

ALL VOTING ITEMS WERE APPROVED

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2018-2019 Board of Education Goals

- Goal 1:** Continue with professional development to achieve Master Board Certification
- Goal 2:** Improve communication and partnerships between the community, families, students, and Board of Education through the development of a Communication Plan for the Fair Haven School District
- Goal 3:** Refine the three committee structure for the Board to include uniformity of agendas, minutes, and monitoring of District and Board goals
- Goal 4:** In order to gain a better understanding of District policies, each Board committee will review the policies pertinent to its area of responsibility and make recommendations for changes if and when necessary.

2018-2019 District Goals

- Goal 1:** Continue to foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.
- Goal 2:** Further increase the capacity of administration to provide meaningful feedback to teaching staff through the use of the Charlotte Danielson teacher evaluation model.
- Goal 3:** Implement the newly designed New Jersey Principal Evaluation for Professional Learning evaluation tool for all administrators to increase the effectiveness of district leadership to positively impact student outcomes.
- Goal 4:** Enhance instructional outcomes to support all learners through the expansion of programmatic offerings within various instructional models, including Response To Intervention as well as instructional programs and supports for advanced and gifted students.
- Goal 5:** Build upon expanded articulation and collaboration opportunities with the Rumson Elementary and Rumson Fair-Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders with an emphasis on exploring shared services, health & wellness, and academic improvement.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, December 19, 2018 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance
- IV. Roll Call

Present:

- | | | |
|--|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley | <input type="checkbox"/> Mrs. Coar | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Jakub | <input type="checkbox"/> Mrs. Lang |
| <input type="checkbox"/> Mr. Menzer | <input type="checkbox"/> Mr. Padula | <input type="checkbox"/> Mrs. Saad |

Absent:

- | | | |
|--|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley | <input type="checkbox"/> Mrs. Coar | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Jakub | <input type="checkbox"/> Mrs. Lang |

Mr. Menzer

Mr. Padula

Mrs. Saad

Others Present:

Sean McNeil, Superintendent

David Joye, Business Admin/BOE Secretary

Marilyn Schwartz, Principal

Amy Romano, Principal

Kathy Elgrim, Supervisor

Scott Kiewe, Director

Cheryl Romano, Director

Pat Young, Coordinator

V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION to accept the minutes of the November 27, 2018 Regular Meeting.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 31	4	113
	K 72	5	120
	1 90	6	116
	2 99	7	109
	3 108	8	109
	400	567	Total: 967

B. Fire Drills

Sickles	12/18, 2:00 PM
Knollwood	12/17, 10:00 AM

C. Security Drills

Sickles	12/3, 10:00 AM Lockdown
Knollwood	11/30, 1:00 PM Non Fire Evacuation & Relocation
	12/5, 8:15 AM, Lockdown w/Fire

D. Harassment Intimidation and Bullying Report

MOTION to accept the Harassment, Intimidation and Bullying Report from December 2018.

E. School Community Update

F. Staff Attendance Data – November 2018

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	126	3.5	97.2
Teachers	105	1877	55.0	97.1
Aides	23	412	18.5	95.5
Secretaries	8	144	2	98.6
Custodians	10	189	8	95.8
Coordinators	3	54	1	98.1
TOTAL	156	2802	88	96.9

G. Student Attendance Data – November 2018

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	30	558	51	90.9
Kindergarten	72	1296	82	93.7
First	90	1638	84	94.9
Second	101	1818	110	93.9
Third	108	1944	96	95.1
TOTAL	401	7254	423	94.2

Fourth	115	2070	162	92.2
Fifth	120	2178	105	95.3
Sixth	115	2070	82	96.0
Seventh	109	1962	71	96.4
Eighth	108	1944	88	95.4
TOTAL	567	10224	508	95.0

H. Update on Schools – Principals Schwartz & Romano

I. Community Organization Reports

1. Regional High School Board of Education Meeting(s)
2. PTA
3. Education Foundation
4. Booster Club
5. Footlights
6. Borough Council Meeting

IX. Committee Reports

A. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on 12/17/19**

Items 1 through 8 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 8.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of February in the amount of \$460,213.84.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Account Number From	Description	Amount	Account Number To	Description
11-000-219-104-050-01-0	SUMMER WORK CST	449.00	11-000-219-500-000-01-B	PROF SEMINAR FEES
11-000-221-600-000-00-C	SUPPLIES & MATERIALS	400.00	11-000-221-500-000-01-C	PROF SEMINAR FEES
11-000-230-590-000-04-0	PROF SEMINAR FEES	4,000.00	11-000-230-890-000-01-0	PROF ORGAN FEES/SUPT OFC
11-000-230-895-000-00-0	BOE DUE & FEES	1,000.00	11-000-230-890-000-01-0	PROF ORGAN FEES/SUPT OFC

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated November 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,500,000 in tax levy due to the Board of Education account in January 2019.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/ Max. Amt.
Webinar	A. Cernero	Helping Anxious Children & Families	\$199	N/A	N/A
1/9/19 2/4/19	A. Cernero	Lifelines Training	N/A N/A	Oceanport, NJ W. Long Branch, NJ	N/A N/A
1/31/19 – 2/01/19	C. Romano	Techspo 2019	\$450	Atlantic City, NJ	124
	P. Young		\$450 Rm \$112.95		155
2/06/18	A. Cernero	Section 5504 in NJ – Update	\$199	Edison, NJ	50
2/25/19	N. Bryant	Autism NJ Transition Conference	\$129	Iselin, NJ	52
2/25-26/19	D. Ranahan	NJ AHPERD Annual Convention	\$125	Long Branch, NJ	14
2/25/19 to 3/01/19	C. Romano	PowerSchool EDGE	\$1,900	Lake Buena Vista, Florida	Airfare/hotel/meals: \$3,386.88

6. Tuition Student

Resolution to approve the contract with Spectrum 360 for student S050 for the 2018-2019 school year, retroactive to September 1, 2018 at a rate of \$92,749.83.

7. Settlement Agreement

RESOLUTION to approve the settlement agreement for student S050 as per the attached.

8. Donation

RESOLUTION for the Fair Haven Board of Education to graciously accept a donation in the amount of \$5,000 from the Beaty Family Foundation.

B. Education & Curriculum – *Chairperson, Mrs. Jakub*

▪ **Committee held their monthly meeting on 12/12/18**

Items 1 through 4 under Education on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 4.

1. Academic Calendar

MOTION to approve the 2019-2020 Academic Calendar

2. QSAC District Performance Review

MOTION to approve the submission of the 2018-2019 QSAC DPR's

3. Curriculum

MOTION to adopt the following curricula:

Updated Art Curriculum – Kindergarten to Grade 3

Updated Physical Education Curriculum – Kindergarten to Grade 8

4. School Based Fundraiser

MOTION to approve the Kids Heart Challenge Fundraiser (formerly Jump Rope for Heart and Hoops for Heart) to be held at Sickles and Knollwood Schools during January-February 2019

C. Human Resources - *Chairperson, Mrs. D'Angelo*

▪ **Committee held their monthly meeting on 12/14/18**

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Support Staff

RESOLUTION to approve the salary of Alex Smerecznik effective December 19, 2018 at \$22 per hour.

D. President's Report

Policy

- a. As per the Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following bylaws and policies, as stated:

0169.02P – Board Member Use of Social Networks

- b. Policy Adoption

MOTION to adopt the above policies and regulations.

X. Business Administrator's Report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

C. Dill

K. Ryan

H. Lombardo

XIII. New Business

XIV. Adjournment to Closed Session

RESOLUTION to adjourn to closed session prior to the end of this session for the purpose of discussing student matters and personnel matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 90 minutes. Upon return, action may be taken.

XV. Return to Open Session

XVI. Adjournment