

ALL VOTING ITEMS WERE APPROVED

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2017-2018 BOARD OF EDUCATION GOALS

- Goal 1:** Continue with professional development to become a certified board.
- Goal 2:** Improve communication and partnerships between the community, families, students and board of education.
- Goal 3:** Investigate and analyze the viability of moving forward with a facility referendum as outlined in the Strategic Plan.

2017-18 DISTRICT GOALS

- Goal 1:** Develop, implement, and support a new quarterly reporting period by moving to a 4 Marking Period calendar, creating a new report card, and implementing a formal benchmarking schedule for students with increased data to be shared with staff, students, parents & guardians.
- Goal 2:** Foster and develop staff mastery of newly adopted curricula to ensure sound instructional practice and improved student outcomes for all learners.
- Goal 3:** Expand our capacity to provide meaningful feedback to our staff to improve professional development by implementing the Charlotte Danielson teacher evaluation model.
- Goal 4:** Maintain the newly expanded articulation and professional collaboration opportunities with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders.
- Goal 5:** Improve communication with our school community by completing our district website conversion and transition to the School Messenger Communicate platform.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education will be held on Wednesday, April 25, 2018 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance

- IV. Roll Call

Present:

- | | | |
|--|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley | <input type="checkbox"/> Mrs. Coar | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Jakub | <input type="checkbox"/> Mrs. Lang |
| <input type="checkbox"/> Mr. Menzer | <input type="checkbox"/> Mr. Padula | <input type="checkbox"/> Mrs. Saad |

Absent:

- | | | |
|--|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Mrs. Buckley | <input type="checkbox"/> Mrs. Coar | <input type="checkbox"/> Mrs. Coleman |
| <input type="checkbox"/> Mrs. D'Angelo | <input type="checkbox"/> Mrs. Jakub | <input type="checkbox"/> Mrs. Lang |
| <input type="checkbox"/> Mr. Menzer | <input type="checkbox"/> Mr. Padula | <input type="checkbox"/> Mrs. Saad |

Others Present:

- | | |
|--|---|
| <input type="checkbox"/> Sean McNeil, Superintendent | <input type="checkbox"/> Valery Petrone, Business Admin/BOE Secretary |
| <input type="checkbox"/> Cheryl Cuddihy, Principal | <input type="checkbox"/> Amy Romano, Principal |
| <input type="checkbox"/> Kathy Elgrim, Supervisor | <input type="checkbox"/> Scott Kiewe, Director |
| <input type="checkbox"/> Chris Aviles, Coordinator | <input type="checkbox"/> Pat Young, Coordinator |

V. Mission Statement

The mission of the Fair Haven School District is to provide a strong academic foundation and to educate, challenge, and inspire students to reach their full potential.

VI. Recognition of Visitors

Mega Skills winners

VII. Consideration of Minutes

MOTION to accept the minutes of the March 28, 2018 Regular Meeting.

MOTION to accept the minutes of the April 17, 2018 Budget Workshop meeting.

VIII. Superintendent's Report

A. Enrollment	SICKLES	KNOLLWOOD	
Pre-K	27	4	116
K	71	5	113
1	88	6	112
2	110	7	107
3	110	8	136
	406	584	Total: 990

B. Fire Drills

Sickles	4/17, 2:00 P.M.
Knollwood	4/18, 2:15 P.M.

C. Security Drills

Sickles	4/25, 9:40 A.M., Extended Evacuation-Bomb Threat
Knollwood	4/10, 12:15 P.M., Active Shooter

D. Harassment Intimidation and Bullying Report

There are no Harassment, Intimidation and Bullying Investigations to Report from April 2018.

E. School Community Update

F. Staff Attendance Data – March 2018

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	7	142	6	95.8
Teachers	101	1972	86	95.6
Aides	31	620	23.5	96.2
Secretaries	7	140	.5	99.6
Custodians	9	198	11.5	94.2
Coordinators	2	40	5	87.5
TOTAL	153	3112	127.5	95.9

G.

Student Attendance Data – March 2018

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	26	520	35	93.05
Kindergarten	71	1420	69	95.14
First	88	1760	76	95.68
Second	110	2200	102	95.36
Third	110	2200	104	95.27
TOTAL	405	8100	386	95.22

Fourth	116	2320	118	94.91
Fifth	113	2280	123	94.57
Sixth	112	2240	138	93.81
Seventh	107	2140	136	93.60
Eighth	136	2720	148.5	94.47
TOTAL	584	11700	663.5	94.29

H. Update on Schools – Principals Cuddihy & Romano

I. Community Organization Reports

1. Regional High School Board of Education Meeting(s)
2. PTA
3. Education Foundation
4. Booster Club
5. Footlights
6. Borough Council Meeting

IX. Committee Reports

A. Finance/Operations – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on April 23**

Items 1 through 7 under Finance on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 7.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of April in the amount of \$556,649.10.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$ 300	11-000-213-600-060-01-S health supplies	11-000-213-100-050-02-0 sly nurse sub
\$ 375	11-000-100-566-000-00-0 tuition priv schools	11-000-213-100-060-02-0 sly nurse sub
\$ 950	11-000-213-600-050-02-K health supplies	11-000-213-300-050-02-0 othr med srvcs
\$1,050	11-000-100-566-000-00-0 tuition priv schools	11-000-217-100-060-00-0 sly sp ed aides
\$2,800	11-000-100-566-000-00-0 tuition priv schools	11-000-219-390-000-01-B consultant fees
\$ 550	11-000-100-566-000-00-0 tuition priv schools	11-000-219-600-000-00-B supp/material CST
\$3,500	11-190-100-106-060-02-0 sly prof lunch aides	11-190-100-106-050-02-0 sly prof lunch aides
\$ 700	11-190-100-610-050-00-0 supplies K-8	11-190-100-610-060-00-0 supplies K-8
\$ 575	11-213-100-101-060-01-0 sly subs Resource Rm	11-213-100-101-050-01-0 sly subs Resource Rm
\$ 575	11-214-100-101-060-01-0 sly subs Autism	11-214-100-101-050-01-0 sly subs Autism
\$ 225	11-215-100-106-060-00-0 othr sly PSD	11-215-100-101-060-02-0 sly subs PSD

3. Monthly Certification of Board Secretary's /Treasurer's Reports

Be it Resolved that the financial reports of the Secretary to the Board of Education and the Report of the Treasurer of School Monies dated March 31, 2018, which are in agreement, be accepted and submitted and attached to and made part of the minutes of this meeting.

Be it further resolved that pursuant to NJAC 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$410,209.00 in tax levy due to the Board of Education account in May 2018.

5. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
5/28 – 6/1	A. Dougherty	Stokes		Branchville, NJ	250
5/29 – 6/1	R. Cilmi	Stokes		Branchville, NJ	185
	A. McCarthy				185
8/6-10/18	J. Maloney	Teachers' College June Reading Institute	\$850	New York, NY	\$55/day

6. Fundraiser Approval

RESOLUTION to approve the Booster Club’s 2018 Transition Day Cinch Sack Fundraiser for late April/early May 2018

7. Grant Approval

RESOLUTION to graciously accept a generous grant in the amount of \$10,000 from a donor who wishes to remain anonymous

B. Education & Curriculum – *Chairperson, Mrs. Jakub*

▪ **Committee held their monthly meeting on April 18, 2018**

Items 1 through 2 under Education on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 2.

1. Field Trips

RESOLUTION to approve the following field trips:

Date	Teacher(s)	Grade	Destination	Relevance	Cost
5/29 – 6/1	A. Dougherty A. Langa	6	Stokes	Provide a variety of experiences based in cross curricular activities that are aligned with district curriculum while also team building with our entire 6 th grade.	Buses: \$4,950 Students Pay: \$200

2. Homeschooling

MOTION to acknowledge the following two students to be homeschooled in accordance with NJSA 18A:38

- Kindergarten student NM
- First grade student AS

C. Human Resources - *Chairpersons, Mrs. D’Angelo, Mr. Padula*

▪ **Committee held their monthly meeting on April 19**

Items 1 through 7 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION to approve Items 1 through 7.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Curriculum Committees

RESOLUTION to approve Jessica Dougherty for 4th social studies grade curriculum committee at \$33 per hour not to exceed 12 hours.

b. Authorization of Non-Tenured Teacher Appointment contracts and Statements

RESOLUTION to offer contracts to 39 non-tenured staff members for the

2018-2019 school year.

Norma	Azar	\$58,318		Leeann	Lanza	\$57,018
Joelle	Bagley	\$53,718		Jennifer	Maloney	\$37,430
Christopher	Beattys	\$72,818		Jennifer	Mancino	\$36,157
Nicole	Bryant	\$56,118		Amy	Mannino	\$53,818
Kevin	Burke	\$53,718		Gwendolyn	Mayer	\$58,918
Monica	Caruso	\$56,118		Taylor	Milanowycz	\$52,718
Andrea	Cernero	\$58,318		Ami	Ohe	\$56,118
Thomas	Costello	\$79,118		Kristin	Olesko	\$55,118
Nicole	Del Tin	\$49,740		Corinne	Piotrowski	\$53,718
Jacqueline	Diez	\$75,518		Sean	Reid	\$61,943
William	Dodich	\$54,718		Alexandra	Rosen	\$53,218
Allison	Duffy	\$57,468		Marilyn	Schwartz	\$83,068
Stephanie	Frankel	\$54,718		Courtney	Setaro	\$57,468
Nicole	Freitas	\$53,718		Kathleen	Smith	\$57,018
Kate	Gagliano	\$53,818		Christopher	Stephan	\$58,668
Melissa	Gibson	\$46,431		Matthew	Strobel	\$79,118
Jessica	Heeren	\$52,718		Elizabeth	Verbovsky	\$59,868
Emily	Hermesen	\$52,718		Anita	Wade	\$58,668
Stephanie	Homyak	\$53,718		Carolina	Whisten	\$69,818
Kimberly	Lagrotteria	\$63,743				

c. Authorization of Tenured Teacher Reappointments

RESOLUTION to issue letters of reappointment to 59 tenured teachers for the 2018-2019 school year.

Tara	Barnett	61,743		Melissa	Maguire	63,743
Kathleen	Bayer	91,968		Susan	Makofsky	93,268
Catherine	Boccino	73,968		Sara	Marino	70,818
Jennifer Morgan	Bufano	55,918		Tara	Mattison	64,943
Kristen	Burghart	87,968		Lisa	McCabe	82,618
Kerri	Campanella	61,343		Amanda	McGrade	46,130
Melanie	Chayette	59,343		Charles	Merton	57,468
Robert	Cilmi	62,543		Judith	Miller	76,518
Mallory	Coffin	37,302		Vincent	Mottern	61,343
Tracy	Cook	61,743		Catherine	Myrhum	94,268
Elizabeth	Crowley	93,268		Dennise	O'Grady	73,118
James	DiPalma	63,743		Hugh	O'Hare	59,868
Alison	Dooley	57,468		Domenica	Oliveira	58,318
Andrew	Dougherty	67,218		Rose	Raibick	91,868
Jessica	Dougherty	78,568		Daniel	Ranahan	69,018
Nancy	Gennusa	82,968		Kerry	Ryan-Leahey	61,743
Patrice	Gifol-Horan	76,618		Maria	Schiano	66,143
Kristen	Goode	67,818		Falilou	Seck	58,318
Nicole	Green	59,868		Katrina	Snyder	59,868
Pamela	Greenhall	69,018		Patricia	Spano	60,543
Matthew	Growick	58,318		Courtney	Speck	59,868
Jennifer	Halloran	84,268		Kara	Stanziale	67,118
Dana	Hughes	77,818		Jennifer	Supko	62,343
Gabrielle	Illiano	71,318		June	Sustick	58,318
Mary	Keefe	93,618		Robert	Talmage	90,618

Kerry	Kennedy	77,118		Michele	Venino	75,918
Elizabeth	Koch	82,018		Karen	Venti	58,918
RoseAnn	LaBrocca	80,118		Kristen	Walls	69,018
Aimee	Langa	69,018		Susan	Wyckoff	76,518
Kevin	Lydon	69,818				

2. Support Staff

- a. RESOLUTION to issue reappointment contracts to the following secretaries for the 2018-2019 school year:

Geni	DeRusso	\$40,166
Jo	Heath	\$47,191
Joanna	Mozino	\$35,517
Shannon	Gutt	\$41,166

- b. RESOLUTION to issue reappointment contracts to the following custodians for the 2018-2019 school year:

Arnold	Booth	46,328
Angel	Caraballo	52,974
Manuel	Costa	45,478
Michael	Covert	53,474
Steven	Gearl	46,478
Henry	Nemser	45,878
Joyce	Read	46,478
Richard	Weber	47,886

3. Non-Affiliated Support Staff Reappointments

RESOLUTION to issue reappointment contracts to the following support staff for the 2018-2019 school year.

Chris Aviles	Educational Systems Coordinator	87,218
Jacqueline Baker	Secretary to the Superintendent	79,124
Alice Littriello	Business Office Secretary	49,512
Frank Littriello	Security	\$25/hour
Sonya Poplaski	Bookkeeper	66,263
Michael West	Maintenance	54,837

4. Administrative Staff

a. Retirements

- RESOLUTION to accept the letter of resignation from Valery Petrone, Business Administrator/Board Secretary, effective July 1, 2018 with regret.
- RESOLUTION to accept the letter of retirement from John Robbins, Supervisor of Buildings and Grounds, effective July 1, 2018 with regret.

b. Appointments

- RESOLUTION to approve the following non-tenured administrators for the 2018-2019 school year:

Cheryl Cuddihy	Principal – Viola Sickles	126,788
M. Scott Kiewe	Director of Student and Special Services	126,756

2. RESOLUTION to approve the following tenured administrator for the 2018-2019 school year:

Kathleen Elgrim Supervisor of Instructional Programs & Support 91,799

3. RESOLUTION to approve Cheryl Romano as Director of Curriculum & Instruction for the 2018-2019 school year effective July 1, 2018 at a salary of \$112,200

5. ESY (July 2 to August 9, 2018, M-TH)

RESOLUTION to appoint the following 2018 Extended School Year staff:

Teacher-Preschool	Nancy	Gennusa	\$48/hour
Teacher ABA PreK-1	Dominica	Oliveira	\$48/hour
Teacher-Resource, Grades 1/2	Kate	Gagliano	\$48/hour
Teacher-Resource Grades 2-3	Rose	Raibick	\$48/hour
Teacher-Resource, Grades 4-5	Taylor	Milanowycz	\$48/hour
Teacher-ABA 4-6	Karen	Venti	\$48/hour
Teacher-LLD 4-8	Kevin	Burke	\$48/hour
Teacher-ABA 7-8	Nicole	Bryant	\$48/hour
BCBA Consult within ABA Programs	Beth	Keefe	Not to exceed 35 hours @ \$100/hour
Nurse	Judy	Miller	\$48/hour
OT	Tess	Gagliano	\$48/hour
PT	Sibel	Zentai	\$70/hour
Speech	Jacqueline	Diez	\$60/hour not to exceed 5 hours/week
CST Case Manager – Psychologist	Matthew	Strobel	Up to 7 days @ daily rate
CST Case Manager – Psychologist	Thomas	Costello	Up to 7 days @ daily rate
CST Case Manager – Social Worker		TBD	Up to 7 days @ daily rate
CST Case Manager - LDTC	Kristen	Burghart	Up to 7 days @ daily rate
Instructional Assistant	Brittany	Ciccarelli	\$20/hour
Instructional Assistant	Andrea	Delia	\$20/hour
Instructional Assistant	Alison	DiStefano	\$20/hour
Instructional Assistant	Kathryn	Eddy	\$20/hour
Paraprofessional	Joan	Kingdon	\$15/hour
Instructional Assistant	Laura	Jensen	\$20/hour
Instructional Assistant	Sarah	Lovgren	\$20/hour
Instructional Assistant	Jennifer	Maloney	\$20/hour
Instructional Assistant	Daniella	Meloro	\$20/hour
Instructional Assistant	Laurie	Morales	\$20/hour
Paraprofessional – Pre School	Joanna	Mozino	\$15/hour
Instructional Assistant	Remi	Setteducati	\$20/hour
Paraprofessional	Erin	Shaw	\$15/hour
Instructional Assistant	Lori	Valentine	\$20/hour
Instructional Assistant	Elsa	VanCleve	\$20/hour
Security	Frank	Littriello	\$25/hour

6. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2017-2018 school year.

Jennifer Trattler

7. 2018-2019 Substitute Teacher Daily Rate

RESOLUTION to approve the 2018-2019 daily substitute teacher rate of \$85.00

E. President's Report

X. Business Administrator's Report

A. Flexible Spending Accounts (FSA) Renewal

RESOLUTION by Mrs. Coar, seconded by Mrs. Jakub and carried on unanimous roll call vote by to approve continuing to offer the form of Cafeteria Plan including a Premium Expense Account which began January 1, 2012. The Business Administrator is authorized to execute and deliver to the Administrator of the Plan any necessary paperwork. The Administrator of the Plan shall take such actions deemed necessary to implement continuation of the Plan and to set up adequate accounting procedures to provide benefits in conjunction with the Business Administrator. The Business Administrator shall notify the eligible staff of the continuation of the plan.

B. Participation in Coordinated Transportation

The following RESOLUTION:

WHEREAS, the Board of Education desires to transport special education, nonpublic, public, and/or vocational school students to specific destinations; and

WHEREAS, MOESC offers coordinated transportation services and will organize and schedule routes to achieve the maximum cost effectiveness;

NOW, THEREFORE, BE IT RESOLVED that in consideration of prorated contract costs calculated by the billing formula adopted by MOESC, plus an administrative fee of five percent (5%) will be paid to MOESC for transportation services rendered in accordance with the attached contract from July 1, 2018 through June 30, 2023.

C. Participation in Nursing Services

The following RESOLUTION:

WHEREAS, the Board of Education desires to provide Nursing Services; and

WHEREAS, MOESC offers Nursing services and will organize to achieve the maximum cost effectiveness;

NOW, THEREFORE, BE IT RESOLVED that in consideration of prorated contract costs calculated by the billing formula adopted by MOESC, plus an administrative fee of five percent (5%) will be paid to MOESC for Nursing services rendered in accordance with the attached contract from September 1, 2018 through June 30, 2018.

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

XII. Correspondence

Rachel Stellar
John "Rick" Robbins
Valery Petrone

XIII. New Business

XIV. Adjournment to Closed Session

RESOLUTION to adjourn to closed session prior to the end of this session for the purpose of discussing personnel matters. Any action of the board, which need not remain confidential, will be made public as soon as possible. This session should not last longer than 60 minutes. Upon return, no action will be taken.

XV. Return to Open Session

XVI. Adjournment