

**ALL VOTING ITEMS WERE APPROVED**

**FAIR HAVEN BOARD OF EDUCATION**

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

**2016-17 BOARD OF EDUCATION GOALS**

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
- Goal 2: Implement and support a District Strategic Plan.
- Goal 3: Continue to improve communications and foster community relations.

**2016-17 DISTRICT GOALS**

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
- Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
- Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
- Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
- Goal 5: Improve communication with our school community across all levels.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, August 23, 2017 at 6:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

**AGENDA**

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

- |                                        |                                       |                                       |
|----------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley  | <input type="checkbox"/> Mrs. Coar    | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Halcrow | <input type="checkbox"/> Mrs. Jakob   |
| <input type="checkbox"/> Mrs. Lang     | <input type="checkbox"/> Mr. Padula   | <input type="checkbox"/> Mrs. Saad    |

Absent:

- |                                        |                                       |                                       |
|----------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley  | <input type="checkbox"/> Mrs. Coar    | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Halcrow | <input type="checkbox"/> Mrs. Jakob   |
| <input type="checkbox"/> Mrs. Lang     | <input type="checkbox"/> Mr. Padula   | <input type="checkbox"/> Mrs. Saad    |

Others Present:

- |                                                      |                                                                    |
|------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Sean McNeil, Superintendent | <input type="checkbox"/> Val Petrone, Business Admin/BOE Secretary |
| <input type="checkbox"/> Cheryl Cuddihy, Principal   | <input type="checkbox"/> Amy Romano, Principal                     |

[ ] Kathy Elgrim, Supervisor  
[ ] Chris Aviles, Coordinator

[ ] Scott Kiewe, Director  
[ ] Pat Young, Coordinator

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION to accept the minutes of the June 28, 2017 Regular Meeting.

MOTION to accept the minutes of the August 3, 2017 Special Meeting

VIII. Superintendent's Report

A. Enrollment	<b>SICKLES</b>	<b>KNOLLWOOD</b>	
	Pre-K 24	4	120
	K 71	5	110
	1 91	6	111
	2 110	7	107
	3 112	8	136
	<b>408</b>	<b>584</b>	<b>Total: 992</b>

B. Fire Drills

Sickles	7/13, 10:15 A.M.
	8/03, 9:00 A.M.
Knollwood	7/12, 9:00 A.M.
	8/02, 11:00 A.M.

C. Security Drills

Sickles	7/20, 10:15 A.M. Lockdown
	8/08, 11:00 A.M. Extended Evacuation-Bomb Threat
Knollwood	7/13, 11:00 A.M. Evacuation
	8/03, 9:00 A.M. Lockdown

D. School Community Update

E. Update on Schools – Principals Cuddihy & Romano

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

- **Committee held their monthly meeting on August 16, 2017**

1. Reports
  - a. Committee Report
  - b. Regional High School Board of Education Meeting(s)
  - c. PTA Meeting
  - d. Education Foundation
  - e. Booster Club
  - f. Borough Council Meeting

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on August 21, 2017**

Items 1 through 12 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 11.

1. Bill Payment - June

RESOLUTION to approve payment of bills and claims for the month of June 2017 in the amount of \$ 368,507.55

2. Transfer of Funds –June 30

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	FROM	TO
\$ 2	11-000-213-100-02-0 sly sub nurses	11-000-213-100-01-0 sly nurses
\$ 1,900	11-215-100-106-01-0 PSD OT ESY	11-000-216-320-00-B purch OT/PT
\$ 8,950	11-000-221-104-01-0 curr dev comp	11-000-218-104-00-0 sly guidance
\$ 1,150	11-000-219-105-00-0 sly CST secrty	11-000-219-390-02-B spec ed exam fees
\$ 2,100	11-000-221-102-00-0 sly curr sup	11-000-219-390-02-B spec ed exam fees
\$ 701	11-000-221-320-00-0 prch ed srvc	11-000-221-500-01-C seminar fees
\$ 5,905	11-000-221-104-01-0 curr dev comp	11-000-222-300-02-0 sftwr maint
\$ 1,955	11-000-222-600-04-S supplies	11-000-223-320-00-D consultant fees
\$ 2,450	11-000-222-600-05-K library	11-000-223-500-01-D seminar fees
\$ 1,040	11-000-222-600-01-S library	11-000-223-500-02-D trvl reimburse
\$ 1,128	11-000-230-100-01-0 sly supt ofc	11-000-230-331-00-0 Legal fees
\$ 3,418	11-000-230-270-00-0 HB - admin	11-000-230-331-00-0 Legal fees
\$ 4,544	11-000-230-530-01-0 tele/internet	11-000-230-331-00-0 Legal fees
\$ 425	11-000-240-105-01-0 sly secretary	11-000-240-105-03-0 sly subs
\$ 796	11-000-230-590-05-0 trvl reimburse	11-000-251-100-00-0 sly bus ofc
\$ 440	11-000-251-600-00-0 supplies	11-000-251-330-00-0 purch prof srvc
\$ 750	11-000-240-500-03-K trvl reimburs	11-000-251-330-00-0 purch prof srvc
\$ 22,385	11-000-261-420-02-J maint building	11-000-262-420-01-0 technology
\$ 1,320	11-000-270-512-01-0 field trips	11-000-270-513-01-0 priv school transp
\$ 1,278	11-000-266-200-00-0 security	11-000-270-513-01-0 priv school transp
\$ 4,100	11-000-291-270-00-0 health bens	11-000-270-513-01-0 priv school transp
\$ 4,390	11-110-100-101-01-0 sly kdgn	11-000-270-515-00-0 spec ed transp
\$ 2,000	11-000-291-270-01-0 dental insur	11-000-270-515-00-0 spec ed transp

\$ 606	11-000-291-241-00-0 PERS annual	11-000-291-220-01-0 TPAF SS
\$ 1,288	11-000-291-241-00-0 PERS annual	11-000-291-220-02-0 PERS SS
\$ 5,415	11-000-262-620-02-0 nat gas	11-000-291-270-05-0 attendance comp
\$ 6	11-110-100-101-01-0 sly kdgn	11-110-100-101-02-0 sly kdgn subs
\$ 2,500	11-120-100-101-01-0 sly Gr 1-5	11-120-100-101-02-0 sly Gr 1-5 subs
\$ 1,782	11-130-100-101-01-0 sly Gr 6-8	11-130-100-101-02-0 sly gr 6-8 subs
\$ 1,380	11-130-100-101-01-0 sly Gr 6-8	11-150-100-101-00-0 sly home instr
\$ 108	11-130-100-101-01-0 sly Gr 6-8	11-190-100-106-01-0 spec program comp
\$ 52,777	11-190-100-270-00-0 health bens	11-190-100-640-02-K textbooks
\$ 390	11-204-100-101-01-0 sly LLD	11-204-100-101-02-0 sly LLD subs
\$ 3,250	11-213-100-101-00-0 sly res rm	11-213-100-101-01-0 sly Res Rm subs
\$ 1,700	11-214-100-101-02-0 Autism ESY	11-214-100-106-01-0 sly aides Autism
\$ 9,494	11-000-217-100-00-0 sly spe aides	11-214-100-106-01-0 sly aides Autism
\$ 705	11-215-100-101-00-0 sly PSD	11-215-100-101-02-0 PSD subs
\$ 3,931	11-215-100-106-00-0 othr sly PSD	11-401-100-100-00-0 sly cocurr
\$ 20	11-402-100-100-00-0 sly athletics	11-402-100-100-01-0 referees

3. Bill Payment – July

RESOLUTION to approve payment of bills and claims for the month of July 2017 in the amount of \$ 343,549.00

4. Bill Payment - August

RESOLUTION to approve payment of bills and claims for the month of August 2017 in the amount of \$582,612.37.

5. Monthly Certification of Board Secretary's /Treasurer's Report

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated June 30, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

6. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,500,000 in tax levy due to the Board of Education account in September.

7. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
9/20-25/17	V. Petrone	ASBO International	\$695	Denver, CO	300 air
9/25-29/17	S. Kiewe	Anti-Bullying Specialist Certificate Program	\$450	Monroe, NJ	150
10/10-11/17 (date change approved in May)	C. Whisten	TPRS Books Workshop	\$289	Newark, NJ	180
10/27/17	A. Romano	Legal One-Bullying Law Update	\$150	Brick, NJ	49
11/01/17	A. Romano	Now That You Are Listening to Your PARCC Math Data What Are You Doing?	\$150	Brick, NJ	49
12/07/17	A. Romano	PARCC ELA Data 2.0 – Taking Advantage of What’s Out There	\$150	Monroe, NJ	50
1/17-19/18	P. Young	Accelerated Group Policy Master Class	\$900	Galloway, NJ	133
5/04/18	A. Romano	Social Media and Cyberbullying Issues in Schools	\$150	Brick, NJ	49

8. Lunch Agreement

RESOLUTION to approve the satellite lunch agreement with Red Bank Regional HS for the 2017-2018 school year. Student regular meals will be charged at \$3.00; premium meals at \$4.25 and adult meals at \$5.00, mileage charged at \$.325.

9. MOESC Non-Public Technology Initiative Agreement

RESOLUTION to approve a program agreement with MOESC to provide technology services to non-public schools within the boundaries of Fair Haven. MOESC will prepare and submit all necessary reporting forms.

10. DOH – Commission For The Blind and Visually Impaired

RESOLUTION to approve a contract to provide educational services by the NJ Commission for the Blind and Visually Impaired from September 1, 2017 to June 30, 2018

11. Stale Dated Checks

RESOLUTION to cancel the following stale dated checks and deposit the amounts into the General Operating Account:

Check Number	Dated	Amount
16015	06/30/2013	\$ 58.00
16516	11/27/2013	\$118.00
16820	03/28/2014	\$ 58.00
17128	06/26/2014	\$ 33.00
17141	06/26/2014	\$ 44.20
17978	01/30/2015	\$ 98.44
18929	11/20/2015	\$ 53.40
19214	01/29/2016	\$ 40.00

C. Education – *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on August 3 & 17, 2017**

Items 1 through 6 under Education on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 7.

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
10/27/17	Elgrim	4	Liberty Science Center	This trip will show how science & technology are embedded in our lives.	Tickets: \$2,341.25 Busses: \$2,400 RN: \$125 Students Pay: \$40
3/22-23/18	Koch	8	Washington, D.C.		Busses: \$9,513

2. 2017-2018 Curricula

MOTION to approve the following Curricula for the 2017-2018 school year.

- a. English Language Arts K-8
- b. Math K-8
- c. Science K-5
- d. Fair Haven Innovates, 21<sup>st</sup> Century Life & Careers, Technology 3-8
- e. Science 6-8
- f. Social Studies K-8
- g. Health & Physical Education K-8
- h. Visual & Performing Arts K-8
- i. World languages K-8

3. Charlotte Danielson Teacher Evaluation Model

MOTION to approve the charlotte Danielson 2013 FfT as the district teacher & staff evaluation model for 2017-2018.

4. Report Card Committees

MOTION to approve the following report card committees at a rate of \$30 and hour not to exceed 10 hours per member

<b>K-5<sup>th</sup> Grade Committee</b>	<b>6<sup>th</sup> – 8<sup>th</sup> Grade Committee</b>
Susan Bennett Monica Caruso Jessica Doughery Kathleen Foderaro Kristen Goode Stephanie Homyak Kate Gagliano* Courtney Setaro	Tara Barnett* Chris Beattys Bob Cilmi* Tracy Cook Gabrielle Illiano Betsy Koch Leann Lanza Ann Marie McCarthy Gwen Prendimano
<b>Special Area Teachers</b> Jessica Heeren Roseanne La Brocca Vince Mottern Dan Ranahan Kara Stanziale June Sustick	
*Special Education	

5. Marking Periods

MOTION to approve 4 Marking Periods for formal reporting of grades for the 2017-2018 school year according to the following schedule:

Marking Period 1: September 7, 2017 – November 15, 2017 – 45 days
Marking Period 2: November 16, 2017 – January 31, 2018 – 45 days
Marking Period 3: February 1, 2018 – April 13, 2018 – 45 days
Marking Period 4: April 14, 2018 – June 19, 2018 – 46 days

6. Future Ready Proclamation

MOTION to approve the following proclamation:

**Participation in Future Ready Schools NJ**

**Whereas** – The Fair Haven Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

**Whereas** – The Fair Haven Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

**Therefore, it is resolved** that the Fair Haven Board of Education agrees to participate in the Future Ready Schools – New Jersey.

**We hereby appoint** Christopher Aviles, Coordinator of Innovation and 21<sup>st</sup> Century Skills, to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

**We do hereby recognize** Christopher Aviles, Coordinator of Innovation and 21<sup>st</sup> Century Skills, will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

**We agree to** follow through with the district’s commitment and support our schools to achieve certification through the future Ready Schools – New Jersey Certification Program.

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

▪ **Committee held their monthly meeting on August 21, 2017**

Items 1 through 4 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 4.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Resignations

1. RESOLUTION to accept the resignation of Carolina Soden effective July 21, 2017
2. RESOLUTION to accept the resignation of Cara Pagan effective August 3, 2017
3. RESOLUTION to accept the resignation of Corrine Rutt effective August 2, 2017.

b. Appointments

1. RESOLUTION to appoint Andrea Cernero as a guidance counselor for the 2017-2018 school year. FTE 1.0, 5MA, \$56,918
2. RESOLUTION to appoint Anita Wade as a Spanish teacher for the 2017-2018 school year. FTE 1.0, 6BA+30, \$56,918

c. Child Care Leave

RESOLUTION to accept the request for a leave of absence from J. Morgan Bufano effective on or about January 12, 2018 through June 30, 2018.

d. Salary Revisions

RESOLUTION to approve the revised salaries of the following due to an increase in their FTEs from .66:

Nicole DelTin – FTE .73, \$43,174  
Melissa Gibson – FTE .73, \$43,558  
Jennifer Maloney – FTE .71, \$36,933  
Amanda McGrade – FTE .73, \$46,405

2. Support Staff

a. Custodial Staff Salaries

RESOLUTION to approve the salaries for the custodial staff for 2016-2017 and 2017-2018:

<b>Employee</b>	<b>2016-2017</b>	<b>2017-2018</b>
Arnold Booth	\$43,249	\$44,766
Angel Caraballo	\$49,897	\$51,412
Manuel Costa	\$42,399	\$43,916
Michael Covert	\$48,380	\$49,895



Steven Gearl	\$43,399	\$44,916
Henry Nemser	\$42,799	\$44,316
Joyce Read	\$43,399	\$44,916
Richard Weber	\$44,807	\$46,324

b. Appointments

RESOLUTION to approve the appointments of the following support staff for the 2017-2018 school year:

Andrea Delia, Instructional Assistant - \$20/hour  
 Kathryn Eddy, Instructional Assistant - \$20/hour  
 Daniella Meloro, Instructional Assistant - \$20/hour

3. Fall Sports Coaches

RESOLUTION to appoint the following coaches for Fall Sports:

Joelle Bagley - Field Hockey, \$3,675  
 Numar Vasquez - Boys Soccer, \$3,675  
 Karen Venti - Girls Soccer, \$3,675  
 Allison Duffy - Cross Country, \$2,625  
 Christopher Stephan - Cross Country, \$2,625

4. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2017-2018 school year.

Rose	Abels		Maria Lisa	Hyduke
Marjorie	Abson		Laura	Keats
Elizabeth	Antonio		Courtney	Kemler
Lisa	Bollinger		Tricia	LeBaron
Tina	Brendel		Sarah	Mantz
Melanie	Brown		Kerry	Maguire
Barbara	Cadamuro		Laurie	McManus
Marianne	Carroll		Allyson	Neurohr
Andrea	Cavalluzzi		Sheilah	Olson
Margaret	Dengler		Krista	Portelli
Suzanne	Duffy		Marisa	Rosenthal
Andrea	Edler		Joseph	Spernal
Laurie	Fusco		Maria	Stasinopoulos-Tsakirus
William	Heath		Kelly	Tambaro
Charles	Hoffman		Gunnar	Tilly
Theresa	Horney		Lisa	Unger
Rose	Horré		Anne	VanHemmen

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on August 21, 2017**

Items 1 through 2 under Legislative & Policy on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 2.

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

P & R 1240	Evaluation of Superintendent (M)
P & R 3126	District Mentoring Program
P & R 3221	Evaluation of Teachers (M)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
P & R 3240	Professional Development for Teachers and School Leaders (M)
P & § 5610	Suspension (M)
P 5620	Expulsion (M)
P & R 7424	Bed Bugs
P 8550	Unpaid Meal Charges/Outstanding Food Service Charges (M)

## 2. Policy Adoption

MOTION to adopt the above policies and regulations.

## G. President's Report

## X. Business Administrator's Report

### A. Tuition Student (s)

RESOLUTION to approve the contract with Holmdel Schools to accept tuition student R087 for the 2017-2018 school year at a rate of \$86,252.00

RESOLUTION to approve the contract with Rumson Schools to accept tuition student R078 for the 2017-2018 school year at a rate of \$51,090.41

RESOLUTION to approve the contract with Bridge Academy for student S045 for the 2017-2018 school year in the amount of \$45,507.00

RESOLUTION to accept non resident tuition students, as per policy 5111, R099 and R100 in grades 1.

RESOLUTION to accept non resident tuition student, as per policy 5111, R101 in grade K.

RESOLUTION to accept non resident tuition students, as per policy 5111, R102 into the PreK Program

RESOLUTION to accept two non resident tuition students, as per policy 5111, R103 and R104 into grade K and the PreK Program

RESOLUTION to accept non resident tuition student, as per policy 5111, R105 into grade 8 Program

B. Monmouth Behavioral Therapy

RESOLUTION to approve Monmouth Behavioral Therapy to provide behavioral support services at a rate of \$42.50 an hour, from September 1, 2017 through June 30, 2018.

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

XIII. New Business

XIV. Adjournment