmid, T. Fahey, L. Toohey, C. Dean, T. Ryan, M. White, J. Todd Axt, C. Yaccarino, S. Rueller, D. Burns, E. Reid, T. Hall, L. Sorensen, K. Stevenson, R. Bertodatti, P. White, T. Rodenburg, S. Von Pier, V. Barry, J. Mazzucca, L. Shaw, M. McGuire, B. Sanville, C. Shea, L. Taffin, S Fadynich, C. Doyle, D. Baxter, P. Jasaitis, C. McIntyre, A. Sorensen, B. Severance, B. Thompson, T&A Thompson, D. Robinson, F. Severance, K. Murphy, L. Stewart, M. Thompson, MB Thompson, L. Doonan, B&J Cadamurro, R. Galante, S. Severance, J. Joyce-Schuldt, V. Bauer, J. Zeller, C. Zipf, D. Dey

J. Sustick (Invitation to Read Across America Day), A McGrade, T. Cook

XIV. New Business

XV. Adjournment to Closed Session

MOTION by Mr. Mancuso, seconded by Mr. Bernstein and unanimously carried on voice vote to adjourn to Closed Session at 9:24 PM

XVI. Return to Open Session at 10:08 PM

XVII. Adjourn

MOTION by Mr. Mancuso, seconded by Mr. Bernstein and unanimously carried on voice vote to adjourn to at 10:10 PM

Valery Petrone, Board Secretary