

ALL VOTING ITEMS WERE APPROVED

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
Goal 2: Implement and support a District Strategic Plan.
Goal 3: Continue to improve communications and foster community relations.

2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
Goal 5: Improve communication with our school community across all levels.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, April 26, 2017 at 7:00 P.M. in the Knollwood All-Purpose Room on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. D'Angelo
<input type="checkbox"/> Mrs. Coleman	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakob
<input type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Absent:

<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar	<input type="checkbox"/> Mrs. D'Angelo
<input type="checkbox"/> Mrs. Coleman	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakob
<input type="checkbox"/> Mrs. Lang	<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad

Others Present:

<input type="checkbox"/> Sean McNeil, Superintendent	<input type="checkbox"/> Val Petrone, Business Admin/BOE Secretary
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|--|---|
| <input type="checkbox"/> Cheryl Cuddihy, Principal | <input type="checkbox"/> Amy Romano, Principal |
| <input type="checkbox"/> Kathy Elgrim, Supervisor | <input type="checkbox"/> Scott Kiewe, Director |
| <input type="checkbox"/> Chris Aviles, Coordinator | <input type="checkbox"/> Pat Young, Coordinator |

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

VII. Consideration of Minutes

MOTION to accept the minutes of the March 22, 2017 Regular Meeting.

MOTION to accept the minutes of the March 30, 2017 Closed Session Meeting

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 27	4	111
	K 69	5	112
	1 107	6	108
	2 110	7	137
	3 117	8	123
	430	591	Total: 1021

B. Fire Drills

Sickles	4/18, 12:40 P.M.
Knollwood	4/19, 02:15 P.M.

C. Security Drills

Sickles	4/25, 10:15 A.M. – Lockdown – Shooter
Knollwood	4/20, 02:30 P.M. - Evacuation

D. Harassment Intimidation and Bullying Report

MOTION to accept the Harassment, Intimidation and Bullying Report from March 2017.

E. School Community Update

F. Staff Attendance Data – March 2017

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	155	6	96.1
Teachers	103	2266	112.5	95.0
Aides	29	638	22.5	96.7
Secretaries	8	176	2	98.9
Custodians	8	184	5	97.3
Coordinators	2	44	0	100.0
TOTAL	157	3463	148	95.7

G. Student Attendance Data – March 2017

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	594	49	91.69
Kindergarten	69	1518	62	95.92
First	107	2354	109	95.37
Second	110	2420	118	95.12
Third	117	2574	134.5	94.77
TOTAL	430	9460	472.5	95.00

Fourth	111	2442	121	95.05
Fifth	112	2464	151	93.87
Sixth	108	2376	118	94.99
Seventh	137	3014	124.5	95.87
Eighth	123	2706	135	95.01
TOTAL	591	13002	649.5	95.00

H. Update on Schools – Principals Cuddihy & Romano

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Lang*

▪ **Committee held their monthly meeting on 4/19/17**

1. Reports

- a. Committee Report
- b. Regional High School Board of Education Meeting(s)
- c. PTA Meeting
- d. Education Foundation
- e. Booster Club
- f. Borough Council Meeting

2. Environmental Club

MOTION to approve of the Environmental Club 5K Clean Ocean Act fundraiser May 14, 2017.

3. Kortney Rose

MOTION to approve of the Kortney Rose Foundation Fundraiser to be held at Sickles School May 1st – 19th, 2017

B. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on 4/24/17**

Items 1 through 7 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 7.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of April in the amount of \$540,716.88.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

Amount	From	To
\$16,750	11-000-216-100-00-0 rel srvcs sly	11-000-217-100-00-0 aides
\$ 4,686	11-000-222-100-00-0 librarians	11-000-219-104-00-0 CST
\$ 1,000	11-000-230-100-01-0 super ofc	11-000-251-100-00-0 Bus ofc
\$10,000	11-120-100-101-01-0 Gr 1-5	11-110-100-101-01-0 Kdgn
\$ 4,500	11-120-100-101-01-0 Gr 1-5	11-130-100-101-01-0 Gr 6-8
\$12,000	11-120-100-101-01-0 Gr 1-5	11-214-100-106-00-0 Autism aides
\$ 4,000	11-000-221-176-00-0 Math Coach	11-000-230-331-00-0 legal fees
\$ 400	11-000-221-176-00-0 Math Coach	11-000-240-500-02-S trvl
\$ 250	11-000-100-566-00-0 tuition prv schl	11-000-100-569-00-0 tuition other
\$ 5,000	11-000-221-320-00-0 purch srvcs	11-000-223-500-01-D prof seminars
\$ 2,000	11-000-223-320-00-D consultant fees	11-000-223-500-02-D trvl reimburse
\$ 500	11-000-240-800-02-K prof organz fees	11-000-240-600-01-S ofc supplies
\$ 500	11-000-240-800-02-K prof organz fees	11-000-240-600-02-K ofc supplies
\$ 875	11-000-270-512-01-0 field trip fees	11-000-270-512-02-0 ex-curr trans
\$12,000	11-000-291-241-00-0 PERS annual obl	11-000-270-513-01-0 priv school tran
\$ 3,000	11-000-262-100-03-0 sly lunch aides	11-190-100-106-02-0 sly prof lunch aides
\$ 2,000	11-000-222-600-08-K supplies	11-190-100-610-02-K supplies K
\$ 320	11-204-100-101-01-0 Sly LLD tchr	11-204-100-101-02-0 sly subs LLD
\$ 205	11-213-100-101-00-0 RES Rm tchr	11-215-100-101-02-PSD subs
\$ 200	11-402-100-800-00-0 otr objects	11-402-100-600-00-0 supplies

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated March 31, 2017, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$2,293,620 in tax levy due to the Board of Education account in April.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
5/01/17	S. Reid	Creatively Differentiate to Improve Student Learning, Understanding & Success in the 6-12 Grade Math Classroom	\$149	Monroe, NJ	80
5/17/17	J. Miller	Writing Policies & Health Record Maintenance – electronic & paper	\$50	Freehold, NJ	38
6/6/17	J. Miller	Adrenal Disorders in Children	\$50	Freehold, NJ	38
2017-18	K. Burghart	Wilson Level 1 Certification Training	Approx. \$2700	TBD	N/A

6. RESOLUTION to approve the YMCA Contract to Provide Before & Aftercare Services for the 2017-18 school year.

7. RESOLUTION to approve the BNL contract to provide School Pictures for the 2017-18 through 2019-20 School Years

C. Education – *Chairperson, Mrs. Coleman*

- **Committee held their monthly meeting on 4/19/17**

Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
5/15/17	Costello	7	Monmouth County Career Center, Freehold	Orientation for students & parents in grade 7 for next year's grade 8 evaluations and vo-tech opportunities in high school	Bus shared cost w/Rumson: \$275

D. Personnel/Board Staff Relations - *Chairperson, Mrs. Buckley*

- **Committee held their monthly meeting on 4/20/17**

Items 1 through 7 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 7.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Retirements

1. RESOLUTION to accept the letter of retirement from Patricia Wood effective June 30, 2017 with regret.
2. RESOLUTION to accept the letter of retirement from Carol Russo effective June 30, 2017 with regret.

b. Authorization of Non-Tenured Teacher Appointment contracts and Statements

RESOLUTION to offer contracts to 36 non-tenured staff members for the 2017-2018 school year.

Norma	Azar	56,918		Jennifer	Mancino	35,289*
Joelle	Bagley	53,018		Amy	Mannino	53,118
Christopher	Beattys	69,468		Ann Marie	McCarthy	54,518
Nicole	Bryant	55,418		Ami	Ohe	55,418
Kevin	Burke	53,018		Cara	Pagan	56,518
Monica	Caruso	55,418		Corinne	Piotrowski	53,018
Thomas	Costello	75,668		Gwendolyn	Prendimano	57,718
Nicole	Del Tin	41,955*		Sean	Reid	59,743
Jacqueline	Diez	72,068		Marilyn	Schwartz	79,968
William	Dodich	53,518		Falilou	Seck	57,118
Allison	Duffy	55,718		Courtney	Setaro	55,718
Stephanie	Frankel	53,518		Kathleen	Smith	53,018
Nicole	Freitas	53,018		Carolina	Soden	66,468
Melissa	Gibson	39,381*		Christopher	Stephan	56,918
Karen	Hauge	37,368*		Matthew	Strobel	75,668
Stephanie	Homyak	53,018		Numar	Vasquez	55,918
Kimberly	Lagrotteria	61,543		Elizabeth	Verbovsky	58,118
Leeann	Lanza	53,018		Carolina	Whisten	66,468

* Indicates that FTE is less than 1.0. This is a part-time employee.

c. Authorization of Tenured Teacher Reappointments

RESOLUTION to issue letters of reappointment to 60 tenured teachers for the 2017-2018 school year.

Tara	Barnett	59,668		Kevin	Lydon	66,468
Kathleen	Bayer	91,468		Melissa	Maguire	61,543
Susan	Bennett	66,968 pro-rated		Susan	Makofsky	92,518
Catherine	Boccino	70,518		Sara	Marino	67,168
J. Morgan	Bufano	54,518		Tara	Mattison	62,743
Kristen	Burghart	83,868		Lisa	McCabe	79,218
Kerri	Campanella	59,143		Amanda	McGrade	39,034*

Melanie	Chayette	57,268		Charles	Merton	55,718
Robert	Cilmi	60,368		Judith	Miller	73,668
Mallory	Coffin	36,378*		Kathleen	Mills	56,918
Tracy	Cook	59,668		Vincent	Mottern	59,143
Elizabeth	Crowley	92,768		Catherine	Myrhum	93,768
James	DiPalma	61,543		Dennise	O'Grady	69,668
Alison	Dooley	55,718		Hugh	O'Hare	58,118
Andrew	Dougherty	64,168		Domenica	Oliveira	56,918
Jessica	Dougherty	75,468		Rose	Raibick	91,368
Nancy	Gennusa	79,868		Daniel	Ranahan	65,968
Patrice	Gifol-Horan	73,168		Kerry	Ryan-Leahey	59,668
Kristen	Goode	64,768		Maria	Schiano	63,568
Nicole	Green	58,118		Katrina	Snyder	58,118
Pamela	Greenhall	65,968		Patricia	Spano	58,468
Matthew	Growick	56,918		Courtney	Speck	58,118
Jennifer	Halloran	80,868		Kara	Stroebe	63,568
Dana	Hughes	74,368		Jennifer	Supko	60,268
Gabrielle	Illiano	68,268		June	Sustick	56,918
Mary	Keefe	93,118		Robert	Talmage	90,118
Kerry	Kennedy	49,017*		Michele	Venino	73,068
Elizabeth	Koch	78,918		Karen	Venti	56,918
RoseAnn	LaBrocca	76,168		Kristen	Walls	65,968
Aimee	Langa	65,968		Susan	Wyckoff	72,568

* Indicates that FTE is less than 1.0. This is a part-time employee.

d Extra Curricular

RESOLUTION to approve the appointment of the following staff to serve as baseball and softball game monitors at \$22/hour:

Gwendolyn Prendimano
Kevin Burke

e. Leave Replacement

RESOLUTION to appoint Corrine Rutt as a replacement guidance counselor for Cara Pagan effective May 1, 2017 through November 1, 2017. \$54,218 16/17- \$54,418 17/18

f. Leaves of Absences

1. RESOLUTION to extend the leave of absence for Patrice Horan through April 28, 2017.

2. RESOLUTION to approve the leave of absence for Rose Raibick from April 5, 2017 until further notice.
3. RESOLUTION to approve the leave of absence for Cara Pagan from May 4th 2017 through October 31st, 2017.

g. Home Instruction

RESOLUTION to approve 10 hours per week of home instruction for a 6th grade student from 4/25/17 until a date to be determined.

2. Support Staff Reappointments

- a. RESOLUTION to issue reappointment contracts to the following support staff for the 2017-2018 school year:

Shannon Gutt	P/T School Secretary – 10 months	14,802
Jo Heath	School Secretary – 12 months	45,381
Kathleen Hadley	Spec. Services Secretary –12 months	43,356
Joanna Mozino	School Secretary – 10 months	35,052
Theresa Zdeb	School Secretary – 12 months	44,206

- b. RESOLUTION to issue reappointment letters to the following custodians for the 2017-18 school year:

Due to the absence of a salary guide between the Fair Haven Custodial Association and the Board of Education for the 2016-2017 and 2017-2018 school years, custodial salaries will remain at the 2015-16 level. Upon successful conclusion of negotiations, amended salary statements will be issued.

Arnold Booth	Sickles	41,577
Angel Caraballo	Knollwood	48,223
Manuel Costa	Knollwood	40,727
Michael Covert	Knollwood	46,258
Steven Gearl	Knollwood	41,720
Henry Nemser	Sickles	40,727
Joyce Read	Sickles	41,727
Richard Weber	Knollwood	43,135

3. Related Services Reappointments

RESOLUTION to reappoint the following contracted related services personnel for the 2017-2018 school year:

Terri Collings	Occupational Therapist 75/Hr.
Sibel Zentai	Physical Therapist 70/Hr.

4. ESY

MOTION to approve the following 2017 ESY staff – July 5 to August 11, 2017:

PROGRAM	TEACHER	INSTR. ASSISTANTS/PARAS
Preschool/Kindergarten	Nancy Gennusa \$48/hour	

ABA I	Nicole Bryant \$48/hour	Alison Distefano \$20/hour Lori Valentine \$20/hour
ABA II	Domenica Oliveira \$48/hour	Laurie Morales \$20/hour Sarah Lovgren \$20/hour Elsa VanCleve \$20/hour Jennifer Maloney \$20/hour
Resource, Grades 1 & 2	Kate Gagliano \$48/hour	Vacant \$15/hour
Resource, Grades 3 – 4	Rose Raibick \$48/hour	Joan Kingdon \$15/hour
ABA - Grades 4 – 5	Karen Venti \$48/hour	Laura Jensen \$20/hour Courtney Speck \$20/hour Todd Schmeling \$20/hour
ABA Grades 6 – 8	Sharon Krellin \$48/hour	Cindy Donohue \$20/hour Alex Smerecznik \$20/hour
LLD	Kevin Burke \$48/hour	Danielle Mendillo \$15/hour
BCBA Consult	Beth Keefe \$100/hour-Not to exceed 35 hours	
Nurse	Judy Miller \$48/hour	
OT	Elizabeth Verbovsky \$48/hour	
PT	Sibel Zentai \$70/hour	
Speech	Chloe LaBella \$48/hour Megan Foley (substitute as needed)	
CST – as needed	Matthew Strobel Thomas Costello Nicole Green	
LDTC as needed	Kristen Burghart	

5. Stokes 2017

a. Chaperones

RESOLUTION to approve the following to attend Stokes as special education chaperones.

Cindy Donohue \$630
Alex Smerecznik \$630
Elsa VanCleve \$630
Sharon Krellin as needed (\$210 overnight stipend)

b. Volunteer Approvals

MOTION to approve the following volunteers for the 6th grade Stokes trip May 30, to June 2, 2017.

Russell Ashinoff	Greg Barry	Kathleen Beausoleil	Lisa Becker
Jason Brown	Christian Burns	Mary Beth Burns	Sarah Burns
Barbara Cadamuro	Kim Callas	Janine Cannon	Marianne Carroll
Jason Corrigan	Jenny Costello	Michael Dalfonzo	Loretta Daluise
Michael D'Angelo	Edie Marie Darcy	Mike Del Vecchio	Desiree De Monte
Bob Dengler	Shawn Devlin	Melissa Doherty	John Paul Doonan
Lisa Fallon	Jodie Edwards	Carrie Eustace	Sharon Everett
Erin Gotch	Cindy Gagliano	Kim Gibson	Patrick Gorman
Tara Jordan	Mike Halfacre	Janice Hinchcliffe	John Joyce
Angie Kalman	Courtney Kemler	Bill Kilbride	Erik Kuras
Doug Lindgren	John Lomba	Jim Mannino	Sean McAndrews
Amy McCarthy	Donna McCormack	Toma Milouchev	Lynn Moore
Julie Chan-Moroney	Eric Munt	Anna Nowinowska	Jennifer O'Connor
Thomas Pantaleo	Joe Papa	Janice Peluso	Jared Plessner

Karen Pyndus	Bill Rehder	Gail Reid	Lauren Reid
Chris Rodriguez	Marisa Rosenthal	David Ross	Clare Ryan
Matt Ryan	Beth Sanville	Cristina Santos	Jackie Santos
Omer Shorshi	Erin Simpson	Lauren Steets	Matthew Stypul
Rob Sypeck	Bonnie Thomas	Kirk Thomson	Justin Tice
Bob Townshend	Alex Turoczi	Phyllis Venancio	Dirk Walker

6. Student Teacher

MOTION to approve Danielle Maschiocchi, a Monmouth University student to complete her speech language externship under the supervision of Susan Makofsky September to December 2017.

7. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2016-2017 school year pending results of criminal history review where required.

Krista Santoro

E. Legislative & Policy - *Chairperson, Mrs. Halcrow*

▪ **Committee held their monthly meeting on 4/21/17**

Items 1 through 2 under Legislative & Policy on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 2.

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

- P0000.01 Introduction
- P0000.02 Introduction
- P0000.03 Introduction
- P2415.06 Unsafe School Choice Option – Policy
- R2460.16 Special Education Instructional Material to Blind or Print-Disabled Students Regulation
- P2464 Gifted and Talented Students
- P2622 Student Assessment
- P3160 Physical Examination
- R3160 Physical Examination
- P4160 Physical Examination
- R4160 Physical Examination
- P5116 Education of Homeless Children
- R5116 Education of Homeless Children
- P7446 School Security Program
- P8350 Records Retention

As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policies and regulations:

- P2460 Special Education
- R2460 Special Education

- R2460.1 Special Education - Location, Identification, and Referral
- R2460.8 Special Education - Free and Appropriate Public Education
- R2460.9 Special Education - Transition From Early Intervention Programs to
Preschool Programs
- R2460.15 Special Education - In-Service Training Needs for Professional and
Paraprofessional Staff
- P2467 Surrogate Parents and Foster Parents

2. Policy Adoption

MOTION to adopt the above policies and regulations.

G. President's Report

X. Business Administrator's Report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

XIII. New Business

XIV. Adjournment to Closed Session

RESOLUTION to adjourn to closed session prior to the end of this session for the purpose of discussing student matters . Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 30 minutes. Upon return, action may be taken.

XV. Return to Open Session

XVI. Adjournment